

ST MAWGAN-IN-PYDAR PARISH COUNCIL

The **Annual Meeting** of the **Parish Council** will be held in **St Mawgan Community Hall** on **Wednesday**, the **8th** day of **May** 2019 at **7.30pm**

AGENDA & SUMMONS

Members of the Public & Press are welcome to attend

1		Election of Chairman for the year 2019/20 and signing of declaration of office
2		Election of Vice Chairman for the year 2019/20 and signing of declaration of office
3		Appointment of Councillors for Working Groups and Internal Control
4		Appointment of Representatives to organisations
5		To note those present and to receive any Apologies
6		Members' interests
	a	To receive declarations of interest from Members relating to items on the agenda
	b	To consider written requests for dispensations or interests (if any)
	c	To receive written statements from members expressing interests in an agenda item
7		To receive oral or written reports, and authorise any action
	a	Police Report
	b	CC John Fitter
	c	The Clerk – circulated prior to the meeting
8		Public Participation - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda
9		Minutes of the Parish Council Meeting - to Resolve that the Minutes of the last meeting held on 10 th April 2019 are an accurate record
10	a	PLANNING - Pre-App Consultation with Parish Council
	b	Planning - new applications – to discuss and decide on response to Cornwall Council
	i	PA19/01363. Applicant Mr Jim Barlow Merlin Golf Club. Proposal: Proposed construction of ten holiday units. Location: Merlin Golf Club Access to Merlin Golf Club Mawgan Porth. Deferred from April.
	ii	PA19/02558. Applicant Mrs L Petersen. Proposal: Certificate of lawfulness existing use: Construction of a building and use as a self-contained dwelling. Location: Porth Farm Access to Porth Farm Mawgan Porth. Deferred from April.
	iii	PA19/01784. Ms Elizabeth Johnson. Proposal: Stationing of five canvas tents for six months of the year. Location: Gluvian Farm Road from Mawgan Porth Hill to Mawgan Porth Holiday Park Mawgan Porth TR8 4BG. Deferred from April.
	iv	PA19/02509. Applicant: Ms Sarah Howie. Proposal: Application for Outline Planning Permission with all matters reserved for the Construction of four dwellings (including two affordable dwellings). Location: Land North East of The Lodge Trevenna Cross St Mawgan Newquay.
	v	PA19/01468. Applicant Mr Steve Tavener Sun Haven Valley Ltd. Proposal: Use of land for the stationing of 15 static holiday caravans and 15 holiday lodges, provision of access and car parking (re-submission of Application No. PA17/09687). Location: Land East of Sun Haven Valley Caravan Park Mawgan Porth. Deferred from April.
	vi	PA19/03066. Applicant Mrs Pat Connock. Proposal: Replacement dwelling. Location: Little Hartley 23 Tredragon Close Mawgan Porth.
	c	To consider planning applications received before meeting
	d	To note Advices and Decisions by Cornwall Council:

	i	PA18/11275. Applicant: Mr Chris Williams. Proposal: Application for a lawful development certificate for existing use of land as 15no camping pitches Location: The Granary Retorrick Mill Newquay.
	ii	PA18/11751 WITHDRAWN. Applicant: Mr Nick Robertson. Proposal: Change of land use from unused field to domestic curtilage. Construction of garage/store and tennis court. All to serve Polgreen Manor. Location: Polgreen Manor Polgreen St Mawgan TR8 4AG.
	iii	PA19/00947 APPROVED Applicant: Mr & Mrs Ian and Sarah McKelvey. Proposal: Deadwood 2 Macrocarpi and raise the canopy of group of macrocarpi and pina radiate from 2-3 m to 6 m. Location: St Anthonys St Mawgan TR8 4EU.
	e	5 day-Protocol for Local Councils
	i	PA18/09327. Applicant: Mr A Williams. Proposal: Outline planning permission with some matters reserved for residential development up to 3 houses Outline planning permission with some matters reserved for residential development up to 3 houses (inc Affordable Housing).
	f	To discuss planning enforcement issues – to refer any new issues and updates – if any
11		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities
	i	Playground
	ii	Burial Ground – to approve memorial permissions: Atkinson and Ward (details previously circulated)
	iii	St Mawgan Toilets
	b	Transport and Rights of Way
	i	Mawgan Porth/Trenance public footpath signage
	c	Beach and Environment
	d	Neighbourhood Plan
12		REPORTS FROM MEETINGS:
13		To note and discuss (if appropriate) the correspondence received since the last meeting (circulated) and any associated actions and expenditure:
14		FINANCE and LEGISLATION:
	a	To note any income received – £19,000 Precept, £271.31 CTS Grant, Kernow Solar Park
	b	Internal Audit Report 2019-2020 (circulated prior to meeting) – Agree to authorise the Clerk to complete the Internal Audit Report Response Record in accordance with Clerk’s response – as circulated.
	c	Smaller Authority approval of the accounting statements – Annual Accounts year end 2018-2019 – to approve accounts as circulated and signed by the Chair.
	d	Internal Control – To accept the Statement of Internal Control to accompany the accounts
	e	Annual Return for the year ending 31 st March 2019
	i	Annual Governance Statement 2018-19 – to approve section 1, as circulated prior to the meeting
	ii	Accounting Statement 2018-19 – to approve section 2, as circulated prior to the meeting

	f		Ear-marked Reserves 31 st March 2019 – to approve as circulated
	g		Asset Register as at 31 st March 2019 – (as circulated prior to the meeting)
		i	To confirm physical check of Assets
		ii	To approve Asset Register
	h		Financial Risk Assessment Annual Review – to agree to adopt as circulated
	i		Standing Orders Review – nominated members to undertake a review of the CALC recommendations to the NALC model document and recommend to PC for adoption at a future meeting
	j		Renewal of Annual Long -Term Agreement (LTA) Insurance with Zurich Insurance in the sum of £833.05 – to accept Policy Schedule as circulated
	k		Accounts – to approve invoices for payment and sign cheques at the end of the meeting (list circulated prior to the meeting)
			The public and the press to be excluded from the meeting during the consideration of the item 14, owing to the confidential nature of the business to be transacted which is prejudicial to the public interest in accordance with public bodies (Admission to Meetings) Act 1960.
14			St Mawgan Community Hall
15			Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading)
16			Close of meeting

Angela Hayne BSc (Hons) – Clerk to the Council

Angela Hayne

1st May 2019