

St Mawgan-in-Pydar Parish Council

Esther Richmond represented Newquay & St Columb Community Network Partnership and outlined the key elements within the Highways Scheme (circulated prior to meeting), at 7pm prior to the Parish Council Meeting.

There then followed one minutes silence in memory of Mrs Young-Jamieson of Carnanton Estate.

Here follows the

Minutes of the Meeting of the Parish Council

held in **Mawgan Porth Village Hall** at **7.30pm**

On

Wednesday, the 13th day of June 2018

71/18		<p>To note those present and to receive any Apologies Present: Cllrs C Tyson (Chair), W Corbett, S Jones, D Carter, S Tavener, R, Cawley, B Cawley, and G Jennings. In attendance: Mrs Angela Hayne (Parish Clerk), Cllr J Fitter (CC) and 8 members of the public. Apologies received from: Cllrs L McKenzie, C Mann, S Karkeek, T Thomas and PC Al Lenton and colleagues.</p>
72/18		<p>Members' interests</p>
	a	To receive declarations of interest from Members relating to items on the agenda: Cllr Corbett - 7a (iv) and 10 (f), The Clerk 10 (b), 10 (c) and 10 (f).
	b	To consider written requests for dispensations or interests (if any) – none received.
	c	To receive written statements from members expressing interests in an agenda item – none received
73/18		<p>To receive oral or written reports, and authorise any action</p>
	a	<p>Police Report (circulated prior to meeting): Apologies PC LENTON and PCSO PARRY day shift, PCSO BURGESS on rest day. Reported crime last month three, the year before for the same period four. 1-THEFT – Purse taken from local pub. 2-THEFT – Plant pots taken from location. Enquires ongoing. 3- CRIMINAL DAMAGE- Car scratched possibly with a key? The summer season is upon us and with hopefully with an influx of tourists. This may increase our figures over this period; the increased passengers from the airport possibly a factor. We have been made aware of theft of diesel from Industrial Unit, not so far away so please be mindful. We are actively advertising recruitment for Special Constables. Link available on Devon and Cornwall Police website.</p>
	b	<p>CC John Fitter – 1. Change of planning officer for Planning application PA17/06991. 2. Enforcement cases are being recorded and investigated but the complainant will not be advised of the result until the case is closed. No member of the public will be advised of any investigations. 3. Telecommunication Mast at airport - paperwork has now been completed and work can commence. 4. Low flying helicopter over St Mawgan Village - I will make investigations with Al Titterington - operations manager at Cornwall Airport Newquay, and report back.</p>
	d	The Clerk – circulated prior to the meeting
74/18		<p>Public Participation - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda</p>
	i	Mr Jonathan Brown speaking against planning application 6a(iii) - PA18/04468
	ii	Mr Peter Whitehead (Agent acting on behalf of Mr and Mrs C Heritage) speaking to support the application 6a(iii) – PA18/04468
75/18		<p>Minutes of the Parish Council Meeting –</p>

