

ST MAWGAN-IN-PYDAR PARISH COUNCIL

Minutes of the Meeting of the Parish Council

held in **Mawgan Porth Village Hall** at **7.30pm**

On

Wednesday the 10th April 2019

047/19		<p>To note those present and to receive any Apologies: Present: Cllrs L McKenzie (Chair), M Tyson, S Karkeek, W Corbett, D Carter, G Jennings, S Jones In attendance: Mrs Angela Hayne (Parish Clerk), Cllr J Fitter, and 11 members of the public Apologies received from: Cllr C Mann, R Cawley, S Tavener, B Cawley, PC Lenton and PCSO Burgess. Not received from: Cllr T Thomas</p>
048/19		Members' interests
	a	To receive declarations of interest from Members relating to items on the agenda: Cllrs C Tyson and S Karkeek – 6b(i), Cllrs C Tyson and S Jones – 6 b(iii), Cllr W Corbett - 6 b(iv), Cllr L McKenzie – 6 b(vi).
	b	To consider written requests for dispensations or interests (if any) - None
	c	To receive written statements from members expressing interests in an agenda item - None
049/19		To receive oral or written reports, and authorise any action
	a	<p>Police Report -</p> <p>Apologies for non-attendance as PC Lenton on a rest day and PCSO Burgess working a day shift.</p> <p>There were no reported crimes for the last month compared to 6 the previous year. This may be due to Easter being later this year and visitor numbers haven't impacted yet.</p> <p>Although no crimes have been reported we should not be complacent. We will continue to patrol the rural areas, the schools and the airport, but we are a small team and rely on members of the public to be our eyes and ears and report anything that they feel is suspicious.</p> <p>To report a crime ring 101</p> <p>To speak to a member of the neighbourhood policing team on any issue ring 01637 880617 and leave a message</p> <p>For any emergency ring 999</p>
	b	CC John Fitter – no report
	c	The Clerk – circulated prior to the meeting
050/19		Public Participation - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda
	1	Nathan Davis in support of 6 a(i) - PA19/00060/PREAPP,
	2	Ms Sarah Howie in support of 6b(v) - PA19/02509
	3	Lisa Solley in support of 6b(viii) - PA19/022038 and 6b(ix) - PA19/01194.
051/19		Minutes of the Parish Council Meeting –

		To Resolve that the Minutes of the meeting held on 13 th March 2019 are an accurate record and duly signed by the Chair. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and resolved to accept.
052/19		PLANNING
	a	Pre-App Consultation – in accordance with CC Pre-Application Protocol for Local Councils
	i	PA19/00060/PREAPP. Applicant Dominic & Katherine Luxton. Proposal: to discuss pre-application advice given by CC Development Officer for proposed replacement dwelling. Location: Wayside Mawgan Porth. Noted.
	b	Planning - new applications – to discuss and decide on response to Cornwall Council
		Cllrs C Tyson and S Karkeek left the room at this juncture
	i	PA19/00965. Applicant Mr Jon Cooper. Proposal Construction of extensions and alterations, plus detached garage. Location: Hylton Lanvean St Mawgan. Deferred from March. Proposed by Cllr W Corbett and seconded by Cllr D Carter and resolved that the PC is unable to support this proposal until such time as the issues raised by the conservation officer have been resolved.
		Cllrs C Tyson and S Karkeek returned to the room
	ii	PA19/01468. Applicant Mr Steve Tavener Sun Haven Valley Ltd. Proposal: Use of land for the stationing of 15 static holiday caravans and 15 holiday lodges, provision of access and car parking (re-submission of Application No. PA17/09687). Location: Land East of Sun Haven Valley Caravan Park Mawgan Porth. Deferred from March. Proposed by Cllr D Carter and seconded by Cllr G Jennings and it was resolved to defer comment until judgment in the judicial review of PA17/09687 has been handed down.
		Cllrs S Jones and C Tyson left the room at this juncture
	iii	PA18/09327. Applicant: Mr A Williams. Proposal: Outline planning permission with some matters reserved for residential development up to 3 houses (inc Affordable Housing) Location: The Shed Ox Lane St Mawgan TR8 4EU. Deferred from March. The PC's position, following consultation with the Affordable Housing Team, is that insufficient information currently exists to assess this revised proposal properly therefore Cllr W Corbett proposed and Cllr D Carter seconded and it was resolved to defer.
		Cllrs S Jones and C Tyson returned to the room. Cllr W Corbett left the room at this juncture
	iv	PA19/02174. Applicant: Mr Nick Robertson. Proposal: Construction of a carport / garage. Location: Polgreen Manor Polgreen St Mawgan. Proposed by G Jennings and seconded by C Tyson and resolved no objection.
		Cllr W Corbett returned to the room
	v	PA19/02509. Applicant: Ms Sarah Howie. Proposal: Application for Outline Planning Permission with all matters reserved for the Construction of four dwellings (including two affordable dwellings). Location: Land North East of The Lodge Trevenna Cross St Mawgan Newquay. Proposed by Cllr W Corbett and seconded by Cllr D Carter and it was resolved that the PC reserves its position on this application pending a consultation response from the Affordable Housing Team.
		Cllr L McKenzie left the room at this juncture
	vi	PA19/01363. Applicant: Mr Jim Barlow Merlin Golf Club. Proposal: Proposed construction of ten holiday units. Location: Merlin Golf Club Access to Merlin Golf Club Mawgan Porth. Cllr W Corbett proposed and Cllr S Karkeek seconded and it was resolved to defer comment until May in order that the PC can speak with the Planning Case Officer.
		Cllr L McKenzie returned to the room

