

# ST MAWGAN-IN-PYDAR PARISH COUNCIL

## Minutes of the Meeting of the Parish Council

held in **Mawgan Porth Village Hall** at **7.30pm**

On

**Wednesday the 12<sup>th</sup> December 2018**

142/18		<p><b>To note those present and to receive any Apologies:</b>  Present: Cllrs L McKenzie (Chair), M Tyson, W Corbett, S Jones, D Carter, G Jennings, T Thomas, S Tavener.  In attendance: Mrs Angela Hayne (Parish Clerk), CC J Fitter and 1 member of the public.  Apologies received from: Cllr C Mann, R Cawley, B Cawley. Apology received post meeting: Cllr S Karkeek.</p>
143/18		<b>Members' interests</b>
	a	To receive declarations of interest from Members relating to items on the agenda. Cllr W Corbett – 6 b(ii).
	b	To consider written requests for dispensations or interests (if any) - none
	c	To receive written statements from members expressing interests in an agenda item- none
144/18		<b>To receive oral or written reports, and authorise any action</b>
	a	<p>Police Report - Apologies both PCSOs off duty.</p> <ul style="list-style-type: none"> <li>- Reported crime in the last month: one – drink driver. Same period last year - five reports.</li> <li>- Recent school visits went down well. I was lucky enough to speak with the older students about Road Safety and general policing input. The highlight was the popular TASER demonstration!</li> <li>- The younger students delighted in being shown the van and being able to be placed in the secure cage. Engagement with the schools is in my opinion vital to our interaction with the youth of tomorrow.</li> <li>- St Columb staff with colleagues from Newquay, recently completed a beach clean at Mawgan Porth.</li> <li>- Attended and took part in recent full emergency drill at the Airport with some of the partner agencies. Several points were raised but overall the exercise went well.</li> <li>- Parking over BT manhole cover by Carloggas – traffic cones placed in the short term.</li> <li>- Illegal parking at top of the road by Airport – liaising with CC Highway Steward to raise a kerb with spoil to discourage illegal parking on double yellow lines.</li> </ul>
	b	<p>CC John Fitter –  Activity report for the Space Port working towards a first launch in 2020.</p> <p>Aero hub –plot 3 development proposed.</p> <p>Highways – flooding at Trevarrian in hand (CC Highways).</p> <p>Flybe, Management – risk of the status of the airport Flybe risk register amended.</p> <p>Highways – have accepted the strength of the complaint regarding height of fence at 'Goring' Gwel an Mor TR8 4DW. Owners to reduce the height or appropriate enforcement action will be taken.</p> <p>No information of final CC Budget – 3.9% still fluid</p>

