

Minutes of the Meeting of St Mawgan-in-Pydar Parish Council held in the Mawgan Porth Village Hall, Wednesday 14 April 2010 commencing at 7.30pm

Present: Cllrs C Mitchell (Chairman), K Atkinson (Vice Chairman), C Coles, W H J Corbett, S Harding and W Old.

The Chairman opened the meeting and introduced Elaine Bennett who has been appointed, subject to contract, Clerk to the Council from the 1 May 2010 on retirement of Paul Roberts. The Chairman also announced that the planned visit by the representative from South West Water will now take place in May as the Officer had been called away to a meeting at Torbay Council.

Apologies: Cllrs M Errington, EA Thompson and John Fitter (CC).

In Attendance: Mr P R H Roberts (Clerk), Elaine Bennett and 3 member of the public.

Police Report: PCSO Malcolm Burgess introduced Special Constable Steve Allen. PCSO Burgess reported only one incident in the last 4 weeks; a burglary when a wallet was taken from a locked room at a local hotel. The wallet was subsequently found and returned to the owner. The police are awaiting confirmation as to whether anything was stolen. PCSO Burgess advised that the Anti-Social Behaviour Co-Coordinator had been working with local police, and that positive action will take place shortly to address issues that have taken place in the St Mawgan area. He also warned the public to be aware of an increase in thefts of heating oil and diesel within the St Columb area and to secure their own installations. Cllr Coles reported that illegal entry to Matthew House is ongoing. PCSO Burgess agreed to continue to monitor the site but said that on recent visits he had not encountered any intruders.

Declaration of Interest: Cllr Old - Agenda item 8(c)(i) - Personal Interest

Public Speaking: Three members of the St Mawgan Angling Club had attended the meeting hoping to raise issues with the visiting South West Water (SWW) representative and were disappointed that the visit had been postponed at short notice. Keith Parkinson (Angling Club Chairman) spoke about some of their concerns regarding river water quality and also the apparent lack of water sampling at the beach during the period October to March. The Chairman invited Mr Parkinson to write to the Clerk expressing the Angling Club's concerns and the Clerk will pass them on to SWW so that answers can be given at the May PC meeting.

Minutes: **059/10** The minutes of the meeting of 10 March 2010 had been circulated and were approved and signed as correct. The minutes of the Extraordinary meeting held on 7 April 2010 were circulated by the Clerk and will be tabled for approval at the next meeting.

Matters Arising: **060/10** (i) Pursuant to Minute 046/10 – A firm order for the Community Notice Board for St Mawgan has been placed, work to complete the board has started and delivery is imminent.
(ii) Pursuant to Minute 041/10 item (c)(i) - Watergate Bay Touring Park – 09/01362 – application for variation of condition 2 & 4 of 91/00223 (holiday occupation) for use of land as caravan/camping park. The Clerk tabled the agenda for Cornwall Council's Planning Committee meeting for 21 April 2010 at which the application will be determined. The Case Officer's report to committee, attached to the agenda, was passed to Cllr Corbett who has been mandated to represent the PC.

- Vacancies in Council: **061/10** No applications for co-option have been received for the Trenance Ward vacancy. Permission to co-opt a member for St Mawgan to replace Elizabeth Spry has been received from CC. The notice of resignation of Cllr Metcalf has been forwarded to CC and we await the formal public notification notice.
- Planning: **062/10** (a) New Applications
- (i) Dunbar-Rees – 10/00345 – Conversion of garage to bedroom with en-suite and construction of utility room. Sea Breeze, Trenance, Mawgan Porth. It was Resolved to raise no objections to this application.
- (b) Advice from Cornwall Council
- (i) Regularise retention and completion of demolition and construction works to existing dwelling. New Cottage, Porth Farm Cottages, Mawgan Porth. Granted
- (ii) Erection of extension to house. Greenbank, St Mawgan. Granted.
- (iii) Proposed erection of new toilet block and septic tank. Penvose Farm, St Mawgan. Granted.
- (iv) Proposed balcony extension. Craggs, Tredragon Road, Mawgan Porth. Permission refused.
- (c) Other Issues
- (i) Barrett – Proposed affordable dwelling on land at Trevarrian. The Clerk advised that he had informed the Barrett's agent of the PC's decision to agree in principle to the proposed affordable dwelling and that he had also confirmed the PC's decision with the Affordable Housing Team at CC. The Chairman tabled a letter from the Agent giving details of the affordable property value and how this value would be maintained in perpetuity.
- (ii) Skinner – 09/01656 – construction of 5 holiday apartments – The Chairman tabled a letter from the CC Case Officer which indicated that he would be recommending approval of the application which is contrary to the PC's objection decision. The Case Officer considered that the scheme was for a lesser number of units than previously approved and covered a similar footprint. He also stated he was satisfied with the parking arrangements. It was noted that the current proposal is of greater bulk and massing and is of bigger footprint as it covers previous area set to terraces and sitting out areas. It was also noted that the car parking provision was set in an area not previously included for planning permission. Members expressed their concern over the lack consultation by the Case Officer with the PC before recommending approval. Proposed Cllr Corbett, seconded Cllr Harding, that the application is submitted to the Planning Committee on the grounds set out above. This was Resolved nem.con.
- (iii) Healey – 10/00304 – non material change – fitting of UPVC windows and replace stone to brick. Housing development at Matthew House site, Carloggas, St Mawgan. It was noted that in supporting this development of 10 houses at this site the PC stipulated that they wished to see buildings of quality with a good visual aspect, as the development sits at the gateway to the conservation area and the village of St Mawgan. Proposed Cllr Corbett, seconded Cllr Harding that the stone facing be retained for this development. This was Resolved nem.con.

