

ST MAWGAN-IN-PYDAR PARISH COUNCIL MEETINGS

In a response to The Health Protection (Coronavirus, Restrictions) Regulations 2020 and Coronavirus Covid-19 'Stay at Home, Protect the NHS, Save Lives', all meetings have been suspended for the time being, including the Annual Assembly of Electors and Annual Meeting.

In line with amended regulations, the current Chair Cllr L McKenzie and Vice Chair Cllr C Tyson will remain in office for a further year.

The Parish Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the council.

The Parish Council website is updated regularly and all planning can be found on www.stmawganparishcouncil.org.uk

A mechanism to respond to planning applications which appears to replicate the local council process as far as possible and is achievable within the 21-day statutory consultation timetable has been agreed.

Parish Council Planning Consultation Process

The Parish Clerk is awaiting further information from Cornwall Council but due to meeting restrictions, it has been agreed for the time being, that

1. The Clerk will advertise a weekly planning list on the council's website with links to all planning applications received from the planning authority, offering the public the opportunity to let her know of any views. There will be a deadline for public comments to the Clerk, in writing, of 5 working days from publication.
2. At the same time the clerk will circulate the list with links to all members of the council for member comments.
3. At the end of the public opportunity to comment, the Clerk will forward a summary of the public comments received to the Planning Working Group for a period of a further 5 working days. Under GDPR, the Clerk will not circulate individual responses without the writer's express permission.
4. Under the Emergency Scheme of Delegation, the Clerk and appropriate members will agree a council response which identifies relevant material considerations and may give local information or opinion. The draft response is then shared with members for 2 days for any comments, before being sent to Cornwall Council with the following statement: *"Due to the restrictions placed on the Parish Council as a result of the pandemic Coronavirus, this response represents the opinion of members of St Mawgan-in-Pydar Parish Council, identified through a consultation process and will be ratified at the next appropriate meeting of the council. "*
5. The Council's response will then be posted on the council's website.
6. If the matter is referred back to the council under the 5-day protocol, the Emergency Scheme of Delegation will allow the Clerk to take any appropriate action to respond on behalf of the council.

			PLANNING
	b		Planning - new applications – <i>Due to the restrictions placed on the Parish Council as a result of the pandemic Coronavirus, this response represents the opinion of members of St Mawgan-in-Pydar Parish Council, identified through a consultation process and will be ratified at the next appropriate meeting of the council. "</i>
	i		PA20/02596. Applicant Mr And Mrs Luxton. Proposal: Non-material amendment (NMA2) to remove door to East elevation and replace with a window and removal of first floor window to lounge, enlargement of bedroom window to North ground floor elevation and to new high level

		<p>windows to West elevation to decision PA19/06807 dated 09/10/19. Location: Wayside Mawgan Porth TR8 4BL.</p> <p><i>The Working Planning Group have taken into consideration residents comments submitted to Cornwall Council Planning Portal and have commented thus:</i></p> <p>Members of the Planning Working Group are unsure about possible overlooking issues and note there are two neighbour objections on the planning website, one citing condition 3 in the original decision - which does state:</p> <p>'With the exception of the bathroom window and garden room window shown on approved drawings PL-201 REV E and PL-101 REV D, no new openings shall be added to the North elevation. These windows shall be obscure glazed and fixed shut and remain as such thereafter'. It is noted that part of the proposal is not for a new opening, but to increase the size of the previously approved window.</p> <p>Therefore, that while these seem like minor amendments, the Parish Council note the requirements of condition 3 and the neighbours' concerns.</p>
	ii	PA20/02197. Mr And Mrs P Murrish. Proposal: All weather sand school for private use for exercising horses all year round and construction of new access. Location: Land South of Retorrick Mill St Mawgan Cornwall TR8 4BH.
	iii	PA20/02768. Applicant: Mr Andrew Williams. Proposal: Proposed first floor extension. Location: The Shed Ox Lane St Mawgan TR8 4EU
	c	To note Advices and Decisions by Cornwall Council:
	i	PA20/00381 APPROVED Applicant: Ms Sarah Howie. Proposal: Reserved matters application for access only (to establish the vehicular access to serve the development) following outline approval PA19/02509 dated 06.01.20 for the construction of two dwellings. Location: Land North East of The Lodge Trevenna Cross St Mawgan TR8 4HA.
	ii	PA20/01122 APPROVED Applicant: Mr And Mrs Montgomery Proposal: Amendments to PA19/09879, including: Addition of balcony off master bedroom, extension of footprint on lower ground floor, removal of garage, addition of window in bedroom 02. Location: Sea Ways Gwel An Mor Trenance Mawgan Porth TR8 4DW.
	iii	PA19/11218 APPROVED Applicant: Mr Adam Knight Proposal: Redevelopment of site consisting of demolition of existing property and construction of replacement dwelling. Location: Red Cove Trenance Mawgan Porth.
	iv	PA20/00352 APPROVED Applicant: Mr & Mrs Old. Proposal: Extensions and alterations to property. Location: 23 Challis Avenue Carloggas St Mawgan TR8 4EJ.
	e	5 day-Protocol for Local Councils
	i	PA20/00157 Change of land use from unused field to domestic curtilage. Construction of a tennis court to serve Polgreen Manor – the case officer is minded refusal.
	f	To discuss planning enforcement issues – to refer any new issues and updates – if any. None.
		<p>Temporary change in respect of publicity of planning applications during COVID-19 crisis</p> <p>Please note that Cornwall Council will not be displaying a Site Notice for the majority of planning applications during the COVID 19 crisis. Whilst the Legislation for most applications requires either a Site Notice or a Neighbour Notification, Cornwall Council has previously committed to both forms of publicity. However, during the current crisis they will not be displaying Site Notices which will ensure officers are not travelling out of their homes unless absolutely necessary to protect the health of our staff and our residents.</p> <p>The only exception being applications for development affecting a Public Right of Way, development representing a departure from the Development Plan or applications for EIA development accompanied by an Environmental Statement, as these applications require a Site Notice to be displayed. For these applications during the COVID-19 crisis period, we will either</p>

