

Minutes of the Meeting of St Mawgan-in-Pydar Parish Council
held in Mawgan Porth Community Hall

On

Wednesday the 14th day of June 2017 at 7.30pm

Present: C Tyson (Vice-Chair), W Corbett, G Jennings, S Jones, D Carter, T Thomas. S Karkeek and C Mann (5 mins late). In attendance: Mrs Angela Hayne (Parish Clerk), Cllr J Fitter (CC), 2 members of the public

478/2017 Apologies – received from Cllrs L McKenzie Chair), B Cawley, R Cawley, and S Tavener

In accordance with Standing Order 3 (m), Cllr C Tyson Chaired the meeting.

479/2017 Police Report – Apologies received from PC Lenton day shift, PCSOs Parry and Burgess rest days – Report circulated prior to the meeting:

Reported crime last month - two in total. Same period last year - three.

1. BURGLARY, ex-employees found at location nothing taken.
 2. THEFT- same location as above mobile phone reported missing
- PC Lenton wished to remind all to be mindful of leaving windows wide open during spells of fine weather and urged parishioners to take care of the vulnerable.

The Alert Community Messaging scheme is operational, and urges all to look at joining.

The Police will be engaging with the Community at the event to be held at St Mawgan on 16th June.

480/2017 CC John Fitter Report:

Cllr Fitter reported that the white lines at the bridge of Mawgan Porth were scheduled to be re-painted within the schedule of works.

A complaint had been received regarding overgrowth on the footpath 39 (where it joins 35) at Mawgan Porth. Clerk to inform Footpath Contractor.

Cllr Fitter has instructed CC Highways to undertake remedial work as a matter of urgency at Pale Corner (Trevarrian) and Tregurrian.

Electoral Review of Cornwall – The Local Government Boundary Commission for England, formally commenced an electoral review in Cornwall Council - seeking views on the number of councillors for Cornwall Council. Further details available on PC website.

With regard to the planning application **PA17/02160**. Proposal: Removal of condition 6 holiday occupancy. Location: The Riviera, Mawgan Porth Hill, Mawgan Porth. Cllr Fitter advised members that following the Planning Officer's decision to approve the above application (which the council had objected to (see Minute ref: 437/2017), he was mindful not to request that the matter be taken to planning committee.

- 481/2017 Members interests
- a) Declarations of interest from members relating to items on the agenda:
Cllr Mann – 8 a (vi), Cllr Corbett – 8 a (v) and 8 a (vii)
 - b) Written requests for dispensations or interests – none
 - c) Written statements from members expressing interests in an agenda item
- none
- 482/2017 Public Participation
- Agent acting for applicant in Planning Application PA17/04699 – available to answer questions regarding 8 a (v) if required.
- 483/2017 Minutes of the last meeting – Proposed by Cllr Corbett and seconded by Cllr Jones and **resolved** to accept the minutes of the Annual Meeting of 17th May as a true record and were duly signed by the acting Chair Cllr C Tyson.
- 484/2017 Clerk's report – The report had been circulated prior to the meeting.
- The Clerk reported that to date, the agent acting for Telefonica UK Ltd had not responded to a request to invite him to have a meeting when next in the area. The PC would welcome the desire of the developers to consult both the Council and the public more widely, to determine the best possible site for Telefonica UK Ltd's proposed telecommunications development within the Parish.
- Cllr Jones left the building at this juncture feeling unwell**
- 485/2017 Planning – New applications – to discuss and decide on response to Cornwall Council.
- i **PA17/04180**. Applicant Mrs Lucy Petersen. Proposal: Certificate of lawfulness for existing residential use of The Garage. (Resubmission of withdrawn application. PA16/11143). Location: Porth Farm Cottages, Mawgan Porth. Cllr Corbett proposed and Cllr Jennings seconded. **Resolved** to object on the grounds that continuous occupancy for 4 years has not been evidenced.
 - ii **PA17/04232** Applicant: Mrs Lucy Petersen. Proposal: Certificate of lawfulness for residential use of the existing mobile home and ancillary residential use of the existing buildings. Location: Porth Farm Cottages Mawgan Porth. **Resolved** to object on the grounds that continuous occupancy for 10-years has not been evidenced.
- Cllr Jones returned to the room and had abstained from voting on items 8 a (i) and (ii)**
- iii **PA1701390/PREAPP**. Applicant: Mr Rolf Munding. Historic building pre-application advice in relation to refused application PA16/12075. Location: Whitewater Farm, St Columb TR9 6DR. **Resolved** not to comment further, having previously supported the principle of development.
 - iv **PA17/04354**. Applicant Mr Rolf Munding. Proposal Listed Building consent for reinstatement of chimney and flues and amended specification of external render to specification proposed and agreed under ref. PA15/07002. Location Whitewater Farm Road from Junction North of Whitewater Farm to Cherry