		Boundary Review now confirmed – will be joining St Columb Major and St Wenn  Cllr W Corbett asked CC J Fitter if he could expediate CC in relation to Definitive Map Modification Order protracted delay in sending papers to Secretary of State.
	c	The Clerk – circulated prior to the meeting.
145/18		<b>Public Participation</b> - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda
	1.	Gareth Davies spoke in support of the application PA18/11070 - Beach Box.
146/18		<b>Minutes of the Parish Council Meeting –</b> To Resolve that the Minutes of the meeting held on <b>14<sup>th</sup> November</b> 2018 are an accurate record and duly signed by the Chair. Proposed by Cllr G Jennings and seconded by Cllr Clare Tyson and voted as accurate
147/18		<b>PLANNING</b>
	a	Pre-App Consultation – none received.
	b	Planning - new applications – to discuss and decide on response to Cornwall Council
	i	<b>PA18/09870.</b> Applicant: Mr Fox. Proposal: Extension and reconfiguration of existing dwelling. (Revision of approved application PA18/03566). Location: Sea Ways Gwel An Mor Mawgan Porth TR8 4DW. Proposed by Cllr W Corbett and seconded by Cllr Carter and <b>resolved</b> no objection.
		<b>Cllr W Corbett left the room at this juncture</b>
	ii	<b>PA18/10850.</b> Applicant Dr Fiona Dod. Proposal: Outline application with some matters reserved for replacement of existing building with one live/work (self-build). Location: Barn East of Gluvian Flamank Farm Mawgan Porth Newquay Cornwall. Proposed by Cllr L McKenzie and seconded by Cllr C Tyson and <b>resolved</b> to contact the Planning Officer to receive clarification of Cornwall Local Plan and a perceived conflict of policy in relation to this application and defer comment until January.
		<b>Cllr W Corbett returned to the room</b>
	iii	<b>PA18/10393.</b> Applicant Mr and Mrs Colin Watt. Proposal: New balcony to existing front elevation. Extend existing front dormer. New dormer to rear and internal alterations. Location: Windyridge Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and <b>resolved</b> no objection.
	iv	<b>PA18/11122.</b> Applicant Mr and Mrs Hore. Proposal: Residential annexe extension to the rear of Penpont Cottage. Location: Penpont Cottage Penpont St Mawgan TR8 4ET. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and <b>resolved</b> no objection, but to highlight the inadequacy of the plans.
	v	<b>PA18/10945.</b> Applicant Mrs H John. Proposal: Proposed single storey extension and alterations including enlarged terrace with garden store under (demolition of existing garage). Location: Blue Seas Trenance Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and <b>resolved</b> no objection.
	vi	<b>PA18/03050/CENT.</b> Applicant: Mr Michael Bennett. Proposal: Demolition of a single storey dwelling and outbuildings and replacement with 2 new dwellings: 1 x. 4-bed house with garage and 1 x 3- bedroom cottage. Use to remain as C3 Residential. Location: Waylea Trenance Mawgan Porth TR8 4DA. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and <b>resolved</b> to maintain the previous objection.
	vii	<b>PA18/10996.</b> Applicant Diocese of Plymouth. Proposal: Removal of two Elm trees a Leylandii, Thuja and Elder tree. The removal of large failed branches and large deadwood over a 100mm diameter on a Monterey Cypress tree and a Monterey Pine tree. Location: Lanherne

		Carmelite Convent Long Lane St Mawgan TR8 4ER. Noted. To defer to the decision of the Tree Officer.
	viii	<b>PA18/11067.</b> Applicant Mr & Mrs Winters. Proposal: Extensions and improvements to existing dwelling including replacement front dormer and balcony, enlarged garage and improved parking area. Location: Ocean Green Tredragon Road Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr S Tavener and <b>resolved</b> no objection.
	ix	<b>PA18/11070.</b> Applicant Mr Dean Robson Clean Earth Energy. Proposal: The expansion of the outdoor seating area and the construction of public showers and a disabled toilet through the erection of a timber structure on the southwest face of the Beach Box café. Location: The Beach Box Mawgan Porth. In accordance with Standing Order 3e the Chair allowed Mr Davies to confirm that sand in the plumbing system would be a consideration, together with the site of the Parish Noticeboard. Mr Davies confirmed these points would be considered.  Proposed by Cllr W Corbett and seconded by Cllr C Tyson and <b>resolved</b> no objection. Cllr T Thomas moved that the PC actively supported the proposal.
	x	<b>PA18/11250.</b> Applicant Mr John Sanderson Gloweth. Proposal: Works to trees covered by a Tree Preservation Order, namely remove Laurel trees T1 - T5 and removal of Sycamore tree T6. Location: Lanherne Carmelite Convent St Mawgan. Noted. Deferred to the Tree Officer's decision.
	c	To consider planning applications received before meeting
	d	To note Advices and Decisions by Cornwall Council:
	i	<b>PA18/02052/PREAPP Closed - advice given</b> Applicant: Mrs K Turner. Proposal: Pre-application advice for construction of two dwellings - one affordable and one open market. Location: Land South of Tamarisk House Mawgan Porth Hill Mawgan Porth Newquay. Noted.
	ii	<b>PA18/02295/PREAPP Closed - advice given.</b> Applicant: Mr and Mrs Hore. Proposal: Pre-application advice for extension/annexe to the rear. Location: Penpont Cottage Penpont St Mawgan. Noted.
	iii	<b>PA18/09361 APPROVED</b> Applicant: Mr And Mrs Louveaux. Proposal: Listed building consent for replacement of the rear door to the property. Location: The Old Rectory St Mawgan TR8 4EZ. Noted.
	iv	<b>PA18/07465 APPROVED.</b> Applicant: Miss P Trevillion. Proposal: Replacement dwelling Location: Dynargh Tredragon Road Mawgan Porth TR8 4D. Noted.
	v	<b>PA18/07809 APPROVED.</b> Applicant: Homeroot Ltd. Proposal: Construction of two dwellings. Location: Well Cottage Trevarrian TR8 4AQ. Noted.
	vi	<b>PA18/08629 APPROVED</b> Applicant: Mr and Mrs McLuskie. Proposal: Extending of existing hip roof to main building and proposed new flat roof dormer. Replacing of existing bay window to main building. Refurbishment of existing lodges. Location: Blue Bay Hotel Trenance Mawgan Porth TR8 4DA. Noted.
		<b>Received after the Agenda was posted:</b>
	vii	<b>PA18/05557 APPROVED</b> Applicant: Bedruthan Hotel Ltd. Proposal: Outline application for the construction of a single dwelling house and associated works with all matters reserved. Location: The Anchorage Tredragon Road Mawgan Porth TR8 4DJ. Noted.
	viii	<b>PA18/09070 APPROVED</b> Applicant: Mrs K Page. Proposal: Redevelopment of bed and breakfast accommodation to provide a single terrace of three units comprising two C3 dwelling houses and 1 holiday let along with the change of use of the annex to use as a holiday let. Location: Seavista Mawgan Porth TR8 4AL. Noted.
	e	Enforcement- new case and decisions – none

