

ST MAWGAN-IN-PYDAR PARISH COUNCIL

Minutes of the Meeting of the Parish Council

held in **St Mawgan Community Hall**

On

Wednesday, the 8th day of January 2020

00120		To note those present and to receive Apologies - Present: Chair, L McKenzie, C Tyson, W Corbett, D Carter, S Tavener, R Cawley, G Jennings, C Mann. In attendance: Mrs Angela Hayne (Parish Clerk), 0 members of the public & Cornwall Councillor, J Fitter. Apologies received from: Cllrs S Jones, B Cawley, T Thomas and S Karkeek.
002/20		Members' interests
	a	To receive declarations of interest from Members relating to items on the agenda – Cllrs C Tyson & C Mann: 6 b (iii) – PA19/10940
	b	To consider written requests for dispensations or interests (if any) - none
	c	To receive written statements from members expressing interests in an agenda item - none
003/20		To receive oral or written reports, and authorise any action
	a	Police Report – none received
	b	CC John Fitter – 1. Refer to Airport Consultative Forum Meeting alarmed to hear in ‘any other business’, of the proposal to demolish the air traffic control tower. I have sent a letter to portfolio holder, Geoff Brown. 2. Boardmasters Planning Application – I have registered a note of concern to the new application, referring to the present decision to close the road at 4pm which is wholly unacceptable – vast carbon footprint aside from disruption to local businesses and residents Suggest PC request notification of the planning application. Action: Clerk to contact Planning department.
	c	The Clerk – circulated prior to the meeting
004/20		Public Participation - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda - none
005/20		Minutes of the Parish Council Meeting – To Resolve that the Minutes of the meeting held on 11th December 2019 are an accurate record and duly signed by the Chair. Proposed by Cllr D Carter and seconded by Cllr R Cawley and it was resolved to accept. An addendum was circulated prior to the meeting highlighting an omission on the November Minutes Payments Schedule. Proposed by Cllr W Corbett and seconded by Cllr D Carter and resolved to accept and insert into the Minutes of the November meeting.
006/20		PLANNING
	a	Pre-App Consultation in accordance with Local Council protocol – Mr and Mrs Thyer attended the Working Planning Group meeting held on Tuesday 7 th January to discuss a proposal for a horticultural shed at Bolingey, cf 6 (d) (vii)
	b	Planning - new applications – to discuss and decide on response to Cornwall Council
	i	PA19/10754. Applicant Mr Steve Sackett. Proposal: Construction of inset dormer balcony and rear dormer; minor amendment to previously approved lapsed planning permission under PA14/04041. Location: 25 Tredragon Close Mawgan Porth TR8 4DP. Cllr S Tavener proposed and Cllr W Corbett seconded, and it was resolved no objection.
	ii	PA19/10479. Applicant Dr Fiona Dod. Proposal: Reserved matters application following outline permission PA18/10850 - replacement of building with a live/work unit (self-build). Location:

