

## Minutes of the Annual Meeting of St Mawgan-in-Pydar Parish Council held in St Mawgan Community Hall on Wednesday 08 May 2013 at 7.30pm

Present: Cllrs K Atkinson ( Chairman), B Cawley, W H J Corbett, S Gardner, G Jennings, S Jennings, E McKenzie, C R Mitchell & M Raby

In Attendance: Mr L Lee (Parish Clerk) & 2 members of the public

- 82/2013 Election of Chairman & Vice Chairman  
Prior to the meeting all councillors present signed their Declaration of Acceptance of Office form & took their places on the council  
Resolved to re-elect Cllr K Atkinson as Chairman to the Council. He signed his Acceptance of Office of Chairman form.  
Resolved to re-elect Cllr E McKenzie as Vice Chairman to the Council. She signed her Acceptance of Office of Vice-Chairman form
- 83/2013 Apologies – Cllr Tavener
- 84/2013 Clean Earth Energy
- Mr Will Doble stepped in for Mr Andy Cameron & gave a short talk on the Proposed Wind turbine at St Eval Recycling Centre. Plans can be viewed on the CC website using the following link <http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=MIMG74FG1H900>
- He advised that the developers were providing a community benefit package of £10,000 per year for 20 years & this would be split equally between St Eval & St Mawgan-in-Pydar PC at the suggestion of Cllr Fitter
- 85/2013 Police Report – None
- 86/2013 Declarations of Interest  
Cllr Corbett –Non-Registerable Interest in item 10av Planning Application PA13/02943  
Cllr S Gardner–Non-Registerable Interest in item 15b Multiplay dismantling & removal quote  
Cllr M Raby–Disclosable Pecuniary Interest in item 10avii Planning Application PA13/03001
- 87/2013 Public Speaking -None
- 88/2013 Minutes of Meeting 24 April 2013
- Resolved** to accept the Minutes of the meeting as a true record of the meeting and they were signed by the Chairman.
- 89/2013 Councillor Vacancy – The Clerk advised that 2 vacancies remained in Trenance Ward. These may be filled by co-option at the next meeting (as this will be within 35 working days of the election) if any volunteers come forward.
- 90/2013 Clerk's Report - The report had been circulated prior to the meeting. Cllr Corbett advised that Mr Snell would be able to start work on the minor repair jobs during the week commencing Monday 20 May. The Clerk will liaise with Cllr Corbett
- 91/2013 Planning
- a. New Applications – to discuss & decide on response to Cornwall Council

- i. PA13/01450 The Craft Shop St Mawgan Mr D Bray Application for consent to remove Ash tree (T1) covered by a tree preservation order  
**Resolved to Object The tree is significant and without adequate justification, the removal of the tree is not supported.**
  - ii. PA13/01753 The Bowgie Trevarrian Mews Trevarrian Mr E Babski Proposed 2 storey extension & first floor extension to existing property  
**Resolved- No Objections**
  - iii. PA13/02781 Oak Villa St Mawgan Mr & Mrs M Davies Proposed extension and internal alterations to include construction of double garage  
**Resolved- No Objections –subject to CC Highways being happy that access would not create problems**
  - iv. PA13/03657 Oak Villa St Mawgan Mr & Mrs M Davies Application for tree works. The trees are growing out of the hedge & at an angle which poses a threat to the property  
**Resolved- No Objections**
  - v. Cllr Corbett left the meeting for the duration of the following item.  
PA13/02943 Higher Denzell Farm St Mawgan Mr S Pipkin Variation of Condition 3 in relation to decision notice 10/00017/WIND: Short term extension of the use of the wind monitoring mast to 16 April 2014  
**Resolved- No Objections** Cllr Corbett returned to the meeting
  - vi. PA13/02960 Trevean Lanvean St Mawgan Mr J Buckley Erection of 2 storey extension & rear first floor extension  
**Resolved- No Objections**
  - vii. Cllr Raby left the meeting for the duration of the following item. PA13/03001 The Annexe Blue Horizons Trenance Mr & Mrs Lynn Removal of condition 3 in relation to decision notice C2/10/00469: to enable annexe to be available for holiday letting  
**Resolved to Observe that no changes had been made regarding car parking since the original application. It is therefore a matter between CC & the applicant.** Cllr Raby returned to the meeting
- b. Advices and decisions from Cornwall Council
- i. PA13/00018 Watergate Bay Holiday Park Tregurrian Mr & Mrs G & S Jennings proposed extension of season to E-Field, relocation of caravan storage & existing storage area to revert back to recreation field - **Approved with Conditions**
- c. To discuss enforcement issues - To refer, any new issues & updates
- The Clerk will refer 1) the new tearooms at Menalhyl Yard & 2) the intention to make a new gateway/entrance into a field between Rose Cottage & Trevenna House at Trevenna Cross
- d. Affordable Housing –
- i. Report on meeting of 30 April 2013 – Cllrs Corbett & Mitchell reported that discussions had taken place with Laura Deverill, regarding the failings of an existing proposal (due to the wide encompassing nature of eligibility criteria for applicants). They also discussed the proposal from RCA Consultants for land at Higher Winsor Farm. It was generally felt that Carloggas was still the preferred location for any new development. CC has offered to pay for & co-ordinate a new needs survey for the parish, although the PC would need to collate the results. A sample survey has been circulated to all councillors for further discussion at the June meeting.

