

**Minutes of the Annual Meeting of St Mawgan-in-Pydar Parish Council held in the St Mawgan Community Hall, Wednesday 13 May 2009 commencing at 7.30pm**

- Present: Cllrs C R Mitchell (Chairman), K Atkinson (Vice Chairman) , A Thompson, W Old, I Barry, S Harding, E Spry, P Harvey and W H J Corbett.
- In Attendance: P R H Roberts (Clerk)
- Election of Chairman & Vice Chairman **065/09** Proposed Cllr Corbett, seconded Cllr Barry that Cllr Mitchell is elected to serve as Chairman, This was Resolved nem.con. Cllr Mitchell duly signed his declaration of acceptance of office.  
Proposed Cllr Mitchell, seconded Cllr Thompson that Cllr Atkinson is elected to serve as Vice Chairman. This was Resolved nem.con.
- Apologies: Cllr Coles, Cllr Errington and Cllr P Glanville (CC). Cllr E Spry for late arrival.
- Police Report: Sgt Emma Fox reported that there had been only three incidents in the past 4 weeks; one drink and driving, one case of possible criminal damage to a vehicle in Lanherne Avenue and the theft of a Magnolia plant from the Craft Shop in St Mawgan. She also advised that the Police had met with Airport staff to discuss security at the Airport during increased volumes of traffic at weekends. The neighbourhood Beat Manager PC Lenton had again been on a liaison visit to the school and high visibility patrols have continued throughout the Parish.
- Declaration of Interest: Cllr Atkinson - Agenda item 10(a)(20 – Personal Interest  
Cllr Corbett - Agenda item 10(a)(iii) – Personal Interest  
Cllr Harding - Agenda item 10(a)(i) and (vii) Personal Interest  
Cllr Harvey - Agenda item 10(a)(iii) - Personal Interest  
Cllr Thompson – Agenda item 10(a)(viii) – Personal Interest
- Public Speaking: None.
- Minutes: **066/09** The minutes of the meeting of the 8 April 2009 had been circulated and were approved and were signed as correct.
- Matters Arising: **067/09** a) Pursuant to Minute 049/09 -Vacancy in Council – The Clerk advised that the deadline for the call for an election had expired and that he awaited confirmation from the Electoral Services Officer of any outcome. If no election has been called we may proceed with a Co-option in June.  
b) Pursuant to Minute 056/09 – Transfer of EMMA funds – The Clerk advised that he had received a cheque for £2486.15 and this amount would be placed in an earmarked fund. The Clerk will send a letter of thanks to the group members.  
c) Pursuant to Minute 053/09 – Highway issues – Cllr Thomson reported that she is still receiving complaints from members of the public regarding the poor visibility at the junction of the B3276 and the St Eval road at the boundary of Valley View, despite the minor improvements that have been made. It was suggested that members of the public raise the issue at the Annual Parish Meeting on 20 May 09.
- Appointment of Cllrs to Committees and Internal Control: **068/09** It was Resolved to defer this item until the vacancy in Council has been filled.

- Appointment of Reps to Orgs: **069/09** It was Resolved to defer this item until the vacancy in Council has been filled
- Planning: **070/09** a) New Applications  
 (i) Mawgan Porth Holiday Park (The Park) – Members noted that substantial development had already taken place on this site ahead of the approval of the Planning consents. In response to these concerns the Clerk tabled a letter from Planning Enforcement stating that an officer had inspected the site and was satisfied that as applications were being considered there had been no breach of control.
- 09/00482 – Redesigned pool and leisure building. Proposed Cllr Old seconded Cllr Harding that the PC supports this application. Voting 7 in favour with 1 abstention.
- Cllr Spry arrived at the juncture.
- 09/00483 – Conversion of Lanerick to provide dual use as guest house/surfers lodge and continued residential occupation together with construction of extensions to the building.  
 Discussion revolved around the size and massing of this conversion of Laneric which would increase the built up nature of the site. Cllr Old proposed, seconded Cllr Thompson that the PC supports the application. An amendment to the proposal was put by Cllr Corbett and seconded by Cllr Barry that the conversion of the house and its enlargement as extra guest accommodation is extending the built environment up the hillside in a way that will have a visual impact on the area. Therefore the application should not be supported. Voting for the proposal 3 in favour 6 against. The amendment was lost. Voting in favour of supporting the application 6 in favour 3 against.
- 09/00484 – Construction of 6 x 3 bedroom holiday apartments and 2 single bed units.  
 Proposed Cllr Thompson, seconded Cllr Harding that the PC supports this application.  
 Voting 8 in favour 1 abstention.
- 09/00485 – Overhaul of existing chalet building to upgrade the thermal efficiency and general level of accommodation including the extension of a new link building.  
 Proposed Cllr Old, seconded Cllr Harding that the PC supports this application. Voting 8 in favour 1 abstention.
- 09/00487 - Engineering works for the construction of 6 base foundations for lodges and caravans.  
 Proposed Cllr Thompson, seconded Cllr Old the PC supports this application. Voting 8 in favour 1 abstention.
- (ii) Saville – 09/00361 – Internal repairs and lime wash exterior walls. Old Lanvean Cottage, Lanvean, St Mawgan. It was Resolved to support this application.
- (iii) Cornwall Council – 09/00422 – Creation of an access route from the A3059. Newquay Cornwall Airport. It was Resolved to support this application.