			To Resolve that the Minutes of the meeting held on 9 th May 2018 are an accurate record. Proposed by Cllr G Jennings and seconded by Cllr R Cawley and resolved to accept and were duly signed by the Chair – Cllr C Tyson.
76/18	a		PLANNING - Pre-App Consultation – none received
	b		Planning - new applications – to discuss and decide on response to Cornwall Council
		i	PA18/04816 Applicant: Mr Cameron Donnelly. Proposal: Notification of proposed works to trees in a Conservation Area, namely fell Leylandi trees 1, 2, 3, 4, 5. Location: Ramwood Lanvean St Mawgan. Cllr W Corbett confirmed that the PC generally defer the decision to CC Tree Officer, but proposed that as in a conservation area, a comment be made to the Tree Officer that he might be minded stipulating that suitable replacement trees be planted upon fell of Leylandi trees. Seconded by Cllr G Jennings and resolved to comment thus.
		ii	PA18/04622. Applicant: Mr T Williams Mawgan Porth Pools and Lake. Proposal: Construction of 3 holiday lodges and replacement of existing building with holiday lodge. Location: Mawgan Porth Pools Lake Access to Retorrick Mill Retorrick Mill Newquay. Cllr Corbett proposed, and Cllr D Carter seconded, and it was resolved to object. The application is contrary to the ratio of the inspector's decision in 2002 that holiday lodges in this location would be materially harmful to the AGLV and the relevant policy of the then Development Plan (RLP Policy 14) is a saved policy under the current Cornwall Local Plan. On a point of order Cllr Corbett questioned whether Cllr Tavener had an interest in the application such as to require him to take no part in the proceedings (SO 3 (r)), but Cllr Tavener declined to accept this, arguing for the application. Cllrs Tavener and Jennings voted against the resolution.
		iii	PA18/04468. Applicant Mr And Mrs Chris And Fiona Heritage. Proposal: Demolition of the existing dwelling and construction of a replacement dwelling. Location: Beach View Trenance Mawgan Porth. The PC had previously received lengthy submissions in support of the scheme from the architects, however its position throughout has been that the proposal, which involves a very significant increase in the footprint of the replacement dwelling, would be contrary to long-established policies to protect the former Trenance Area of Special Character from material increases to the density of development within it. Although the ASC protection policy of the Restormel Plan is no longer extant, Policy 3 of the Cornwall Local Plan requires proposals 'to consider the significance or importance that large gaps can make to the setting of settlements and ensure that this would not be diminished', and this policy was referred to and upheld when the inspector dismissed an appeal for a new dwelling on the site below 'Pydar' last year. Proposed by Cllr Jones and seconded by Cllr G Jennings, the PC unanimously resolved to object to the application on the grounds that the increase in the footprint of the proposed new dwelling (which would extend to the western boundary of the site) was inconsistent with Policy 3 of the CLP and that the scheme would result in a new dwelling which would not harmonize with surroundings on account of its size contrary to CLP Policy 12.
		iv	PA18/03566. Mr Michael Fox. Proposal: Extension and reconfiguration of existing dwelling. Location: Sea Ways Gwel An Mor Trenance Mawgan Porth. No further discussion required at this time.
	c		To consider planning applications received before meeting
		i	PA18/04876 Applicant Mr & Mrs Glen & Julie Collins. Proposal: Change of use from holiday restricted dwelling to unrestricted residential dwelling Location: 9- White Lodge Apartments, access to White Lodge Mawgan Porth. Proposed by Cllr Corbett and seconded by Cllr Carter and resolved to defer until the July meeting to allow time to look at the proposal in detail.
	d		To note Advices and Decisions by Cornwall Council:
		i	PA18/02394 APPROVED Applicant: Mr Mark Webb. Proposal: Proposed extension and alterations. Location: Gwel-An-Nans Road from Mawgan Porth Holiday Park To Ox Lane St Mawgan TR8 4EU.

