

# ST MAWGAN-IN-PYDAR PARISH COUNCIL

## Minutes of the Meeting of the Parish Council

held in **Mawgan Porth Village Hall** at **7.30pm**

On

**Wednesday the 13<sup>th</sup> February 2019**

016/19		<b>To note those present and to receive any Apologies:</b> Present: Cllrs L McKenzie (Chair), M Tyson, S Karkeek, W Corbett, D Carter, T Thomas, C Mann, G Jennings, B Cawley and S Tavener In attendance: Mrs Angela Hayne (Parish Clerk), Cllr J Fitter, and 9 members of the public Apologies received from: Cllrs R Cawley and S Jones.
017/19		<b>Members' interests</b>
	a	To receive declarations of interest from Members relating to items on the agenda: Cllr L McK - 6b(vi)(if discussed).
	b	To consider written requests for dispensations or interests (if any)
	c	To receive written statements from members expressing interests in an agenda item
018/19		<b>To receive oral or written reports, and authorise any action</b>
	a	<p>Police Report:</p> <p>Apologies from PC Lenton (rest day and PCSO Burgess day shift). PCSO Parry now works at Bodmin.</p> <p>There were 7 reported crimes since the beginning of January:</p> <p>3 x criminal damage including 1 of a barrier hit by a vehicle at Cornwall Airport Newquay.</p> <p>1 x drug possession and 2 assaults all linked to a case at Tregurrian.</p> <p>1 x illegal eviction, which is an ongoing investigation.</p> <p>We are continuing to go into the schools and speak to the children and staff and maintaining our connectivity.</p> <p>We will be attending an emergency services open day at the air ambulance station on Sunday 24<sup>th</sup> February and all are welcome.</p> <p>Useful phone numbers: Neighbourhood enquiries - 01637 880617; emergency – 999; non-emergency - 101 or e-mail <a href="mailto:stcolumbmajor@devonandcornwall.pnn.police.uk">stcolumbmajor@devonandcornwall.pnn.police.uk</a></p>
	b	<p>CC John Fitter: Apologies for late arrival (7.35pm)</p> <p>The Boundary Committee had their first meeting yesterday with the forthcoming process explained. To date, Colan Parish Council have not requested any change. Newquay Town Council have not made any comment.</p> <p>There is to be a presentation on the Space Port development at the Cornwall Council building, Truro on Friday 22<sup>nd</sup> February at 1pm. Members of the public can attend, and it can also be viewed via a webcast.</p>

		<p>There are plans to develop a second employment space building at the Aero Park. No further information is currently available.</p> <p>CC Budget papers are due to be published and information will be provided as to whether the Council have set aside any funds for the development of Cornwall Airport Newquay for the required measures to meet the needs of any customers who may be engaged in the Space Port operation. Currently, I have not been advised either way as to how the authority will proceed.</p>
	c	<p>The Clerk – circulated prior to the meeting – The Clerk sought approval to attend the CALC Annual Conference on Friday 16<sup>th</sup> February which is focussing on the process of the forthcoming Cornwall Council Polling District and Polling Places Review, at a cost of £18. Proposed by Cllr C Tyson and seconded by Cllr D Carter and <b>resolved</b> to approve.</p>
019/19		<p><b>Public Participation</b> - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda.</p>
	i	<p>Dr Dod – to introduce PA18/10850</p>
	ii	<p>Mr B Wood in support of PA18/11583</p>
	iii	<p>Mr Peter Rawlings in support of PA19/00212</p>
020/19		<p><b>Minutes of the Parish Council Meeting –</b> To Resolve that the Minutes of the meeting held on 9<sup>th</sup> January 2019 are an accurate record and duly signed by the Chair. Proposed by Cllr W J Corbett and seconded by Cllr G Jennings and it was <b>resolved</b> to accept.</p>
021/19		<p><b>PLANNING</b></p>
	a	<p>Pre-App Consultation – 2 attended the Working Planning Group meeting that took place on Tuesday 12<sup>th</sup> February at St Mawgan Community Hall 1. Agents introduced a draft sketch of preliminary revised plans to Beach View; an outline of a scheme for Little Tredragon and a scheme for Wayside. A useful opportunity for the PWG to convey the wishes of residents to protect the area from overdevelopment as outlined in the draft consultation document for the St Mawgan-in-Pydar Neighbourhood Plan. 2. Mr Curtis - PA18/11583</p>
	b	<p>Planning - new applications – to discuss and decide on response to Cornwall Council</p>
	i	<p><b>PA18/10850.</b> Applicant Dr Fiona Dod. Proposal: Outline application with some matters reserved for replacement of existing building with one live/work (self-build). Location: Barn East of Gluvian Flamank Farm Mawgan Porth Newquay Cornwall. Deferred from January. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and <b>resolved</b> no objection.</p>
	ii	<p><b>PA18/11583.</b> Applicant Mr Richard Curtis Mawgan Vale Railway. Proposal: Construction of miniature railway attraction, including indoor and outdoor attractions and amusements, and associated development. Location: Land East of Mawgan Porth Mawgan Porth. Deferred from January. Proposed by Cllr W Corbett and seconded by Cllr Tyson and <b>resolved</b> to object on the grounds that the proposal is contrary to policies of the Development Plan which seek to protect the AGLV from inappropriate or harmful development.</p>
	iii	<p><b>PA19/00212.</b> Applicant Mr Richard Rawlings. Proposal: Removal of condition 3 (agricultural occupancy) of C2/89/01541 - Erection of farmhouse and garage. Location: Sea Breezes Mawgan Porth. Cllr W Corbett proposed and Cllr G Jennings seconded and it was <b>resolved</b> no objection.</p>
	iv	<p><b>PA19/00329.</b> Applicant: Diocese of Plymouth. Proposal: Removal of trees in a conservation area. Location: Presbytery Lanherne Carmelite Convent St Mawgan. <b>As this application is for works to trees in a Conservation Area, it will be decided under delegated authority.</b></p>
		<p><b>5 members of the public left the meeting at this juncture</b></p>
	v	<p><b>PA19/00090.</b> Applicant Mr J Barlow Merlin Golf Club. Proposal: Outline proposal for the construction of 10 holiday chalets (decision PA14/00419) with removal of condition 6 regarding holiday accommodation occupancy restriction and replacement with leasehold/estate</p>

