

Minutes of the Meeting of St Mawgan-in-Pydar Parish Council held in **St Mawgan Community Hall on  
Wednesday 9<sup>th</sup> July 2014 at 7.30pm**

Present: Cllrs K Atkinson, B Cawley, R Cawley, W H J Corbett, S Gardner, G Jennings, S Jennings, E McKenzie, K Mullard and CC Cllr J Fitter

In Attendance: Miss Donna James (Parish Clerk), 2 members of the public

107/2014 Apologies – received from: Cllr M Raby

108/2014 Police Report – none received

109/2014 Members interests

a Declarations of interests

Cllr K Atkinson DPI in agenda items 8 and 9

Cllr S Gardner DPI in agenda items 8 and 9

b There were no requests for dispensations for DPI's

c One written statement was received from Cllr Gardner

**Cllrs K Atkinson and S Gardner left the room**

110/2014 Public participation

The Clerk read out the written statement from Cllr Gardner who had written to the council in his private capacity as a member of the public re agenda item 8

**Cllrs K Atkinson and S Gardner returned to the room**

111/2014 Minutes of the meeting 11<sup>th</sup> June 2014

Proposed by Cllr Corbett, seconded by Cllr B Cawley and **resolved** to accept the Minutes of the meeting as a true record of the meeting and they were signed by the Chairman

There was one abstention from the vote

112/2014 Clerk's Report - The report had been circulated prior to the meeting

Clerk to contact CC re Ezzeldine Lodge to find out what timescale has been agreed upon

Clerk read a statement to the council advising a code of conduct complaint had been received but was not being progressed by CC

Cllr Atkinson advised the council that Cllr Cliff Mitchell had resigned his position of Parish Councillor

Clerk to contact CC regarding the vacancy

113/2014 Planning

a Planning – New applications – to discuss and decide on response to Cornwall Council – none received at time of posting agenda

i Any applications received by the time of the meeting - None received

- b Advices and decisions by Cornwall Council – circulated
- c To discuss planning enforcement issues – to refer any new issues and updates - if any Clerk to contact CC and clarify with them the council’s query re the caravan at Porth Farm
- d Affordable housing  
Cllr Atkinson advised the council that a meeting had been organised between the council’s affordable housing representatives and CC.

**Cllrs K Atkinson and S Gardner left the room**

114/2014

Modification Order Application – WCA 573:

To consider whether the council wishes to resubmit the modification order

After lengthy discussion proposed by Cllr B Cawley, seconded by Cllr R Cawley and **resolved** that the council would contact PINS and ask that the Modification Order application be expedited.

115/2014

Access to parish council shed at rectory lane: To mandate the clerk to work with the land owners to identify reasonable vehicular access to the council’s shed:

Proposed by Cllr Corbett, seconded by Cllr B Cawley and **resolved** to mandate the clerk to contact the land owners in relation to access to the council’s shed

**Cllrs K Atkinson and S Gardner returned to the room**

116/2014

Neighbourhood planning – update:

Cllr McKenzie updated the council on the Neighbourhood planning group. The group requires more members from the community.

- 117/2014      Working groups:
- a      Beach and environment
- i      To receive report and recommendations and agree any associated expenditure  
Cllr Corbett advised the council that the matting that Cllr Tavener had removed from the disabled access area of the beach after the winter storms had disappeared from outside of Mike Farmer's compound.
- Clerk to check with Mike Farmer to see if the matting has been stored elsewhere
- b      Amenities
- i      To receive report and recommendations and agree any associated expenditure  
Report received prior to meeting
- c      Transport and Rights of Way
- i      To receive report and recommendations and agree any associated expenditure  
Cllr R Cawley reported that Cllr Gardner had advised that there were issues with 2 footpaths, one had a bull in the field, and the other was overgrown and not easily identified.
- Clerk to contact land owner to advise of issue
- 118/2014      Reports - to receive reports from meetings – none received
- 119/2014      The council to consider applications for burial memorials – requests circulated prior to meeting
- a i      New grey granite memorial for H E Tremaine  
Council agreed no objections to the proposed memorial
- ii      Additional inscription for D M Higman  
Council agreed no objections to the proposed additional inscription
- 120/2014      St Mawgan Public Toilets – To receive quotes from solicitors for the purchase of the toilets; appoint solicitor and any associated expenditure and receive report from the working group
- Cllr Atkinson suspended standing order 21 for this agenda item to allow Cllr Fitter to address the council
- After lengthy discussion and considering the 3 quotes, proposed by Cllr Mullard and seconded by Cllr G Jennings and resolved to appoint Ralph Law Solicitors to work on behalf of the council in the purchase of the public toilets.
- Cllr Corbett abstained from the vote as he had had dealings with the solicitors from whom the council had received quotes
- Cllr B Cawley advised the council that Mr Middleditch had offered his help with the project, for plumbing and his time
- Cllr G Jennings wished to thank Cllr B Cawley for her hard work in cleaning the toilets on behalf of the council
- Cllr B Cawley reported that the council had been granted £2500 from the Bedruthan Steps Community Fund towards the St Mawgan toilets

Proposed by Cllr Atkinson and seconded by Cllr McKenzie and resolved to appoint Cllrs Atkinson and McKenzie to deal with any queries from the solicitors during the clerk's annual leave period.

121/2014

Cllr Gardner to update the council on the revised standing orders:

Cllr Gardner updated the council on the work he had done on the standing orders for the council.

After lengthy discussion, the council agreed that the clerk should contact CALC to ask them to review the existing standing orders of the council. It was also agreed for the clerk to review the model standing orders in the light of Cllr Gardner's recommendations and to produce her suggested version.

A meeting with CALC to enable Councillors to discuss Standing Orders was to be investigated.

122/2014

#### Accounts

Proposed by Cllr B Cawley, seconded by Cllr L McKenzie and **resolved** by the council that accounts totalling £ 2903.74 listed below, were approved for payment and duly signed. There was 1 abstention from the vote.

T Michell	Maintenance	£ 1138.35
D James	Salary & Expenses	£ 456.28
D James	Expenses	£ 56.71
HMRC	PAYE Tax & NI	£ 100.40
M Farmer	Beach Cleaning	£ 712.00
Grant Thornton	External Audit	£ 240.00
D Vickery	Bus Shelter cleaning contract	£ 200.00
Total		£ 2903.74

123/2014

To note and discuss if appropriate the correspondence received since the last meeting – list circulated prior to meeting

Clerk to contact the deputy Town Clerk at Newquay Town Council in response to their correspondence and advise that Cllrs Atkinson, G Jennings and Mullard would like to meet with them.

124/2014

Notice of items for the next meeting:

The agenda for the council's August meeting will only cover planning, the beach and accounts

The meeting closed at 9.28pm

Date of next meeting – 13<sup>th</sup> August 2014 at Mawgan Porth Village Hall at 7.30pm

Signed as a true record of the meeting

Chairman.....

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