	ii	PA17/08278 APPROVED Applicant: Mr Peter Cole. Proposal: Construction of replacement dwelling and outbuildings together with external parking and amenity space. Location: Mansel Cottage Trenance Mawgan Porth TR8 4DA
	iii	PA17/10698 APPROVED Applicant: Mr Michael Lomax. Proposal: Construction of dwelling with detached garage (amended design to withdrawn application no. PA17/00111). Location: Land South of Ivy Cottage Ball Lane St Mawgan TR8 4EQ
	iv	PA18/01406 APPROVED Applicant: Mrs Marian Tyson. Proposal: Erection of a portable wooden shed to store implements for horticultural use. Location: Land Near to Lanherne View Carloggas St Mawgan
	v	PA17/11991 APPROVED. Applicant: Mr Dean Robson. Proposal: Demolition of dwelling and erection of a replacement dwelling. Location: Land South East of Bre Pen Farm Mawgan Porth Hill Mawgan Porth
	vi	PA18/03292 WITHDRAWN. Applicant: Mr G Lay Location: Proposal: Retention of temporary equine dwellinghouse at Gluvian Farmyard The Caravan Gluvian Farm Mawgan Porth. It was resolved to inquire of the case officer what the formal status now was of the 'temporary equine building' following the withdrawal of the application
	vii	PA17/11880 WITHDRAWN. Applicant: Mr Richard Curtis. Proposal: Construction of Miniature railway attraction, including indoor and outdoor attractions and amusements, and associated development Location: Land Adjoining River At OS Grid Ref 185310 67044 Mawgan Porth
	e	To discuss planning enforcement issues – to refer any new issues and updates – if any
	i	Land near Westward - Enforcement in receipt of a new case - EN18/00970 for investigation.
	ii	Goring Gwel an Mor TR8 4DW – Action: Clerk to notify enforcement of site line hazard exiting Gwel and Mor
77/18		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities – Report circulated prior to meeting: Awaiting inspection from Sovereign Play Equipment of wear and tear of bonded mulch in play area under guarantee.
	i	Playground Fence – to agree to purchase replacement galvanised steel fencing (deferred from previous meetings). The Clerk deferred to Cllr R Cawley to source separate price to purchase and to fit and report to July meeting.
	ii	Burial Ground – Notice of Interment of Ashes of Miss Diana Phoebe Ball to join R and T Ball in R055 and R056 (date to be arranged) Memorial Permission – new memorial for Miss Diana Phoebe Ball (details circulated prior to meeting). Proposed by Cllr Corbett and seconded by Cllr Jones and resolved to permit.
	iii	Noticeboards – to agree to purchase replacement for Mawgan Porth (deferred from previous meetings). Proposed by Chair, Cllr Tyson and seconded by Cllr G Jennings and resolved to accept quote from Greenbarnes Ltd at a cost of £1682.34 + VAT. Action: Clerk to submit claim for storm damage to previous noticeboard to Insurers.
		Cllr Corbett left the meeting for the next item , after explaining the circumstances that required 2 new tyres on the ride on mower.
	iv	Ride on Mower – to agree to reimburse Cllr Corbett £130 for purchase of 2 replacement tyres including fitting. Proposed by Cllr S Jones and seconded by Cllr G Jennings and resolved to reimburse Cllr Corbett/
		Cllr Corbett returned to the meeting
	b	Transport and Rights of Way
	i	Mawgan Porth/Trenance public footpath signage – volunteers sought for working party to assist Footpath Contractor in siting footpath posts - first week of July. Working party agreed. Action: Clerk to notify Footpath Contractor that a Working Party is established.
	c	Beach and Environment – no report
	d	Neighbourhood Plan – Cllr Corbett to liaise with Clerk regarding mapping of designated area.
	e	Digital Media for Parish Council – no report
78/18		REPORTS FROM MEETINGS:

