

Minutes of the Meeting of St Mawgan-in-Pydar Parish Council held in **St Mawgan Community Hall on
Wednesday 13th day of May 2015 at 7.30pm**

Present: Cllrs K Atkinson, B Cawley, R Cawley, S Gardner, S Jennings, S Jones,
E McKenzie, K Mullard, M Raby & S Tavener

In Attendance: Miss Donna James (Parish Clerk), 1 member of the public

- 302/2015 Election of Chairman for the year 2015/16 and signing of declaration of office
Proposed by Cllr Atkinson, seconded by Cllr Jones and resolved to elect Cllr E McKenzie as Chairman to the council
Cllr McKenzie signed the declaration of acceptance of office which was witnessed and signed by the clerk to the council
- 303/2015 Election of Vice Chairman for the year 2015/16 and signing of declaration of office
Two nominations were received:
Cllr R Cawley, proposed by Cllr McKenzie, seconded by Cllr Mullard
Cllr G Jennings, proposed by Cllr S Jennings, seconded by Cllr Gardner
Voted on and resolved by the council to elect Cllr R Cawley as Vice Chairman to the council
Cllr R Cawley signed the declaration of acceptance of office which was witnessed and signed by the clerk to the council
- Cllr McKenzie thanked Cllr Atkinson for his excellent work as chairman to the council over the years he has been in the role
- 304/2015 Appointment of councillors to Working Groups and Internal Control
Agreed by council that:
All councillors remain on their existing working groups
Cllr Atkinson will continue to do the councils internal audit inspections and Cllr S Jennings will shadow the role
- 305/2015 Appointment of Representatives to Organisations
Decided by council for all councillors to continue to represent the council on their present external organisations
- 306/2015 Apologies – received from: Cllrs W H J Corbett and G Jennings
- 307/2015 Police Report – none received
- 308/2015 Members interests
- a Declarations of interests - none
 - b There were no requests for dispensations for DPI's
 - c No written statements received
- 309/2015 Public participation
none

- 310/2015 Minutes of the meeting – 29th April 2015
Proposed by Cllr Atkinson seconded by Cllr R Cawley and **resolved** to accept the Minutes of the meeting as a true record of the meeting and they were signed by the Chairman.
- 311/2015 Clerks Report - The report had been circulated prior to the meeting
Clerk to contact Cormac to thank them for their help replacing the bus shelter in Mawgan Porth and advise them that the council has received positive comments from parishioners on the work
- 312/2015 Planning
- a Planning – New applications – to discuss and decide on response to Cornwall Council
 - i PA15/03547 - Alterations and extension to include replacing existing conservatory with new extension to provide open plan kitchen/dining space on ground floor, new bathroom within roof-space over and roof terrace; alterations to roof to provide additional bedroom and bathroom within roof-space including raising ridge height by 500mm over part of roof; alteration to windows on south elevation including providing dormers over - Westward Trenance Newquay Cornwall TR8 4BZ - Mr And Mrs J Brown
After discussion, proposed by Cllr Atkinson, seconded by Cllr R Cawley and resolved that the council have no objection to the application
 - iv Any other planning applications received from Cornwall Council by the time of the meeting.
none
 - b PA15/01096 - Westward, Trenance. To consider a response to a pre-application inquiry in relation to a studio annexe at Westward for ancillary accommodation and holiday letting
After discussion, proposed by Cllr S Jennings, seconded by Cllr Mullard and resolved that the council would respond to CC stating:
Whilst the parish council appreciate the design and think it is sympathetic, they are concerned with the increase of development density in line with Restormel stored plans and it being an area of special interest
 - c Advices and decisions by Cornwall Council - Circulated prior to the meeting
 - d To discuss planning enforcement issues – to refer any new issues and updates
none
 - e Affordable housing update – none
- 313/2015 Working groups:
- a Beach and environment
 - i Working Group report
Cllr Tavener advised that there are areas of fencing protruding from the dunes on Mawgan Porth beach. One post, approximately 10m from the gabions and around 5 posts 30m from the gabions.
Clerk to contact CC and the land owner(s)
Cllr Mullard reported a hole in the pavement near Cornish Fresh with a wire sticking out
Clerk to contact Highways

b Amenities

i Working Group report – none

c Transport and Rights of Way

i Working Group report

Cllr R Cawley reported a rotten stile that needs replacing on Windsor lane, between the start of the lane and the grass area near Menalhyl Yard

Clerk to contact CC

Cllr Mullard reported that the footpath near the Scarlett has narrowed considerably and is poorly signposted – Cllrs Gardner and Mullard will visit the site and report back to the council

314/2015

Reports - to receive reports from meetings - none

315/2015

To note and discuss if appropriate the correspondence received since the last meeting and any associated actions and expenditure – circulated prior to meeting - none

316/2015

To adopt the draft standing orders and financial regulations - as given to the council at the 8th April 2015 meeting

Cllr Gardner advised there were two typographical errors:

Page 9, section 6 e, the omission of the word 'by' between the words 'considered' and 'the'

Page 14, section 15 d, the word 'be' needs to be replaced with the word 'by' between words 'may' and 'invitation'.

Proposed by Cllr Atkinson, seconded by Cllr Jones and resolved that the council adopt the draft standing orders and financial regulations subject to the two corrections above.

Cllr Gardner voted against.

317/2015

Defibrillators – update and running costs

Cllr Raby advised the council that the running costs for each defibrillator was around £295 +VAT per year and that they would be serviced/maintained by Dave Rich of the RNLI.

On May 18th 2015, at the Merrymoor, at 7.00pm and 8.00pm there will be demonstrations on how to use the defibrillators

318/2015

Year End Accounts 2014/2015

a To receive and adopt the unaudited accounts for the year 2014/15

Proposed by Cllr B Cawley, seconded by Cllr S Jennings and resolved to receive and adopt the unaudited accounts for the year 2014/15

b Annual Return and Statement of accounts - to receive and approve and to complete the statement of Governance

Proposed by Cllr McKenzie, seconded by Cllr R Cawley and resolved to vote on the items in the statement en bloc

The statement was read by the clerk to the full council

Proposed by Cllr S Jones, seconded by Cllr Atkinson and resolved to receive, approve and complete the statement of governance.

Voted on by the council, 10 for and Cllr Gardner abstained

The statement was signed by the Chairman of the council and the clerk

- c To receive and consider the report from the internal auditor and any associated actions
The internal audit report had been circulated to all councillors prior to the meeting.
There were no recommended actions on the report.
Proposed by Cllr S Jennings, seconded by Cllr B Cawley and resolved by the council to receive the report

319/2015

Accounts

Proposed by Cllr B Cawley, seconded by Cllr Raby and resolved by the council that accounts totalling £3835.43 listed below, were approved for payment and duly signed.

T Michell	Maintenance April	£ 1193.44
D James	Salary & Exp April	£ 656.82
HMRC	PAYE Tax & NI	£ 163.64
Playsafety Ltd	Annual ROSPA report	£ 81.60
CC	Burial Ground Rates 14/15	£ 82.65
CC	Burial Ground Rates 15/16	£ 403.20
Zurich	PL Insurance supplement	£ 137.33
S&W Internal Audit	Internal Audit	£ 200.00
A Prowse	Toilet cleaning April	£ 216.75
M Farmer	Beach Clean April	£ 700.00
Total		£ 3835.43

320/2015

Notice of items for the next meeting
Plaque for toilets
CRB Checks

The meeting closed at 8.58pm

Date of next meeting – 10th June at Mawgan Porth Village Hall at 7.30pm

Signed as a true record of the meeting

Chairman.....

10th June 2015