- ii. A Response from CC re Cornwall HomeChoice Register had been circulated prior to the meeting

92/2013 Appointment of Councillors to Working Groups & Internal Control

**Resolved** to make the following appointments:-

Amenity Area –Cllr S Jennings will join Cllrs Cawley & McKenzie

Beach & Environment – Cllrs Cawley & Corbett will join Cllr Tavener

Transport & Rights of Way Cllr Gardner will join Cllrs Raby & Tavener

The Parish Plan Review WG will be disbanded & replaced with a Neighbourhood Plan WG– This will be discussed at the June meeting

Internal Control- Cllr Atkinson will be responsible for this role

Weekly Playground Inspections – Cllr McKenzie will be responsible for this role

All other groups will continue as before. The Clerk will provide councillors with a full list & also arrange for the website to be updated

93/2013 Appointment of Representatives to organisations

**Resolved** - All existing representatives will continue as before.

94/2013 Insurance Renewal

The PC entered into a 5 year contract for its insurance so this has automatically been renewed.

95/2013 Bank Mandate – Resolved- that all Councillors should be included on the Bank Mandate. Personal details forms were handed to all those councillors present, needing to be added to the mandate, to be completed & taken to a local branch of Lloyds-TSB together with appropriate identification. The Clerk will liaise with Cllr Tavener

96/2013 Amenity Area Working Group

- a. Working Group Report – Circulated prior to the meeting
- b. Cllr McKenzie spoke to her report advising that Outdoor Play People had quoted to dismantle and take away the Multiplay set for £261+VAT. However, Cathy Craddock had advised that the stainless-steel slide would cost some £1500 to replace and offered to store it for the PC against future use.

Cllr Corbett advised that he believed that there were other items of the Multiplay which might also usefully be salvaged, and he suggested that he and Mr Snell could remove the apparatus next week, in the course of other jobs, at minimal cost to the PC possibly using a teleporter.

Before an alternative quotation for the removal of the Multiplay made by Cllr Gardner could be considered, in the sum of £25 with him retaining any salvage, Cllr Gardner advanced the proposition that there was nothing in the Code of Conduct or Standing Orders to prevent his remaining in the room

whilst his own quotation was being discussed and voted on. There was general disagreement with this view. It was put to Cllr Gardner by the Chairman that, if he were not prepared to withdraw, item 15 (b) could not be considered.

Cllr Gardner offered to withdraw provided that it was agreed that he did not have to do so, but this proved unacceptable to the Council. Cllr Gardner therefore withdrew his offer to remove the Multiplay whereupon the PC **Resolved** to authorize Cllr Corbett to supervise the removal of the Multiplay by Mr Snell on a time and materials basis (not exceeding £250). The issues raised by Cllr Gardner will be discussed at the next meeting following advice from CALC and the Monitoring Officer.

97/2013 Beach & Environment Working Group –

- a. Working Group Report -None received
- b. Resolved- To pay an additional payment of £12.00 per month to M Farmer to empty the bin at North Steps

98/2013 Transport & Rights of Way Working Group

- a. Working Group Report –None received
- b. Airport - The PC expressed the same concern as members of the public at the recent APM regarding the changes to the parking arrangements at the airport without any consultation. The Clerk will write to Mr Titterington reinforcing this view. Cllrs are asked to provide feedback to Cllr Jennings in order that she can report back to the Airport Committee at its next meeting in June.

The Chairman suspended Standing Orders to allow the meeting to continue until 9.45pm

- c. SWW – The planned road closures in St Mawgan village due in the summer have been postponed following communication with SWW & May Gurney. New dates will be advised in due course

99/2013 Other Reports – None

100/2013 Accounts

Prior to signing of the cheques, the Clerk left the meeting whilst the PC discussed the revised method of paying the Clerk's 'Round Sum' expenses prior to Tax & NI deductions.

It was **Resolved** to pay the following accounts:

T Michell	Maintenance April	£1112.00
L Lee	Salary & Exp April	£ 817.85
M Farmer	Beach Clean April	£ 700.00
K Abraham	Internal Audit 2012/13	£ 200.00
Jayne Herbert	Web hosting & updates	£ 170.00

Zurich Insurance PLC Annual Premium	£ 858.22
Total	£3858.07

The Clerk returned to the meeting

101/2013 Correspondence for information – All circulated prior to meeting

- a. CALC -The Week Issues 11 & 12 CALC – The Week Issues
- b. SWW- WaterFuture Newsletter April 2013
- c. Newquay NHW – Spring Newsletter 2013
- d. CC-Streetworks – Temporary Road Closure Access to Lanhern Gate, Higher Tolcarne, St Columb 24<sup>th</sup> June to 12<sup>th</sup> July 2013 (24 hours weekends included)
- e. CC-Streetworks – Temporary Road Closure Road from Mawgan Porth Hill to Ox Lane Mawgan Porth 7<sup>th</sup> May to 24<sup>th</sup> May 2013 (24 hours weekends included)
- f. Communities in Control - Neighbourhood Plan Newsletter
- g. CC – Neighbourhood Planning Funding
- h. DOE – Bathing Water Newsletter April 2013

102/2013 Correspondence for Decision - None

103/2013 Any Other Business -

- a. The Clerk advised of public session on 15 May regarding the proposed Wind farm at Denzell Downs
- b. Items for next meeting
  - i. Neighbourhood Plan
  - ii. Code of Conduct / Standing Orders Review

The meeting closed at 9.45 pm

Date of next meeting – 12 June 2013 at Mawgan Porth Village Hall at 7.30pm

Signed as a true record of the meeting

Chairman.....

12 June 2013