(iv) Condliff – 09/00435 – Conversion and extension of existing building to provide 7 holiday units and 1 residential unit with associated works. Riviera Inn, Mawgan Porth. Proposed Cllr Thompson, seconded Cllr Old that the PC supports this application. Voting 8 in favour with 1 abstention.

(v) Lodge – 09/00436 – CLOPUD – Proposed addition of a new dormer window to rear elevation. Corner Cottage, Porth Farm Cottages. Mawgan Porth.

The Chairman explained that the first application for a Lawful Use Certificate had been refused but following a visit to the site by the Case Officer and a member of the CC Legal Team, the applicant had been advised to resubmit an application. It was Resolved to object to the issuing of a Certificate on the grounds that the dormer window facing the road represents an alien feature and does not harmonise with the roof line of the adjacent cottages.

(vi) Higgins – 09/00459 – Proposed new driveway and turning space including access to highway. 2 Ocean View, Trevarrian. It was Resolved to raise no objection to this application subject to approval by Highways.

(vii) Mawgan Porth Holiday Park – 09/00476 – Proposed alterations of roof structure to create 35 degree pitch and change to roof finish. Windsong, Tredragon Close, Mawgan Porth. Proposed Cllr Corbett, seconded Cllr Thompson that whilst the PC does not disapprove of the 35 degree pitch it objects to this application as the dormer window is an incongruous feature which could be improved by redesign. PPS1 Para 34 refers.

(viii) Marland – 09/00537 – Proposed construction of new dwelling – redesign of approval 06/01050. Plot 10, Tredragon Close, Mawgan Porth. It was Resolved to raise no objection to this application.

(b) Advice from Cornwall Council – Application decisions and Enforcement

(i) Extensions and alterations to existing leisure complex to provide four lane bowling alley, new bar area and restaurant facilities. Trevarrian Holiday Park (Min 059/09). Granted.

(ii) Installation of new lightning system to main house. The Old Rectory, St Mawgan (Min 189/08). Granted.

(iii) Erection of 3 bed split level bungalow and domestic garage. Plot 7, adj 17 Tredragon

Crescent, Mawgan Porth (Min 050/09). Refused.

(iv) New swimming pool to front garden with patio area. Barwick, Tredragon Road. Mawgan Porth (Min 036/09). Granted.

(v) Temporary stationing of mobile home/caravan in connection with the management and supervision of fishing lake. Mawgan Porth Pool Lake, Retorrick Mill (Min 004/09). Granted.

(vi) Overhaul and upgrading of existing holiday chalets to include timber cladding etc. The Park, Mawgan Porth (Min 050/09). Granted.

(vii) Development of restaurant, 4 apartments for sale, 7 holiday apartments, car parking and associated infrastructure. Surfside, Mawgan Porth (Min 017/09). Application withdrawn.

(c) Other Issues:

a) Cornwall Council Planning Liaison Group – The Clerk explained that he was a member of this group which consisted of a small number of Clerks and Councillors drawn from Councils that held Quality Status which had been established by CALC. It had been formed to liaise on planning policy issues with the Cornwall Council. The Clerk distributed a

paper from Phil Mason, Head of Service Planning & Regeneration explaining the discussions he had had with the Group. It was agreed that Cllr Corbett will attend the next meeting scheduled for 20 May 09 as the Clerk would be attending the Annual Assembly of the Parish.

b) Parish Plan (Supplementary Planning Document) Pursuant to Minute 050/09 (c)(v) the Clerk tabled an email from Malcolm Pinch (CC) which did not fully answer our enquiry. The Chairman agreed to take up the matter with the Planning Department.

c) Removal of Trees Newquay Airport – Pursuant to Minute 050/09 (c)(i) The Clerk advised that he had not had a response to the letter sent in March to the Assistant Director of Planning (CCC). A copy of the letter had now been sent to Phil Mason and a response was awaited.