	vii	PA19/02162. Applicant: Mr & Mrs J and M Cockburn. Proposal: Demolition of existing dwelling and replacement with new dwelling. Location: Chyryn Access to Pirates Perch Trenance Mawgan Porth. Proposed by W Corbett and seconded by Cllr C Tyson and it was resolved no objection. Cllr S Jones abstained.
	viii	PA19/02038 Applicant: Mr And Mrs McCutcheon. Proposal: Redevelopment of site with replacement dwelling. Location: Green Hedges Trenance Mawgan Porth. Proposed by Cllr S Karkeek and seconded by Cllr C Tyson and it was resolved no objection.
	ix	PA19/01194. Applicant: Mr W Finnemore. Proposal: Erection of residential lodge. Location: Land to the North West of Church Close Trevarrian TR8 4AQ. Proposed by Cllr W Corbett and seconded by Cllr D Carter and it was resolved to object.
	x	PA19/02838. Applicant Mr Elliot Walker. Proposal: Works to trees covered by a Tree Preservation Order, namely pollard tree T1 sweet chestnut. Location: St Josephs St Mawgan. Proposed by Cllr W Corbett and seconded by Cllr G Jennings and it was resolved to defer to the judgement of the CC Tree Officer.
c		To consider planning applications received before meeting:
	i	PA19/02558. Applicant Mrs L Petersen. Proposal: Certificate of lawfulness existing use: Construction of a building and use as a self-contained dwelling. Location: Porth Farm Access to Porth Farm Mawgan Porth. An extension of time for comment had been granted and the item was deferred to May meeting.
	ii	PA19/01784. Ms Elizabeth Johnson. Proposal: Stationing of five canvas tents for six months of the year. Location: Gluvian Farm Road from Mawgan Porth Hill to Mawgan Porth Holiday Park Mawgan Porth TR8 4BG. Deferred to May. An extension of time for comment had been granted the item was deferred to May meeting.
d		To note Advices and Decisions by Cornwall Council:
	i	PA19/00212 REFUSED Applicant: Mr Richard Rawlings. Proposal: Removal of condition 3 (agricultural occupancy) of C2/89/01541 - Erection of farmhouse and garage. Location: Sea Breezes Mawgan Porth TR8 4BG. Noted
	ii	Ministry of Housing Communities and Local Government reference: APP/D0840/W/19/3224149. Cornwall Council reference: PA18/04468 REFUSED: Appellant: Mr and Mrs Chris and Fiona Heritage. Proposal: Demolition of existing dwelling and construction of a replacement dwelling. Location: Beach View Trenance Mawgan Porth. Noted. The PC will submit a statement to the Planning Inspectorate in support of the CC Planning Committee's decision to refuse.
		The following advice was received after the Agenda was posted.
		CC Planning Case Officer has requested further evidence from the applicant in respect of PA18/11275 Proposal: Application for a lawful development certificate for existing use of land as 15no camping pitches. Location: The Granary Retorrick Mill.
e		5-day Protocol for Local Councils
	i	PA19/00624 - Beacon House East, Trevarrian, Newquay, TR8 4AQ -To note delegated response. Option 3 – Maintained PC's objection and disagreed with Case Officer's decision to approve. Noted.
	ii	PA18/11751 Change of land use from unused field to domestic curtilage. Construction of garage/store and tennis court. All to serve Polgreen Manor - To note delegated response: Option 1 – agreed with case officer's decision to refuse. Noted.
f		Enforcement- new case and decisions - none
053/19		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities –
	i	RoSPA Play Safety Report 2019 – Noted.

