

ST MAWGAN-IN-PYDAR PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in St Mawgan Community Hall at 7.30pm

On

Wednesday the 13th March 2019

029/19		<p>To note those present and to receive any Apologies: Present: Cllrs L McKenzie (Chair), M Tyson, S Karkeek, W Corbett, D Carter, T Thomas, C Mann, G Jennings, B Cawley, S Jones and S Tavener In attendance: Mrs Angela Hayne (Parish Clerk), Cllr J Fitter, and 8 members of the public Apologies received from: Cllr R Cawley, PC Lenton and PCSO Burgess</p>
030/19		<p>Members' interests</p>
	a	To receive declarations of interest from Members relating to items on the agenda: Cllrs C Tyson, C Mann and S Karkeek - 6b (ii); Cllrs C Tyson and S Jones - 6 b (iv); Cllr S Tavener – 6 b (v); Cllr W Corbett – 6b (vi) and Clerk 10 (e) & 10 (f).
	b	To consider written requests for dispensations or interests (if any) - none
	c	To receive written statements from members expressing interests in an agenda item - none
031/19		<p>To receive oral or written reports, and authorise any action</p>
	a	<p>Police Report - There were 3 reported crimes for the last month compared to no reports for the previous year: 1 x domestic violence; 1 x criminal damage where a vehicle parked at the airport received a smashed windscreen and 1 x burglary at the staff quarters at a local hotel.</p> <p>If you have any upcoming community events please let us know via our neighbourhood phone 01637 880617 and leave a message or e-mail alan.lenton@devonandcornwall.pnn.police.uk</p>
	b	<p>CC John Fitter – apologies for arriving a little late Modification Order Rectory Lane – still awaiting submission to the Secretary of State due to time constraints. Action: Clerk to contact Chief Officer to complain.</p> <p>Community Network Partnership. Action: Clerk to invite to speak at the Annual Assembly of the Electors on 17th April.</p> <p>Space Port briefing is being held 22 March, not as previously stated.</p>
	c	The Clerk – circulated prior to the meeting. Noted.
032/19		<p>Public Participation - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda</p>
	i	Nathan Davis introduced revised plans for Beach View ahead of submission to Cornwall Planning Department
	ii	Miss S Walters – in support of 6 bi & 6 b iv
	iii	Mrs S Cooper – in support of PA19/00965
	iv	Mr Dan Meek – to introduce changes to previous proposal for PA18/11751. In accordance with Standing Order 3 (h) , the Chair asked if archaeological recommendations highlighted on CC Planning Portal had been noted by the applicant.

033/19		Minutes of the Parish Council Meeting – To Resolve that the Minutes of the meeting held on 13 th February 2019 are an accurate record and duly signed by the Chair.
034/19		PLANNING
	a	Pre-App Consultation – Beach View revised plans. The Chair asked if Members' had any comments. Cllr Corbett acknowledged the revised plans now sit on the development boundary and the size of the development has been scaled down from the previous proposal. Fenestration and design details were not discussed.
	b	Planning - new applications – to discuss and decide on response to Cornwall Council
	i	PA19/00624. Applicant Mrs D Wilson. Proposal: Construction of dwellinghouse and garage accommodation. Location: Beacon House East Trevarrian TR8 4AQ. Deferred from February. Cllr W Corbett proposed, and Cllr C Mann seconded, and it was resolved to object as the proposal was not considered as 'rounding off', as defined in the Cornwall Local Plan.
		Cllrs C Tyson, C Mann and S Karkeek left the room at this juncture
		The Chair requested that Standing Order 3(e) was suspended to allow Mrs Cooper to provide a visual phot montage which better illustrated the South Western elevation of PA19/00965. Standing Order 3(e) was re-instated.
	ii	PA19/00965. Applicant Mr Jon Cooper. Proposal Construction of extensions and alterations, plus detached garage. Location: Hylton Lanvean St Mawgan. Deferred from February. Cllr W Corbett proposed, and Cllr S Jones seconded, and it was resolved to defer to await the outstanding Conservation and Tree Officers' report. Cllr B Cawley abstained.
		Cllrs C Tyson, C Mann and S Karkeek returned to the room
	iii	PA18/11275. Applicant: Mr Chris Williams. Proposal: Application for a lawful development certificate for existing use of land as 15no camping pitches Location: The Granary Retorrick Mill Newquay. Cllr Corbett advised that Lawful Use applications were a matter of evidence of previous use rather than planning judgment. In this case, it was resolved that, no member of the PC being able to corroborate the applicant's assertion of the long-term use maintained, the PC acknowledge that fact whilst suggesting that the evidence to support the claim was insufficient.
		Cllrs C Tyson and S Jones left the room at this juncture
		The Chair requested clarification of the boundary from the Agent during the discussion of the following proposal.
	iv	PA18/09327. Applicant: Mr A Williams. Proposal: Outline planning permission with some matters reserved for residential development up to 3 houses (inc Affordable Housing) Location: The Shed Ox Lane St Mawgan TR8 4EU. Proposed by Cllr W Corbett and seconded by Cllr C Mann and it was resolved that whilst this might be supported under Cornwall Local Plan Policy 9 development, the PC reserve their position in order to determine Cornwall Community Land Trust's opinion.
		Cllrs C Tyson and S Jones returned to the room and Cllr S Tavener left the room at this juncture
	v	PA19/01468. Applicant Mr Steve Tavener Sun Haven Valley Ltd. Proposal: Use of land for the stationing of 15 static holiday caravans and 15 holiday lodges, provision of access and car parking (re-submission of Application No. PA17/09687). Location: Land East of Sun Haven Valley Caravan Park Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr D Carter and it was resolved to defer until the result of the Judicial Review is known.
		Cllr S Tavener returned to the room and Cllr W Corbett left the room at this juncture
	vi	PA18/11751. Applicant: Mr Nick Robertson. Proposal: Change of land use from unused field to domestic curtilage. Construction of garage/store and tennis court. All to serve Polgreen Manor.