		management clauses (S106). Location: Merlin Golf Club Access to Merlin Golf Club Mawgan Porth Newquay. The Clerk had been notified prior to the meeting that this proposal was invalid.
	vi	<b>PA19/00947</b> . Applicant Mr & Mrs Ian and Sarah McKelvey. Proposal: Deadwood the trees and raise the canopy 6 by metres to allow more light into the property. Location: St Anthonys St Mawgan. Proposed by Cllr Tyson and seconded by Cllr Carter and it was <b>resolved</b> to defer to the Tree Officer's recommendation.
	vii	<b>PA18/09588</b> - Change of use of field (non-agricultural) to allow erection of glamping pods – Travellers Rest, Trevarrian. In response to a Local Council 5-day protocol, it was proposed by Cllr Corbett and seconded by Cllr Tyson and <b>resolved</b> option 2. Agree to disagree to the CC Case Officer's recommendation to approve.
	c	To consider planning applications received before meeting
	i	<b>PA19/00624</b> . Applicant Mrs D Wilson. Proposal: Construction of dwelling house and garage accommodation. Location: Beacon House East Trevarrian TR8 4AQ. Prior to the meeting, the Clerk had received a grant of an extension of time for comment until after the March 13th meeting.
	ii	<b>PA19/00965</b> . Applicant Mr Jon Cooper. Proposal Construction of extensions and alterations, plus detached garage. Location: Hylton Lanvean St Mawgan. Prior to the meeting, the Clerk had received a grant of an extension of time for comment until after the March 13th meeting.
	d	To note Advices and Decisions by Cornwall Council:
	i	<b>PA18/10945 APPROVED</b> Applicant: Mrs H John. Proposal: Single storey extension and alterations including enlarged terrace with garden store under (demolition of existing garage). Location: Blue Seas Trenance Mawgan Porth. Noted.
	ii	<b>PA18/11067 APPROVED</b> Applicant: Mr & Mrs Winters. Proposal: Extensions and improvements to existing dwelling including replacement front dormer and balcony, enlarged garage and improved parking area. Location: Ocean Green Tredragon Road Mawgan Porth TR8 4DJ. Noted.
	iii	<b>PA18/11070 APPROVED</b> Applicant: Mr Dean Robson. Proposal: The expansion of the outdoor seating area and the construction of public showers and a disabled toilet through the erection of a timber structure on the southwest face of the Beach Box café. Location: The Beach Box Mawgan Porth TR8 4BA. Noted.
	iv	<b>PA18/11122 APPROVED</b> Applicant: Mr And Mrs Hore. Proposal: Residential annexe extension to the rear of Penpont Cottage. Location: Penpont Cottage Penpont St Mawgan TR8 4ET. Noted.
	v	<b>PA18/10996 APPROVED</b> Applicant: Diocese of Plymouth Proposal: Removal of two trees in a TPO. Location: Lanherne Carmelite Convent Long Lane St Mawgan TR8 4ER. Noted.
	vi	<b>PA18/11250 APPROVED</b> Applicant: Mr John Sanderson Proposal: Works to trees covered by a Tree Preservation Order, namely remove Laurel trees T1 - T5 and removal of Sycamore tree T6. Location: Lanherne Carmelite Convent St Mawgan TR8 4ER. Noted.
	vii	<b>PA18/04468 REFUSED</b> Applicant: Mr and Mrs Chris and Fiona Heritage. Proposal: Demolition of existing dwelling and construction of a replacement dwelling. Location: Beach View Trenance Mawgan Porth. Noted.
		<b>The following was received after the Agenda was posted</b>
	viii	<b>PA18/10393 APPROVED</b> Applicant: Mr And Mrs Colin Watts Location: Windyridge Mawgan Porth Newquay Cornwall TR8 4AL Proposal: New balcony to existing front elevation. Extend existing front dormer. New dormer to rear and internal alterations. Noted.
	e	Enforcement- new case and decisions. Action: The Clerk to notify CC Enforcement department of alleged residential use of a caravan at Menalyhl Yard.
022/19		<b>WORKING GROUPS</b> - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities – Tree Inspection: Cllr Corbett reported that he had escorted the Arboricultural Officer, CORMAC Solutions Ltd on a familiarisation of the Parish owned trees prior to