Hill, St Columb TR9 6DR. **Resolved** to leave the matter to applicant and Conservation Officer.

Cllr Corbett left the room at this juncture

- v **PA17/04699.** Applicant Mr And Mrs C and J Richardson. Proposal: Outline application for farm worker's dwelling. Location: Higher Denzell Farm St Mawgan. As evidenced, and supported by Cornwall Local Plan; Strategic Policies 2010-2030 Policy 7. Housing in the Countryside. **Resolved** no objection.

Cllr Corbett returned to the room and Cllr Mann left the room at this juncture

- vi **PA17/01356/PREAPP.** Applicant: Michael Bennett and Adriana Bringuenti. Waylea. Pre- application advice to remove existing dwelling and replace with 3 number, new dwellings with associated parking and gardens. Location: Trenance, Mawgan Porth TR8 4DA. **Resolved** to raise strong concerns regarding a development on a site that had been previously deemed unsuitable by CC Planning Dept., and may alter the special character of Trenance. Clerk to communicate this to Case Officer at CC Planning Dept. Cllr Karkeek abstained.

Cllr Mann returned to the room and Cllr Corbett left the room at this juncture

- vii **PA17/04998.** Applicant Mr Nick Plant. Proposal: Outline planning permission with all matters reserved: Construction of new dwelling. Location: Land West of Primrose Cottage, St Mawgan, Cornwall TR8 4EN. **Resolved** to object on the grounds that this proposal cannot be deemed 'rounding off' or 'infilling' according to Planning Policy. Cllr Thomas abstained

Cllr Corbett returned to the room at this juncture.

- b Consider planning applications received before meeting
- i Cull Rathain, Trenance – to consider pre-app proposal prior to a submission by developer to CC Planning Dept. The PC had received a request by the Agent acting for the developer. **Resolved** that representatives of the Planning Working Group will arrange to meet on site after receiving communication from the Affordable Housing Team and report back to the PC

486/2017 Any other planning applications received from Cornwall Council by the time of the meeting.

PA17/05233. Applicant: Mr Phillip Draper. Proposal: Removal of condition 3 – provision of privacy screen – on decision PA16/01318 (Change of use – ground floor to stay as public toilets, first floor to be a café). Location: Public Conveniences, Mawgan Porth Hill, Mawgan Porth, Newquay. Notification of this application had arrived before the accompanying plans, creating a potential difficulty in responding within the 21-day deadline. Owing to the de-minimis nature of the application it was **resolved** that a response of 'no objection' be delegated to the Chairman and Planning Group unless the plans disclosed something it was felt necessary to refer to the full PC.'

