

**Minutes of the Meeting of St Mawgan-in-Pydar Parish Council held in St Mawgan Community Hall on  
Wednesday the 13<sup>th</sup> day of January 2016 at 7.30pm**

Present: Cllrs E McKenzie (Chairman), B Cawley, R Cawley, S Gardner, W H J Corbett,  
G Jennings, S Jennings, S Jones, S Tavener

In Attendance: Mr Paul Roberts (Locum Parish Clerk), 2 members of the public

- 006/2016 Apologies – Cllr K Atkinson, M Raby and Cllr J Fitter (CC)
- 007/2016 Member's interests
- a) Declarations of interests -Cllr R Cawley NDI items 20 & 22
  - b) Requests for dispensations for DPI's - none
  - c) Written statements received - none
- 008/2016 Public participation  
None
- 009/2016 Minutes of the last meeting – Proposed Cllr WHJ Corbett, seconded Cllr G Jennings,  
and Resolved to accept the minutes of the meeting as a true record of the meeting and  
they were signed by the Chairman.
- 010/2016 Clerk's report – as circulated.
- 011/2106 Councillor Vacancy – Two members of the community put themselves forward to fill the  
co-option vacancy and were present at the meeting.
- It was Resolved to suspend Standing Orders to allow the candidates to present  
themselves to council members. Following their presentations Standing Orders were  
reinstated.
- Following a ballot of members, Ms Deborah Carter having received the majority vote  
signed her Declaration of Office and took her seat at the meeting.
- 012/2016 Planning applications received from Cornwall Council by the time of the meeting.  
PA15/12075 Replacement of existing concrete buildings with single story rural worker's  
dwelling. Rolling Hills, St Mawgan, TR84EZ. Mr R Chapman.  
It was Resolved to raise no objection to this application
- 013/2016 Planning enforcement issues – Clerk will report outstanding issues at next meeting.
- 014/2106 Working Groups –
- a) Beach and Environment – Questions were put regarding the collection of beach  
cleaning contributions from local business. It was agreed that the Clerk would  
investigate ways of dealing with this issue.
  - b) Amenities - no reports.
  - c) Transport and Rights of Way – Surface water issues following repairs to the  
road from Five Lanes to Long Stone. Clerk to report to CC Highways.
- 015/2016 To receive reports from meetings - None

- 016/2016 To note and discuss if necessary any correspondence received since the last meeting - None
- 017/2016 Cemetery - The Clerk reported that the interment of the late Janet Williams and the ashes of the late Arnold Williams took place on Saturday 9<sup>th</sup> January 2016.
- 018/2016 Bench at Carloggas – No quotations for repairs had been received. Attempts to resolve this matter will continue.
- 019/2016 Clerk vacancy – Cornish Guardian and SLCC vacancy adverts have been placed and the closing date for the receipt for applications has been extended to 30 January 2016.
- 020/2106 Closed Churchyard – It has been established that the Parish Council is responsible for maintenance of the walls within the closed Churchyard. It was agreed that the Clerk will contact the Land Agents who represent the Convent and invite them to a site meeting to discuss common boundary maintenance issues.
- 021/2016 Tree Warden's report – Cllr WHJ Corbett reported on his inspection of the trees on the playing field river bank and areas around the ford. Cllr S Gardner reported on his inspection of the cluster of large trees by the Convent Wall and Lanherne Barton. It was agreed that the Clerk contacts the CC Tree Officer to arrange a visit to obtain his/her view of any safety issues.
- 022/2016 Playing field leat clearance – the Vice Chairman reported that the adjacent landowner had raised no objections, and the Chairman reported that the Cricket Club likewise had no objections to the clearance. It was agreed the Clerk would seek permission from the Carnanton Estate to bring a small digger to the area to carry out the work.
- 023/2016 Committees and Working Groups – members discussed the merits of operating committees versus working groups. It was agreed to return to the matter when the legalities of conducting council business by either method have been further explored.
- 024/2016 Footpath maintenance – It was Resolved to retain the existing schedule of cuts for one year and to monitor the contract hours worked.  
It was agreed that the Clerk will put notices on the PC notice boards inviting interested parties to quote for the work. Cllr S Gardner requested the vote be recorded. Voting in favour, Cllrs L McKenzie, WHJ Corbett, S Jones, S Jennings, B Cawley. Abstentions, Cllrs S Gardner, D Carter. Against, Cllr S Tavener .

**Cllr R Cawley left the chamber for this agenda item.**

- 025/2016 Exempt business – It was Resolved to invoke Standing Order 3(d) that in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by S100 Local Government Act 1972 the press and the public be excluded from the meeting during the consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information.

(a) Staffing matters as per agenda item.

*There were no members of the public present at this juncture.*

**Exempt business omitted**

- 026/2016 Accounts – It was Resolved by the Council that accounts totalling £2073.21 and listed below, are approved for payment and duly signed after the meeting.  
Cllr S Gardner abstained from voting.

D James	Dec 15 Salary & expenses and final leave pay	£769.41
HMRC	Tax & NI	£264.90
Bub Maintenance	Maintenance December	£554.64
A Prowse	December Toilet Cleaning	£216.75
Vodafone	Mobile telephone bill	£17.85
Reef Water Solutions	Legionella testing	£35.00
M Farmer	Christmas Beach Clean	£50.00
Parish News	Subscription 2016	£7.00
South West Water	Sept-Dec 2015 St Mawgan Toilets	£57.66
D Vicery	3 <sup>rd</sup> Quarter Bus Shelter cleaning	£100.00

**Cllr R Cawley left the chamber for this item**

027/2016

Items for next meeting: -

Footpath maintenance contract

Renewal of St Mawgan Toilet Cleaning Contract

Business contributions to Beach Cleaning

Business contributions to Cleaning St Mawgan Toilet

Cllr Gardner requested that an explanation is given of the Code of Conduct Decision

Notice listed in the Clerk's report.

Signed as a true record of the meeting

Chairman.....

10<sup>th</sup> February 2016