- Newquay Area Committee: **063/10** No action for this agenda item as both PC representatives for this committee had given their apologies for absence from this meeting.
- Clerk's Job vacancy: **064/10** Elaine Bennett left the Chamber at this juncture. It was noted that no members of the public or press were present.
It was Resolved to support the Employment Panel's decision to appoint Elaine Bennett as Clerk to the Council from 1 May 2010 subject to a signing of the contract.
It was Resolved that the Chairman & Vice Chairman be mandated to meet with Elaine Bennett to finalise the contract for signature.
Elaine Bennett returned to the Chamber to continue her observation of the proceedings.
The Clerk left the chamber at this point. Following discussion It was agreed to consider the payment of a retirement gratuity to Paul Roberts .
The Chairman will check the current law relating to gratuity payments.
The Clerk returned to the Chamber for the remainder of the meeting.
- Mawgan Porth Beach: **065/10** Cllr Old apologised for the delay in completing the repairs to the disabled access. Cllr Old requested that he is given authority to employ a driver with digger from Cowlings to assist in completing the work and tidying the stones and shingle at the edge of the dunes. It was Resolved that Cowlings be employed to carry out the work on an hourly basis under the supervision of Cllr Old.
- Playing Field: **066/10** (i) The Clerk tabled a letter from the PTA of St Mawgan-in-Pydar CP school for permission to hold the Summer Fayre on the playing field on the evening of Friday 11 June 2010 with a back up date of 2 July 2010. It was Resolved to grant permission; normal booking conditions to apply.
(ii) Cllr Corbett reported that following a request from a parishioner he had investigated the current drainage problems. He agreed that a suggestion to place a new drain in a straight line running from the leat to the river passing alongside the play area had merit and would alleviate the flooding problems at the rear of the Community Hall. It was agreed to draw up a plan of action over the summer months; work could be carried out in September at the end of the cricket season.
(iii) Cllr Corbett expressed concern regarding the condition of the playing field mower and requested that our Maintenance Contractor be instructed to give it a full pre-season service and treat any rusting parts with the appropriate paint products and that this is repeated at the end of season. It was Resolved that the Clerk instruct the Contractor accordingly.
(iv) It was Resolved that the playing field gates be given their final adjustments and top coat and that Cllr Corbett makes the necessary arrangements for the work to be carried out.
- Burial Ground/Closed Cemetery: **067/10** (i) Burial Ground – Nothing to report.
(ii) Closed Cemetery – pruning and lopping of tree branches - a request for permission had been sent to the CC TPO Officer. Her decision was that a planning application must be submitted for this work. It was

agreed that the Clerk liaises with the PCC and the Convent land agent to complete the necessary application.

- Footpaths: **068/10** The Clerk tabled the official 6 month closure notice for FP13; closure due to a collapsed bridge which will be repaired by CC contractors.
- Council Website: **069/10** The Chairman reported that progress is ongoing; minutes, agendas and details of Councillors have been sent to the designer.
- Appointment to Committees & Orgs: **070/10** Following the resignation of Cllr Metcalf, the Vice Chairman and Cllr Corbett have continued the dialogue on the review of the committee structure and the introduction of Portfolio holders. Cllr Corbett gave a resume of their progress. It was agreed that the work on a new system should continue.
- Review of Standing Orders: **071/10** It was Resolved that the Clerk purchases a copy of Parts 1 & 2 of the new Model Standing Orders in order that a review of our Council's approved Standing Orders can take place.
- Other Reports: **072/10** None
- End of Year Accounts & Audit : **073/10** The Clerk reported that he is preparing the end of year accounts in time for the Internal Audit which will take place on 21 April 2010.
- Accounts: **074/10** It was Resolved that the accounts listed below are paid:
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| 1. <u>T Michell</u> – Maintenance Contract – March 2010 | 645.85 |
| 2. <u>P R H Roberts</u> – Clerk's Salary March 2010 – 470.65
Reimbursement for purchase of Goal Posts - <u>176.32</u> | 646.97 |
| 3. <u>P J Richardson</u> – Bus Shelter Caretaker 4 th Qtr | 100.00 |
| 4. <u>HM Revenue & Customs</u> - 4 th Qtr Tax & NI | 264.27 |
| 5. <u>CALC</u> – Annual Subscription 2010 | 276.18 |
| 6. <u>MP Village Hall</u> - Hire March 2010 | 18.00 |
| 7. <u>M T Farmer</u> – Beach Clean Easter 2010 | 89.47 |
| 8. <u>Cornwall Council</u> – Burial Ground Rates 2010/11 | 80.93 |
- Miscellaneous Correspondence: **075/10**
- Newquay Town Council – Invitation to the Mayor's Civic Parade and service 6/6/10 – Noted.
CC – Local Council Planning Forum meeting 19/06/10. Noted.
CC - Road Closure Notice – Carloggas – 28 June - Noted
CC – Procurement contracts – Noted.
D & C Police Authority – Public meeting 19/04/10 – Noted
Cornwall Light & Power – Proposed Wind Turbines at Denzell

Downs – progress update – Noted.

Any Other
Business:

076/10

1. Cllr Old raised the issue of roadside parking by airport visitors/passengers on the verges of the back lane to St Mawgan village.
2. Cllr Old advised that there remained sunken grids/potholes on the airport road especially in the vicinity of the salt box.

Chairman

May 2010