		undertaking the PC commissioned tree inspection as part of risk assessment. Survey Report to follow.
	i	St Mawgan toilets – Reef Water Solutions Ltd Water Analysis Report contract renewal 2019 – to agree in the sum of £350 + VAT – previously circulated. Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and <b>resolved</b> to agree.
	ii	Playground signage – to approve signage quote. Previously circulated. Proposed by Cllr Mann and seconded by Cllr Tyson and <b>resolved</b> to approve at a cost of circa £200 and to include additional signage to alert users of the playground and playing field that when cricket matches are in play, users exercise special care.
	iii.	Burial Ground –
		1. To approve review of Burial Regulations to include change to National Memorial Masons Code of Working Practice (NAMM,2001) working to British Standard 8415 (July 2018). Proposed by Cllr C Mann and seconded by Cllr S Karkeek and <b>resolved</b> to approve.
		2. Notice as to Burial of Cremated Remains: Mr Guiseppe Guerreri joining Sylvia Guerreri 8 <sup>th</sup> February 2019 at 11 am. (not 14 <sup>th</sup> as stated). Clerk in attendance. Noted.
		3. Additional memorial inscription Joyce Sterling – to approve in principle (previously circulated). Proposed by Cllr C Mann and seconded by Cllr G Jennings and <b>resolved</b> to approve.
	iv	St Mawgan Community Hall – matters arising. Mr Paul Roberts (Hon. Treasurer) continues to endeavour to resolve ongoing maintenance and service issues.
	v	St Mawgan Community Hall Window Boxes – to approve payment for supply of a replacement in the sum of £305.81. Proposed by Cllr S Karkeek and seconded by Cllr C Mann and <b>resolved</b> to approve.
	b	Transport and Rights of Way -
	i	Local Maintenance Partnership 2019-20 – to accept the Cornwall Council offer for parish footpath cutting 2019-20 in the sum of £1451.45. Proposed by Cllr S Karkeek and seconded by Cllr W Corbett and resolved to defer acceptance pending a response from CC Countryside Team Lead Natural Environment Service for the PC request for a meaningful increase to that offered. <b>Action:</b> Clerk to keep Chair and TROW informed of any progress in this regard.
	c	Beach and Environment – to approve EAD Solutions quote for providing an option study for Mawgan Porth Beach dune erosion in the sum of £1260+vat, prior to submission to Grantscape Ltd (administrators of Denzell Downs Community Benefit Fund). Proposed by Cllr S Karkeek and seconded by Cllr C Tyson and <b>resolved</b> to approve.
	d	Search and Rescue Helicopter– to agree a working group to liaise with airport management and representatives of the community to discuss concerns and means to address them. Cllr G Jennings and Cllr D Carter volunteered as PC representatives. <b>Action:</b> Clerk to submit a notice for publication in the ‘Dreckly’ community magazine requesting submissions from residents to join a liaison team. Proposed that Search and Rescue Helicopter community concerns forms an Agenda item at the Annual Assembly of the Parish Electors Meeting to be held on April 10 <sup>th</sup> at Mawgan Porth Village Hall – 7.30pm.
023/19		<b>REPORTS FROM MEETINGS:</b>
	a	Draft Newquay and St Columb Community Network Partnership Meeting Notes – previously circulated. Noted.
024/19		<b>To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:</b>
	a	Cornwall Council Polling District and Polling Places Review. Noted.
	b	South West Coast Path Maintenance Partnership Offer. Noted.
025/19		<b>FINANCE and LEGISLATION:</b>