		Barn East of Gluvian Flamank Farm Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was resolved to request ground floor plans before a decision can be given. A delegated response by the Working Planning Group may be submitted to the Local Planning Authority unless an extension of time for comment is sought in order to defer until the February PC meeting.
		Cllrs Tyson and Mann left the room at this juncture
	iii	PA19/10940. Applicant Mr Jon Cooper. Proposal: Replacement of existing summer house with timber clad ancillary building to form home gym/office. Location: Hylton Lanvean St Mawgan TR8 4EY. Proposed by Cllr W Corbett and seconded by Cllr S Tavener and it was resolved no objection.
		Cllrs Tyson and Mann returned to the meeting
	c	To consider planning applications received before meeting – none received
	d	To note Advices and Decisions by Cornwall Council:
	i	PA19/02509. Failed to determine Applicant: Ms Sarah Howie. Proposal: Application for Outline Planning Permission with all matters reserved for the construction of two dwellings. Location: Land North East of The Lodge Trevenna Cross St Mawgan Cornwall TR8 4HA. Noted.
	ii	PA19/05845. APPROVED. Applicant: Mr R Karkeek. Proposal: Proposed conversion of, and extension to garage to form dwelling Location: Winsor Mill Winsor Lane St Mawgan TR8 4EU. Noted.
	iii	PA19/09053. APPROVED. Applicant: Mr Daniel Peel. Proposal: Proposed extensions and alterations. Location: Avalon 13 Challis Avenue Carloggas St Mawgan. Noted.
	iv	PA19/09043. APPROVED. Applicant: Mr and Mrs Marling. Proposal: Replacement dwelling and annexe with associated landscaping and parking. Location: Keynvor Tredragon Road Mawgan Porth. Noted.
	v	PA19/09301. APPROVED. Applicant: Dr Jon Cooper. Proposal: Construction of extensions and alterations, plus detached garage without compliance with condition 1 of PA19/00965. Location: Hylton Lanvean St Mawgan. Noted.
	vi	PA18/09327 APPROVED. Applicant: Mr A Williams. Proposal: Outline planning permission with some matters reserved for residential development up to 3 houses (inc Affordable Housing). Location: The Shed Ox Lane St Mawgan TR8 4EU. Noted.
	vii	PA18/11492 WITHDRAWN. Applicant: Mr and Mrs Thyer Proposal: Construction of timber store for machinery and tools with welfare facilities to allow owners to work the land plus associated landscaping. Location: Land to North of Bolingey Farm St Mawgan. Noted.
	viii	PA19/08322 GRANTED. Applicant: Mrs L Petersen. Certificate of lawfulness for existing use or development in respect of the use of the land for the stationing of a caravan for residential purposes. Location: Porth Farm Cottages Mawgan Porth. Noted.
		The following decisions were received after the Agenda was posted
	ix	PA19/09584 APPROVED Applicant: Mr & Mrs J Bradley Proposal: Erect a ground floor side extension to form an annexe. Location: Dimora Gwel An Mor Trenance Mawgan Porth TR8 4DW. Noted.
		Planning Inspectorate Notification:
	x	PA19/02509 Appeal Allowed. Outline, all matters reserved - Construction of two dwellings - The Lodge, Trevenna Cross, St Mawgan. Costs claim against Cornwall Council - Dismissed. Noted.
		Planning Committee Notification:

		xi	Application number: PA19/00624. Applicant: Mrs D Wilson. Proposal: Construction of dwellinghouse and garage accommodation. Location: Beacon House East Trevarrian TR8 4AQ. This application will be reported to the Planning Committee for it to decide. The Committee meeting will begin at 10:00am on 20 January 2020 in the Council Chamber Room at the Council Offices, County Hall, Truro. Action: Clerk to submit Cllr W Corbett will attend.
	e		5 day-Protocol for Local Councils - none
	f		To discuss planning enforcement issues – to refer any new issues and updates – if any
		i	An issue with the suggested erection of a telecoms mast on land beside Long Lane has apparently been resolved.
		ii	Update awaiting regarding case number: EN19/00591.
		iii	Above Europa Court – height of new dwellings: requesting Local Planning Authority check conformity of plans.
007/20			WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a		Amenities – Playground report – damage/perish of swing seats. Action: to consider replacement. In accordance with Financial Regulations 4.1 the Clerk sought approval for an invoice in the sum of £55 for works to seized Rota Swing bearings. Proposed by Cllr W Corbett and seconded by Cllr S Tavener and it was resolved to agree and approve invoice for £55. Cllr R Cawley abstained.
		i	St Mawgan toilets – heard under Exempt Business at item 12
		ii	Burial Ground – to approve increases to Burial Ground fees (deferred from December) and amendments to Burial Regulations. Proposed by Cllr S Tavener and seconded by Cllr W Corbett and it was resolved to approve.
	b		Transport and Rights of Way -
		i	Wear to Highway below Church Lych Gate – Cormac acknowledged area classified as Highway: road order requested 3 October 2019, works scheduled 20 March 2020.
		ii	Exposed waste-water pipe on footpath near to beach entrance, Tredragon Close - Cormac Environment to assess. Pothole at same location reported – awaiting response.
		iii	Long Lane – meeting arranged with Highways and Transport and Rights of Way Working Group on site, 29 January at 12 noon to discuss possibility of provision of signage for long vehicles.
	c		Beach and Environment – none received.
	d		Neighbourhood Plan – meeting to be arranged Thursday 30th January.
	e		Cornwall Airport Newquay & Search and Rescue Helicopter – meeting to be arrange.
	f		St Mawgan Community Hall – in order to begin the legal process of the Parish Council becoming Sole Trustee, the current Trustees of the hall committee have advised that a Notice of a Public Meeting has been published and posted onto the community noticeboard, and the Community Hall, advising that a meeting is to be held on Tuesday 28 January commencing 6.30pm at St Mawgan Community Hall. The Clerk advised that the details of the meeting have also been uploaded to the Parish Council website.
008/20			REPORTS FROM MEETINGS:
	a		AIRPORT OPERATIONS MANAGERS REPORT: August 2019 - October 2019 – previously circulated. Noted.