		Location: Polgreen Manor Polgreen St Mawgan. Proposed by the Chair, Cllr L McKenzie and seconded by Cllr C Tyson and resolved no objection, as the question of curtilage has been addressed but to note the Historic Environment Planning (Archaeology) recommendations.
		Cllr W Corbett returned to the room
	c	To consider planning applications received before meeting: none received
	d	To note Advices and Decisions by Cornwall Council:
	i	PA19/00329 Decided not to make a TPO (TCA apps). Applicant: Diocese of Plymouth. Proposal: Removal of trees in a conservation area. Location: Presbytery Lanherne Carmelite Convent St Mawgan TR8 4ER. Noted.
	ii	PA18/09588 APPROVED Applicant: Ms Alisha Buck. Proposal: Change of use of field (non-agricultural) to allow erection of glamping holiday pods, with associated pedestrian access paths and drainage. Location: Land North East of The Travellers Rest Trevarrian TR8 4AQ. Noted.
		Received after the Agenda was posted:
	iii	PA18/10850 APPROVED Applicant: Dr Fiona Dod. Location: Barn East of Gluvian Flamank Farm Mawgan Porth Newquay Cornwall TR8 4AW Proposal: Outline application with some matters reserved for replacement of existing building with one live/work (self-build). Noted.
	iv	PA19/00212 - Applicant Mr Richard Rawlings. Proposal: Removal of condition 3 (agricultural occupancy) of C2/89/01541 - Erection of farmhouse and garage. Location: Sea Breezes Mawgan Porth– 5-day protocol for Local Councils notice. Proposed by Chair, Cllr L McKenzie and seconded by Cllr C Tyson and it was resolved to choose option 1 of the protocol for Local Councils and accept the Case Officer’s recommendation for refusal.
	e	Enforcement- new case and decisions – none. The Chair directed that Standing Order 3 (e) be suspended at this stage to allow Cllr W Corbett to approach CC J Fitter of ongoing Enforcement concerns. Action: CC J Fitter will inform Enforcement and liaise with the Clerk. Standing Order 3 (e) was reinstated.
040/19		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities – Notification of play area inspection in April for St Mawgan-in-Pydar Parish Council. To approve cost of £68.50+VAT. Proposed by Cllr C Tyson and seconded by Cllr D Carter and resolved to approve. A report had been previously circulated by Cllr L McKenzie, lead of the Amenities Working Group that included: The installation of the play area fence, worn surface under the junior swing is scheduled for repair at the end of March, rota - swing - stiff, issues with toilets, tree by the entrance to the playground. Action: Clerk to write to the owner of the tree amid resident concerns of overhanging heavy branches near the ford footpath and playground gate
		Defibrillator – to approve termination of AED Locators as current service provider and approve Duchy defibrillators as the service provider at Merrymoor Inn, Mawgan Porth at a cost of £160+vat per year for the annual monitoring fee and a one off set up fee of £125. Proposed by Cllr G Jennings and seconded by Cllr C Tyson and resolved to approve.
	i	St Mawgan toilets – to approve the application for a grant to Denzell Downs Community Benefit Fund in the sum of £7269.00. Proposed by Cllr C Tyson and seconded by Cllr S Tavener and resolved to approve.
	ii.	Burial Ground – no report.
	iii	St Mawgan Community Hall – matters arising – no report. Action: item to be kept on forthcoming Agendas
	b	Transport and Rights of Way -