	a	To note any income received: Bank Interest £1.84, N J Plant £550 – Grants of Exclusive Right of Burial: James Hedley Plant and N J Plant (reserved plot). Noted.
	b	Bank Reconciliation – 3 <sup>rd</sup> quarter to approve as correct. Previously circulated. Proposed by Cllr C Tyson and seconded by Cllr S Karkeek and <b>resolved</b> to approve.
	c	Accounts – to approve invoices for payment and sign cheques at the end of the meeting (list circulated prior to the meeting). Proposed by Cllr W Corbett and seconded by Cllrs G Jennings and <b>resolved</b> to approve.
	d	Donations and Grant Applications:
	i	To consider and approve the annual grant of £500 to support the Mawgan Porth Village Hall. Proposed by Cllr W Corbett and seconded by Cllr C Mann and <b>resolved</b> to approve.
	ii	To consider and approve the annual grant of £500 to support the St Mawgan Community Hall. Proposed by Cllr W Corbett and seconded by Cllr C Mann and <b>resolved</b> to approve.
026/19		<b>Exempt Business:</b> To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972, the press and the public be excluded from the meeting during the consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information.
		<b>The remaining members of the public left the meeting at this juncture</b>
	a	Toilet Cleaning Contract 2019-2020 – Two Expressions of Interest had been received resulting in one quote received by the Clerk from the current contractor. Cllr S Tavener proposed and Cllr C Mann seconded, and it was <b>resolved</b> to award the contract for a period of one year commencing 1 <sup>st</sup> March 2019 – 28 February 2020, provided a high standard of cleaning is maintained and complies with the terms of the Contract and Service Agreement, and Specification of Works. <b>Action:</b> Toilet inspections to be conducted regularly.
		In accordance with Standing Orders 3 (x), it was proposed by the Chair and seconded by Cllr C Tyson and it was <b>resolved</b> to extend the meeting to enable the remaining business on the Agenda to be conducted.
	b	Beach Clean Contract 2019 – The Clerk had received a quote from the current beach clean contractor for the 2019 season. The price included storage of rubbish. In accordance with Financial Regulations 11.1 (d), the Clerk recommended to the PC that the tender be accepted without competition as the tender represented excellent value for money for the Parish Council as the contractor consistently exceeds the requirements of the Specification of Works for the benefit of parishioners and visitors to the area. Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and it was <b>resolved</b> to award the contract to the current Beach Clean contractor.
	c	Footpath Contract 2019-2020 – Proposed by Cllr C Tyson and seconded by Cllr C Mann and <b>resolved</b> to defer until March meeting to await response from LMP.
027/19		<b>Notice of items for the next Agenda:</b> (note – no decisions can be taken on any item raised under this heading). Defibrillator - service provider at unit located at Merrymoor Inn, Mawgan Porth Scheduled Grant Applications St James' Well
028/19		<b>Close of meeting – 9.35pm</b>

### Schedule of Payments

Name	Details	Amount	Minute reference
A Hayne	Clerk's Salary & Expenses	958.35	
S Plant	Maintenance Contract January	800.00	

	Expenses	18.31	
	Footpath Contract - January	100.00	
A Prowse	St Mawgan Toilet Clean - January	210.00	
Vodafone Ltd	Mobile phone - January	11.00	
SLCC Enterprises Ltd	Membership Subscription 2019	156.00	020/19 (i)
C P R E	Membership Subscription 2019	36.00	020/19 (ii)
Reef Water Solutions	Water Hygiene Service visit - January	35.00	
South West Business	Tlts-Pumping Station	52.62	
St Mawgan Community Hall	Hall Rental 10/4/18 – 13/3/19	210.00	
Peter Green	Window Box and Labour	305.81	
	<b>Total</b>	<b>£2893.09</b>	

Date of next meeting: 13<sup>th</sup> March 2019, commencing 7.30pm at St Mawgan Community Hall

Signed as a true record of the meeting: Chairman's signature .....13<sup>th</sup> March 2019