	ii	St Mawgan toilets – under review. Ladies toilets open for the Summer Season. Petty vandalism reported.
	iii.	Burial Ground – Burial Ground Survey to include Sexton Hut – circulated prior to meeting. The Sexton Hut door has been replaced by the Maintenance Contractor. Report received of a dog being exercised in the burial ground. Proposed by Cllr C Tyson and seconded by Cllr G Jennings and it was resolved to purchase signs: ‘No Dogs, except guide/assistance dogs, by Order of the Parish Council’.
	iv	St Mawgan Community Hall – matters arising Action: Clerk to check if disabled access light is working.
	v	St Mawgan Playing Field – to agree to an area being hired for weekly outside fitness class. Proposed by Cllr D Carter and seconded by Cllr S Jones and resolved to approve a 3-month probationary period of permission and to request the applicant liaise with St Mawgan School and Pre-School for suitable availability.
	b	Transport and Rights of Way -
	i	Waymark signage – suggested for footpath St Mawgan 409/20/1 to Mawgan Porth 409/31/1 & 2 and 409/33/1. - CC Countryside Access have kindly agreed to provide two signs and service checks at Menalyhl Yard and Retorrick junction. Anticipated delivery May, PC to install.
	ii	Valley Road – speed alert. Action. Clerk to refer to CC Highways Dept for assessment.
	c	Beach and Environment - Proposed by Cllr C Tyson and seconded by Cllr G Jennings and it was resolved to purchase one double waste bin in the sum of £392.99 + vat for Mawgan Porth Beach.
	d	Neighbourhood Plan – Action: Chair and Cllr D Carter to thank and accept Cllr J Kenny’s (Newquay TC) offer of advice to further the development of a NP for St Mawgan-in-Pydar.
054/19		REPORTS FROM MEETINGS:
	a	Meet the Planners – Cllrs W Corbett and D Carter attended the meeting at Wadebridge
	b	Cornwall Airport Newquay Consultative Forum Meeting Cllr G Jennings attended the meeting held in March.
	c	Community Network Partnership – The Chair and Cllr D Carter attended the meeting held at St Mawgan.
055/19		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	a	Watergate Bay Speed Hill Climb 2019. Action. Clerk to send a letter to the organisers requesting PC consultation.
	b	Supplementary Planning Document Consultation. Noted.
	c	Climate Emergency Plan. Noted.
056/19		FINANCE and LEGISLATION:
	a	To note any income received: Bank Interest £1.72, HMRC Vat reclaimed to end Feb £1327.96, Grantscape £1260 – Denzell Downs Community Benefit Fund Grant for Dune Erosion Survey. Noted
	b	Internal Control –
	i	Bank Reconciliation – to approve 4 th quarter (previously circulated). Proposed by Cllr S Karkeek and seconded by Cllr G Jennings and it was resolved to approve. The Chair signed the document.
	ii	Budget Monitoring – to approve 4 th quarter (previously circulated). Proposed by Cllr G Jennings and seconded by Cllr S Karkeek it was resolved to approve. The Chair signed the document.
	iii	4 th quarter check – member of Internal Control Working Group to undertake prior to annual audit. Cllr D Carter had completed check prior to meeting. Chair counter-signed Internal Control document.
	c	Financial Regulation review 2019/20 –to approve (previously circulated). Proposed by Cllr W Corbett and seconded by Cllr G Jennings and it was resolved to approve.

	d	Cornwall ALC Limited – to approve renewal of annual membership subscription 2019/2020 in the sum of £387.37 + VAT. Proposed by Cllr W Corbett and seconded by Cllr G Jennings and it was resolved to approve.
	e	NFU Mutual – to approve renewal of commercial motor vehicle insurance for ride-on mower in the sum of £109.28. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was resolved to approve.
	f	Online Banking – to approve bank account signatories to sign the online banking mandate to enable internet payments in accordance with Financial Regulations 2019/20. Proposed by Cllr C Tyson and Cllr G Jennings and it was resolved to approve.
	g	NEST Pension – to approve the Direct Debit Mandate for PC statutory pension contributions and duly signed by two authorised signatories. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was resolved to approve.
	h	Accounts – to approve invoices for payment and sign cheques at the end of the meeting (list circulated prior to the meeting). Proposed by Cllr C Tyson and seconded by Cllr W Corbett and resolved to approve.
057/19		Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading).
058/19		Close of meeting 9.30pm

Schedule of Payments Sheet

<u>Name</u>	<u>Details</u>	<u>Amount £</u>	<u>Minute Ref</u>
Cornwall Council	Rates 1st half - Burial Ground	271.55	
	Paid early to avoid penalty		
A Hayne	Clerk's Salary & Expenses - March	839.06	
S Plant	Maintenance Contract - March & Expenses	866.84	
	Footpath Contract - March	100.00	
A Prowse	St Mawgan Toilet Clean – March & spare keys	218.00	
Vodafone Ltd	Mobile phone - March	11.00	
Reef Water Solutions Ltd	Water Hygiene Service visit - March	35.00	
Playsafety Limited	RoSPA Annual Playground Inspection 2019/20	86.40	040/19(a)
Cornwall ALC Ltd	Annual Membership Subscription 2019/20	432.85	056/19(d)
NFU Mutual	Ride on Mower Commercial Insurance Renewal 2019/20	109.28	056/19(e)
Cornwall Council	Tree works Survey	780.00	007/19(d)
D Vickery	Bus Shelter contract – 4 of 4	100.00	

Down the Line Signs Playground Signage 176.00 022/19(ii)
By Bank Transfer authorised by: Cllrs L McKenzie and C Tyson

Total £4025.98