148/18		<b>WORKING GROUPS</b> - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities –
	i	St Mawgan toilets –1. Toilet Cleaning Contract - to resolve to publish a notice on the Parish notice board in St Mawgan inviting expressions of interest from any interested parties. Proposed by Cllr W Corbett and seconded by Cllr G Jennings and <b>resolved</b> to publish. 2. To resolve to appoint The Clerk as the Responsible Person to manage the control scheme for Legionella. The letter of acceptance to be signed by the Clerk. Cllr WJC proposed, and Cllr T Tyson seconded and <b>resolved</b> to appoint. 3. To receive nomination of Deputy Responsible Person to manage the control scheme for Legionella in the absence of the Responsible Person – deferred until January meeting.
	ii.	Burial Ground 1. Memorial Regulations and Fees review – circulated prior to meeting. Inflation Cllr S Tavener proposed and Cllr W Corbett seconded, and it was <b>resolved</b> to increase the fees by the rate of inflation for 2019. To be reviewed, November 2019. 2. Notification as to Burial: Roger Whiteoak 3 <sup>rd</sup> December 2018 (Clerk/Burial Officer in attendance. 3. Memorial damage – noted that three memorials of same style had fallen onto kerb stone – cause unknown. 4. Memorial Permission – details not received prior to the meeting.
	iii	Trenance Noticeboard – storm damaged/rotted. <b>Action:</b> Clerk to establish status of unused British Telecom kiosk with a view to publish PC notices inside.
	b	Transport and Rights of Way –A report of a car accident on the blind bend on the road through Bolingey had been received. <b>Action:</b> CC J Fitter approaching Highways for signage at Trevenna Cross through Bolingey to St Eval. Cllr Thomas informed Members that the laser cut poem plaques for the Trenance network of footpath posts will be commissioned in the Spring.
	c	Beach and Environment – Coastal Access Public Consultation – circulated prior to meeting.  Countryside Access (CA) had attended to blue trunking and metal spikes that had been exposed at different locations on the SWCP, Mawgan Porth. <b>Action:</b> to monitor and report back to CA.  Cllr S Tavener sought permission from Members to approach the owner of the chestnut paling with concerns of wind distributing sand at the foot of the palings rather than redistributing it onto the dunes behind. Granted.
	d	St Mawgan Community Hall – Cllr B Cawley had requested an item on the Agenda highlighted ongoing issues with the management of the hall. Noted. <b>Action.</b> Clerk to speak with Mr Paul Roberts (Hon Treasurer) for update.
149/18		<b>REPORTS FROM MEETINGS:</b>
	b	Cllr Carter attended the following meetings: Community Network Partnership 15 <sup>th</sup> November - and Transport Meeting – centred on Community Network Highways Scheme Expressions of Interest: Cornwall Council (CC) having 50,000 x 4 yrs available. CC have agreed to roll this and next year's budget together. Fund total is £100,000. St Mawgan Expression of Interest: The Scheme has approved the allocation of £21,000 to re-instate the verge at Carloggas Bus Stop and place bollards to discourage parking. CC budget - by 2023 the Central Government will be allocating zero. Noted.
150/18		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	a	Crantock Neighbourhood Plan proposed Judicial Review - update (circulated prior to meeting). Noted.