	i	Affordable Housing – Cllr Corbett reported that a meeting had been held with Cornwall Community Land Trust on 17 th May
	ii	Community Network Panel – Thanks were given to Cllr D Carter for attending May meeting
		Cllr B Cawley left the meeting at this time
	iii	Cornwall Airport Newquay Consultative Forum – Cllr G Jennings informed the PC that a meeting will take place at the end of June and reported upon in July
	iv	Plastic Free Community – Cllr D Carter informed the PC that a meeting will take place at the end of June and will be reported upon in July.
79/18		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	National Rural Crime Survey 2018 – noted.
	ii	GDPR – CALC newsletter – noted.
	iii	Standards Committee Report – Ethical Standards and the Code – noted.
	iv	Message from Malcolm Brown Chairman of the Electoral Review Panel – Boundary Commission Proposals and Notification of Consultation Period - noted.
80/18		FINANCE and LEGISLATION:
	a	To note any income received – £1319.39 2017/18 overdue LMP payment; £2305 beach clean donations to 29/05 and £50 St Mawgan toilet donation – noted.
		The Clerk left the meeting for the next two items
	b	Clerk/RFO Submission of Overtime – details circulated. To agree to reimburse the Clerk overtime worked from period 1 st March – May 31 st 2018. Cllr S Tavener proposed and Cllr G Jennings seconded and it was resolved to agree.
	c	Clerk/RFO: Annual Appraisal and Performance Review – to resolve that the Staffing Working Group conduct a review of the performance and annual appraisal of the work of the clerk/RFO. Cllr S Jones proposed, and Cllr W Corbett seconded and it was resolved that the Staffing Working Group will conduct a review of the performance and annual appraisal of the work of the Clerk/RFO – date to be arranged upon return of Cllr L McKenzie.
		The Clerk returned to the meeting
	d	Review of the Council’s policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation
	i	General Privacy Notice - to adopt document that accords with General Data Protection Regulations 2018 (circulated prior to meeting). Cllr S Tavener proposed, and Cllr R Cawley seconded and it was resolved to adopt.
	ii	Staff Privacy Notice –to adopt (circulated prior to meeting). Cllr S Tavener proposed, and Cllr R Cawley seconded and it was resolved to adopt
	iii	Grievance Policy –to adopt (circulated prior to meeting). Chair, Cllr Tyson proposed, and Cllr Corbett seconded, and it was resolved to defer to July meeting.
	iv	Standing Orders Annual Review –to adopt revised Standing Orders (circulated prior to meeting). Chair, Cllr Tyson proposed, and Cllr Corbett seconded, and it was resolved to defer to July meeting
	v	Press/Media Policy – to adopt (circulated prior to meeting). Chair, Cllr Tyson proposed, and Cllr Corbett seconded, and it was resolved to defer to July meeting
	vi	Employment Policies and Procedures – to adopt (circulated prior to meeting)
		1. Lone Working 2. Equal Opportunities 3. Health and Safety – deferred to July meeting
	vii	Review Council’s expenditure incurred under s.137 of the Local Government Act 1972- circulated prior to the meeting. A review had been carried out at a time when the 2017/18 External Audit had just been completed: In the Year 2017/2018, expenditure on section 137 payments was £1741 made up of: Annual monitoring costs of Merrymoor and Falcon Inn defibrillators - £ 630; Hall Donations - £1000; Campaign to Protect Rural England- £36 and Royal British Legion - £75. It was resolved to maintain overall expenditure on these items. Two Scheduled Grants totalling £1700 have been awarded by the PC and paid in May 2018.

	viii	Information available from St Mawgan-in-Pydar Parish Council under the model publication scheme –to approve (circulated prior to meeting). Proposed by Cllr S Tavener and seconded by Cllr R Cawley and resolved to approve.
	e	Confirmation of the Dates of the Period for the Exercise of Public Rights – to note the dates complying with statutory requirements, commenced Monday 4 th June and end on Friday 13 th July 2018 – Noted.
		Cllr Corbett left the room
	f	Accounts – to approve invoices for payment and sign cheques at the end of the meeting (list circulated prior to the meeting). Cllr G Jennings proposed, and Cllr D Carter seconded, and it was resolved to approve as per payment schedule below.
		Cllr Corbett returned to the room
81/18		Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading) 1) Silt under bridge at Mawgan Porth. 2) Highways Scheme.
82/12		Close of meeting – 9.15pm

Payment of Accounts

			Minute Ref
A Hayne	Clerk's Salary, Overtime & Expenses	1935.45	80/18(b)
S Plant	Maintenance	980.00	
	Expenses	173.64	
	Footpaths	360.00	
A Prowse	St Mawgan Toilet Clean	210.00	
M Farmer	Beach Clean	915.00	
Reef Water Solutions Ltd	Legionnaires test and service	54.50	
Vodafone Ltd	Mobile phone	12.94	
Wallgate	Service Contract 1 May 2018 – 31 March 2019	780.00	67/18v
Mawgan Porth Village	Hall Hire: 11/04/18 & 18/04/18	44.00	
RoSPA Play Safety	Annual Playground Equipment Inspection	84.00	
W Corbett	Reimbursement of 2 new tyres for ride on mower	130.00	77/18a(iv)
Total		£5679.53	

Date of next meeting: 11th July 2018 commencing 7.30pm at St Mawgan Community Hall

Signed as a true record of the meeting: Chairman's signature.....11th July, 2018