Accounts year ending 2008/09:	<b>071/09</b>	<p>a) Internal Audit report – The Clerk reported that the Internal Audit had been carried out by Mr Ken Abraham and no issues had been found.</p> <p>b) Statement of Accounts &amp; Asset Register – The Accounts having been previously circulated were approved and signed by the Chairman and the Clerk. It was Resolved to accept the Asset Register as tabled.</p> <p>c) Annual Return - Section 1 and 2 of the Annual Return were signed by the Chairman and the Clerk following approval by members of the Annual Governance Statement as set out in Section 2.</p> <p>d) Insurance Renewal &amp; Risk Assessment – It was agreed that the cover provided by Allianz Insurance Plc was sufficient and it was Resolved to renew the policy.</p> <p>e) Investments – The Clerk advised that it was prudent to review the PC's policy for monies held on deposit. It was Resolved to maintain our account as it stands with the Lloyds Banking Group.</p>
Visitor Information Boards – Mawgan Porth:	<b>072/09</b>	Cllr Atkinson advised that the art work is now with Parc Signs. It was considered that three boards would be required with one being earmarked for a location in Trenance. It was agreed that suitable locations should be chosen and the necessary permission for placement be obtained before an order is placed.
Reference Books	<b>073/09</b>	Purchase of Local Council Administration 8 <sup>th</sup> Edition June 2009. It was Resolved that the Clerk purchase this revised edition from the SLCC bookshop.
Mawgan Porth Beach:	<b>074/09</b>	The Clerk tabled the water quality summary for local beaches for 2008 which indicated that Mawgan Porth beach continued to maintain an 'excellent' status. The Clerk advised that he had notified the CC Local Area Beach Manager that the Alcohol Restriction Signs for the beach are still to be provided. It was agreed to install a Dog Bin by the entrance to the dunes opposite the Valley Road. The Chairman advised Cllr Old that he had spoken with the Structural Engineer regarding the construction of the base layer and it was confirmed that it was laid in accordance with the laid down specification. Cllr Old advised that some plastic matting still had to be laid and the beach furniture secured with longer steel pins.
Playing Field:	<b>075/09</b>	The Clerk tabled a letter from the Vice Chair of the Pre-School on behalf of the Pre-School and the Friends of the Village School asking for permission to hold a Summer Fayre on the playing field on the 12 June 09 from 5.30pm until 8.30pm. It was Resolved to grant permission for the event subject to approval of the event by Mrs Young-Jamieson.

- Burial Ground/Closed Cemetery: **076/09** The Clerk tabled a request from Rogers & Son Monumental Masons for permission to erect a memorial for Mrs Margaret Clerk deceased. It was Resolved to approve the erection of this memorial.
- Footpaths: **077/09** The Clerk advised that CC Living Environment would continue with our Local Management Partnership for footpath maintenance at the rate agreed for last year. It was agreed that this was acceptable.
- Other Reports: **078/09** Cllr Barry circulated a report on the CPRE(Cornwall) Planning Workshop held on the 18 April 09 that she had attended with the Chairman. The Clerk had received a copy of the Power Point presentation given by the main speaker and will provide copies for members.
- Accounts: **079/09**
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| 1. <u>T Michell</u> – Maintenance Contract – Apr 09          | 917.29  |
| 2. <u>P R H Roberts</u> – Clerk’s Salary Apr 09              | 444.97  |
| 3. <u>M T Farmer</u> – Beach Clean Easter 09                 | 89.47   |
| 4. <u>H Stebbing Workshop</u> - Notice Board                 | 1242.00 |
| 5. <u>W P L Cowling &amp; Sons</u> – Disabled Access Repairs | 2213.75 |
| 6. <u>Allianz Insurance Plc</u> – Renewal Premium 09         | 1168.76 |
| 7. <u>MP Village Hall</u> – Hire 8 Apr 09                    | 18.00   |
| 8. <u>K Abraham</u> – Internal Audit Fee                     | 125.00  |
- Miscellaneous Correspondence: **080/09**
1. Equality & Human Rights Commission – Public Sector duties – Noted.
  2. Mrs L Simpson – Holiday for Chernobyl Children – Funding. It was noted that collection boxes for public donations are located in St Mawgan Village Stores and Betty’s Stores at Mawgan Porth.
- Any Other Business: **081/09** Cllr Harvey wished to thank members for their support during her time as Ward Councillor with Restormel Borough Council. She advised that she was standing as a candidate for the St Columb area on the new Cornwall Council. She was disappointed that our parish had been removed from the St Columb area and linked with Colan, including an area stretching to Porth and Quintrell Downs.