- 487/2017 Advices and decisions by Cornwall Council – circulated prior to meeting.
- i **PA16/09046 APPROVED** Applicant: Mr George Watson. Proposal: Existing dwelling to be demolished and replaced with a new 3-bedroom bungalow. Location: The Ranch Trevarrian Mawgan Porth Hill Mawgan Porth.
 - ii **APPEAL PA17/00099**: Appellant: Ms Anne Barrett.
APP/D0840/W/17/3173808 Cornwall Council ref: Appeal start date: 23 May 2017 Proposal: Proposed Self-Build Dwelling Location: Land South of Westward, Trevarrian, Newquay. Cornwall Council decision previously **REFUSED**.
 - iii **PA17/00111**. Applicant: Mr Mick Lomax. Proposal: Erection of a two bedroom bungalow and attached garage - change of use to residential from agricultural. Location: Land At Carloggas, St Mawgan. The PC had requested that this go to the CC Planning Committee for it to decide. The CC Planning Committee **resolved** to approve.
 - iv **PA17/03188 APPROVED** Applicant: Mr David Wilton. Proposal: Erection of small agricultural store. Location: Land SE Of Lilac Cottage Higher Tolcarne St Columb.
- 488/2017 Planning Enforcement Issues –
1. Clerk received notification that an alleged erection of agricultural building at New Farm St Mawgan was under investigation by the Enforcement Team at CC.
 2. The PC was concerned that 'engineering works' to the hillside below the Riviera Lodge site (North) may have taken place at variance with the approved plans. This had been referred to the case officer for PA17/03316 who has indicated that this would potentially be a matter for the Enforcement Section rather than a deficiency in the present planning application. It was resolved to keep a watching brief on the site.
- 489/2017 Working groups – to receive reports if any and agree any necessary action and expenditure
- (a) Amenities –
 - i) Broken Bench located in Playing Field – Maintenance contractor has been notified. **Resolved** that Bench appears on the agenda and Amenities Working Group report back at the next meeting.
 - ii) Playground Fence at St Mawgan – Cllr Mann suggested that SMEGMA may be able to help with labour to replace rotten timbers. Working Group to identify cost and contact Mrs Young-Jamieson with proposal and report back to the PC. Cllr Thomas reported that in his weekly inspection he noted rusty fittings on the Rota-Swing. Clerk to contact Sovereign Play Equipment to replace. In addition, rusty nails protruding from some fence posts. Cllr Thomas kindly agreed to attend.
 - iii) Noticeboards –
 - a) Mawgan Porth – Storm damaged. **Resolved** that Clerk identify examples of replacement noticeboard and revert. Clerk confirmed that notice board is insurance protected.

- b) Trevarrian and Trenance. To discuss acquiring separate parish Council Boards sited next to existing, to enable the display of PC statutory notices. **Resolved** that Clerk to contact Highways for permission to replace with larger noticeboards for the use of general notices and PC Statutory Notices.
 - iv) Mower - Cllr Corbett reported that the mower required a minor repair It was **resolved** that in accordance with Financial Regulations 4.3 Cllr Corbett to instruct his maintenance engineer to provide a short service to the mower.
 - v) Bier House – Disrepair. **Resolved** to primarily discuss the matter with the Landlord.
 - vi) Notice as to Burial – Beryl Jean Ward (non-parishioner), Friday 7th July 2017.
 - vii) Drain outside St Mawgan Village Hall – Cllr Jones reported the drain full of leaves. Clerk to liaise with maintenance contractor to resolve.
- (b) Transport and rights of way – to receive reports:
- i) Footpath: Lower Lanherne Farm – 409/28/2 joining 409/28/1, 409/29/2 with 409/29/1 to Middle Lanherne Farm. Cllr Carter will make contact with relevant CC enforcement of rights of way personnel
 - ii) Signage at Carloggas – Cllr Fitter informed the PC via the acting Chair that two signs have been commissioned
 - iii) Pothole outside St Mawgan Shop – Cllr Fitter informed the PC via the acting Chair, that a larger section had been marked out to repair, within the forthcoming schedule of works in the area.
- (c) Beach and Environment - to receive report (if any). Summary of meeting with PC Beach and Environment Working Group and Environment Agency on 7th June held at Mawgan Porth Beach - circulated prior to the meeting. Options are being considered for the ongoing maintenance of the dunes due to erosion. Item to be kept on the Agenda

490/2017 Specific Issue Neighbourhood Plan - due to time restraints nothing to report

491/2017 To receive reports from meetings – none received.

492/2017 Digital media for Parish Council – to receive report from Cllr T Thomas and agree any action. Resolved that a sub-committee be formed to research the undertaking of a social media presence to allow greater engagement with the Parish, to forge links to other groups and PC website. Cllrs Thomas, Carter and the Clerk volunteered.

Cllr Fitter left at this juncture

493/2017 Internal Audit Report 2016/2017 – circulated prior to the meeting. **Resolved** to agree to authorise the Clerk to complete the Internal Audit Report Response Record in accordance with Clerk’s response (as circulated).