009/20		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	Road closure notice due to burst water main: Road from Shrub Cottage To Junction North of Deer Crest, Trevarrian, Newquay from 7 th until approximately 13 th January.
010/20		FINANCE and LEGISLATION:
	a	To note any income received: Bank Interest - £1.72. Clerk advised an additional receipt of £258 - Grant of Exclusive Right of Burial (cremated remains).
	b	Accounts – to approve invoices for payment and sign cheques at the end of the meeting. Proposed by Cllr G Jennings and seconded by Cllr C Tyson and it was resolved to approve. Cllr R Cawley abstained. (list circulated prior to the meeting).
	c	Parish Council Website – to agree to current provider giving 1 year’s support and maintenance at a cost of £300. Proposed by Cllr W Corbett and seconded by Cllr D Carter and it was resolved to agree.
	d	Financial Regulation Review – to approve NALC & CALC recommendations (previously circulated). Proposed by Cllr S Tavener and seconded by Cllr W Corbett and it was resolved to approve.
011/20		Memberships 2020 – to agree to renew
	i	Society of Local Council Clerks – to agree to renew in the sum of £161. Proposed by Cllr S Tavener and seconded by Cllr W Corbett and it was resolved to agree.
	ii	Campaign to Protect Rural England – to agree to renew at a cost of £36.00. Proposed by Cllr D Carter and seconded by Cllr C Tyson and it was resolved to agree.
012/20		Exempt Business: To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972, the press and the public be excluded from the meeting during the consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information.
		There were no members of the public present at this time
	a	Toilet Cleaning Contract 2020-2021 – to receive Expressions of Interest. One expression of interest was received.
	b	St Mawgan toilet re-fit – to approve Contract of Works for Ladies section. Delegated to Chair, Vice Chair and Clerk.
013/20		Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading) Historic buildings – RAF air traffic control tower.
014/20		Close of meeting. 8.50pm

Schedule of Payments Sheet

<u>Name</u>	<u>Details</u>	<u>Amount</u>	Minute Ref
A Hayne	Clerk's Salary & Expenses	869.55	
Vodafone Ltd	Mobile Phone - December	11.27	
M Perkins	Website Support & Maintenance 1 year 2020	300.00	
S Plant	Maintenance Contract - December	800.00	
	Footpath Contract - December	100.00	

A Prowse	St Mawgan Toilet Clean - December	230.00	
South West Water	Water charges 3 Oct - 6 Dec 2019	62.99	
M Farmer	Xmas Beach Clean	62.00	
Reef Water Solutions Ltd	Water Hygiene Service visit - December	35.00	
D Gold	Bearing repairs to Rota Swing	55.00	007/20(a)
Mawgan Porth Village Hall	Hall Hire 11/12/19	24.00	
St Mawgan Community Hall	Hall Hire 09/04/19-11/03/20	231.00	
D Vickery	Bus Shelter Contract - 3 of 4	100.00	
Total £		2880.81	

Date of the next meeting 11th February 2020 at Mawgan Porth Village Hall commencing 7.30pm

Signed as a true record of the meeting: Chair's signature11 February 2020.