	b		Cornwall Boundary Review – confirmed St Mawgan-in-Pydar joining St Columb Major and St Wenn with one CC divisional member.
151/18			<b>FINANCE and LEGISLATION:</b>
	a		To note any income received: Bank Interest – £1.90, Grant of Exclusive Right of Burial (Roger Whiteoak) - £300, Grant of Exclusive Right of Burial (reserved burial plot) – Davina Whiteoak - £300. Noted.
	b		Legionella Awareness Training – to agree to Clerk’s attendance in the sum £39.00 + vat. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and <b>resolved</b> to agree.
	c		Budget 2019/20 – to approve the expenditure budget as circulated. Proposed by Cllr S Jennings and seconded by Cllr G Jennings and it was <b>resolved</b> to approve.
	d		Precept – to agree the precept for 2019/20 in the sum of £38,000. Proposed by Cllr C Tyson and seconded by Cllr W Corbett and it was <b>resolved</b> to agree.
	e		Charles Arnold-Baker on Local Council Administration – 11 <sup>th</sup> edition – to agree to purchase at a cost of £103.99 + post and packing. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and was <b>resolved</b> to agree.
	f		Miscellaneous Running Cost – to agree to pay Memorial Cleaning 2018 - £50. Proposed by Cllr C Tyson and seconded by Cllr G Jennings and <b>resolved</b> to agree.
	g		Affordable Housing Needs Survey – (deferred from November) to agree to undertake at a cost of circa £945. Deferred until January
	h		Accounts – to approve invoices for payment and sign cheques at the end of the meeting (list circulated prior to the meeting). Proposed by Cllr Clare Tyson seconded by Cllr G Jennings and <b>resolved</b> to approve. Statement of Accounts page 6.
152/18			<b>Exempt Business:</b> To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972, the press and the public be excluded from the meeting during the consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information.
			<b>There were no members of the public in the room at this juncture.</b>
	a		General Maintenance Contract 2019 -2021. A tender had been received from the current General Maintenance Contractor who wished to apply to continue for a further two years at the current rate. In accordance with Financial Regulation 11.1(d) the Clerk recommended to the PC that the tender be accepted without competition as it represented excellent value for money for the Parish Council and residents. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was <b>resolved</b> to award the General Maintenance Contract 2019-2021 to the current contractor.
153/18			<b>Notice of items for the next Agenda:</b> (note – no decisions can be taken on any item raised under this heading) Tree Survey
			<b>Close of meeting: 9.15pm</b>

## Statement of Accounts

<u>Name</u>	<u>Details</u>		<u>Amount</u>	
A Hayne	Clerk's Salary	793.80		
	Overtime - June to 30 November 2018 x 30 hrs	396.90		
	Travel Expenses - 156 miles @45p per mile	<u>70.20</u>		
	Home as office	15.00		
	Office supplies: Moneysoft Payroll 20	81.60		139/18e
	1 and 1 webmail basic fee Nov 18-19	35.86		
	X2 Connect Limited - BT telephone kiosk paint	<u>60.10</u>	<u>1453.46</u>	136/18a(iii)
S Plant	Maintenance Contract - November	800.00		
	Footpath Contract - November	<u>100.00</u>	900.00	
A Prowse	St Mawgan Toilet Clean - November		210.00	
Vodafone Ltd	Mobile phone - November		11.00	
Reef Water Solutions Ltd	Legionnaire's test and risk assessment - Nov	54.50		
	& 1 delegate Legionella awareness training	<u>46.80</u>	101.30	151/18(b)
St Mawgan PCC	Church Clock Maintenance 2018		150.00	139/18d(i)
Mrs Bruster	Fountain Cleaner		50.00	139/18d(ii)
N J Glanville	Round picnic table		348.00	124/18(vii)
<b>Total</b>			<b><u>£3223.76</u></b>	

Date of next meeting: 9<sup>th</sup> January 2019, commencing 7.30pm at St Mawgan Community Hall

Signed as a true record of the meeting: Chairman's signature .....9<sup>th</sup> January 2019