494/2017 Smaller authority approval of the accounting statements – Annual Accounts year end 2016-2017 – Proposed by W Corbett and seconded by Cllr Karkeek. **Resolved** to approve accounts as circulated. Signed by Chair - Cllr C Tyson and Clerk/RFO.

In accordance with Standing Order 3. Meetings Generally (u): It was **resolved** to extend the meeting a further 30 minutes to conclude the business.

Cllr Karkeek left the meeting at this juncture due to a prior engagement

- 495/2017 Internal Control – **Resolved** to accept the Statement of Internal Control to accompany the accounts.
- 496/2017 Annual Return for the year ending 31st March 2017
- a) Annual Governance Statement 2016/17 – **Resolved** to approve section 1 – as circulated prior to the meeting
 - b) Accounting Statement 2016/17 – **Resolved** to approve section 2 – as circulated prior to the meeting
- 497/2017 Ear-marked Reserves 31st March 2017 – **Resolved** to approve as circulated
- 498/2017 Asset Register as at 31 March 2017 – **Resolved** to approve as circulated prior to the meeting
- 499/2017 Financial Risk Assessment Review – **Resolved** to adopt as circulated
- 500/2017 Standing Orders Review – **Resolved** to defer to July Meeting
- 501/2017 Financial Regulations Review – circulated prior to the meeting. **Resolved** to adopt as amended
- 502/2017 Policies –
- a) Grants – as circulated prior to the meeting. **Resolved** to defer to July meeting.
- 503/2017 Training –
- a) Digital Media for Local Government – **Resolved** to agree to retrospective permission for Clerk to attend on 6th June at a cost of £55+VAT
 - b) Internal Audit – **Resolved** to agree to Clerk attending 19th June at a cost of £25+VAT
 - c) Council Finance – **Resolved** to agree to Clerk attending on 20th June at a cost of £25+VAT.

At this juncture, and in accordance with 12 (a) xi - the Chair proposed that the council resolve that the public and the press be excluded from the meeting during the consideration of the following item owing to the confidential nature of the business to be transacted which is prejudicial to the public interest. In accordance with public bodies (admission to meetings) act 1960.

Reason DISCUSSION OF CLERK'S SALARY. **Resolved** to agree

**There were no members of the public present at this time
Clerk left the building at this juncture.**

- 504/2017 Clerk's Salary

- a) NALC Pay Award – Cllr Corbett proposed and Cllr S Jones seconded.
Resolved to agree to pay Clerk £6.52 per month increase (backdated from April 2017) - as per 9.1 of Clerk's contract of employment
- b) Overtime Submission – Cllr Corbett proposed and Cllr S Jones seconded.
Resolved to agree to reimburse 44 hours over contracted hours: 1st May 2016 – 30th April 2017.

The Clerk returned to the room

505/2017 Accounts – to approve payment of accounts. Cllr W Corbett proposed and Cllr C Mann seconded, and it was resolved to approve payment of accounts as listed below:

Name	Details	Amount
A Hayne	Clerk Salary, expenses and overtime	1307.03
Bubb Maintenance	Maintenance - May	980.00
	Footpaths - May	360.00
A Prowse	St Mawgan Toilet Clean - May	210.00
M Farmer	Beach Cleaning – May	765.00
Reef Water Solutions	Legionnaires test and service - May	35.00
Vodafone Ltd.	Mobile phone - May	17.85
CALC	CiLCA Training	300.00
Mawgan Porth Village Hall	Hall Hire – 2 sessions	40.00
TOTAL		£4014.88

506/2017 To note and discuss if appropriate the correspondence received since the last meeting – none received

507/2017 Notice of items for the next meeting: Standing Orders; Fence - Play Area; Noticeboards; Bier House; Footpath: Lower Lanherne Farm – 409/28/2 joining 409/28/1, 409/29/2 with 409/29/1 to Middle Lanherne Farm, Grant Policy.

Meeting closed at 21:47

Date of next meeting: St Mawgan Village Hall on 12 July at 7.30pm

Signed as true record of the meeting

Acting Chairman's signature..... 2017.