	i	Waymark signage – item suggested by Ms Donna Charlesworth for footpath St Mawgan 409/20/1 to Mawgan Porth 409/31/1 & 2 and 409/33/1. Action: Clerk to investigate possibilities and report at next meeting.
	ii	Local Maintenance Partnership 2019-20 – to accept CC revised offer and confirm acceptance for the cutting of Public Rights of Way. Proposed by Cllr S Tavener and seconded by Cllr W Corbett and resolved to accept.
	c	Beach and Environment – no report
041/19		REPORTS FROM MEETINGS:
	a	none
042/19		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	a	Polling District & Polling Places Arrangements – to note and respond. Noted. Action: Clerk to acknowledge the PC is content with the proposed arrangements of St Mawgan Community Hall and Mawgan Porth Village Hall as venues for Polling Places.
	b	CNA SOS - noted
043/19		FINANCE and LEGISLATION:
	a	To note any income received: Bank Interest £2.03, Hinton - £150, Grant of Exclusive Right of Burial £300, G Guerreri re-open of grave space - £320. Noted.
	b	Scheduled Grants 2019 – to consider grant applications received.
	i	Cornwall Air Ambulance Trust - £200 towards the new helicopter appeal. Proposed by Cllr C Mann and seconded by Cllr C Tyson and resolved to award.
	c	Internal Control – 6-month check undertaken by Cllr T Thomas. To note. Noted.
	d	Accounts – to approve invoices for payment and sign cheques at the end of the meeting (list circulated prior to the meeting). Proposed by Cllr W Corbett and seconded by Cllr C Tyson and resolved to approve (Schedule of Payments features on page 5).
		The Clerk left the room at this juncture. Minutes taken by the Chair for e & f
	e	Clerk’s Salary – to approve NALC pay scale increase commencing April 2019. Proposed by Cllr S Tavener and seconded by Cllr S Jones and resolved to approve.
	f	Pension Regulator - to approve statutory duty of Clerk’s re-enrolment. Proposed by Cllr C Mann and seconded by Cllr D Carter and resolved to approve.
		The Clerk returned to the room
		In accordance with Standing Order 3(x), the Chair proposed that the meeting be extended to finish the business on the Agenda, and it was resolved to do so. The remaining member of the public left the room at this juncture.
044/19		Exempt Business: To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972, the press and the public be excluded from the meeting during the consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information.
	a	Footpath Contract April 2019 - end of March 2020. Two expressions of interest and quotes were received. In accordance with Financial Regulation 11.1 (d) it was proposed by Cllr S Tavener and seconded by Cllr C Mann and resolved to appoint Mr S Plant for a period of one year.
		The member of the public returned to the room
045/19		Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading)

Schedule of Payments

<u>Name</u>	<u>Details</u>	<u>Amount</u>	<u>Minute Ref</u>
A Hayne	Clerk's Salary & Expenses	845.70	
S Plant	Maintenance Contract - February	800.00	
	Footpath Contract - February	100.00	
A Prowse	St Mawgan Toilet Clean - February	210.00	
Vodafone Ltd	Mobile phone - February	11.00	
Reef Water Solutions Ltd	Water Hygiene Service visit - February	35.00	
Mawgan Porth Village Hall	Hall Rental 13/02	24.00	
Mawgan Porth Village Hall	Annual Grant	500.00	025/19 d(i)
St Mawgan Community Hall	Annual Grant	500.00	025/19 d(ii)
Cornwall ALC Ltd	CALC Conference and Standing Orders Workshop Training	90.00	018/19 c
B M Cawley	Playground -removal & installation of fencing and gates	2304.00	124/18 v
	Hardcore - playground	178.20	124/18 v
	Total	5597.90	

Date of next meeting: 10th April 2019, commencing 7.30pm at Mawgan Porth Village Hall

Annual Meeting of the Electors: 17th April 2019, commencing 7.30pm at St Mawgan Community Hall

Signed as a true record of the meeting: Chairman's signature10th April 2019