		post a Site Notice to applicants and ask them to display it, or agree to an extension of time until the restrictions on travel no longer apply.
7		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities – The Health Protection (Coronavirus, Restrictions) Regulations 2020 The Play Area is now closed until restrictions are lifted. Play Area Inspection postponed
	i	St Mawgan toilets – Disabled toilet reopened 15 April. Delegated decision 1. Ladies and Gents: due to the Covid19 lockdown the new cubicles have not been delivered. Therefore, the contractor was instructed to commence the re-fit of the gent’s toilets.
	ii	Burial Ground – Burial Ground Rates: Delegated decision 3 to set up Direct Debit payment. First half year - £115.67. The Health Protection (Coronavirus, Restrictions) Regulations 2020. The Burial Ground is now CLOSED to the public except for funerals or burials from 3rd April until further notice. To note: No dogs are allowed at any time in the burial ground.
	b	Transport and Rights of Way –
	i	Long Lane – CC Highways do not consider the bridge to have an unusually high parapet strike record and doubt whether providing additional bridge warning signage would help the situation, therefore the PC request for additional signage has been rejected
	ii	Local Maintenance Partnership Footpath Cutting 2m social distancing guidelines - contractor will cut, if safe to do so, aimed at maintaining contractor and public safety.
	iii	damaged footpath sign at the junction to Sun Haven reported to Cornwall Council
	iv	Bus Service – First Kernow have registered their commercial A5 service to NOT route via the village at all, but hourly along the top road by the Airport. However, Transport for Cornwall under the guise of Plymouth Citybus will operate into the village for journeys to Newquay and Padstow albeit at the current level of frequency. CC Transport will be looking at St Mawgan area in more detail once the new operator and new services have settled in.
	c	Beach and Environment – delegated decision 5. To hold monies donated by a local business and monies applied for by Cllr J Fitter from Community Network Community Chest Fund towards works to Mawgan Porth Beach entrance. Mike Farmer to plan contractor and act as site manager.
	d	Neighbourhood Plan – nothing further to report.
	e	Cornwall Airport Newquay & Search and Rescue Helicopter – meeting scheduled with Airport executives postponed.
8		REPORTS FROM MEETINGS:
9		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	Cornwall Association of Local Councils – Coronavirus Council Services Advice and Guidance
	ii	Cllr J Fitter - updates
	iii	Anna Druce Community Network Partnership - updates
10		FINANCE and LEGISLATION:
	a	To note any income received: Bank Interest £1.97, Cornwall Council 2020 1 st Half Precept and Community Tax Grant £19263.10, pending: Denzell Downs Community Benefit Fund £5575.00.
	b	Accounts –invoices for payment approved via email by Cllrs S Tavener, W Corbett, Chair, G Jennings, D Carter, C Tyson, S Karkeek and B Cawley. Online payments authorised by Cllrs L McKenzie, D Carter and the Clerk.

c	Internal Control – Annual Governance 2019/20 reporting has been postponed by PKF Littlejohn (External Auditors) until August.
d	Bank Reconciliation – 4 th quarter – awaiting approval and Chair to sign
e	Budget Monitoring – 4 th quarter – awaiting approval and Chair to sign (postponed)
f	4 th quarter check – member of Internal Control Working Group to undertake prior to annual audit awaiting.
g	Asset Register – circulated, awaiting approval
h	Cornwall ALC Limited – to approve under delegation, renewal of annual membership subscription 2020/2021 in the sum of £468.19 inc £49.83 VAT
i	NFU Mutual – Delegated decision 4 approved renewal of commercial motor vehicle insurance for ride-on mower in the sum of £116.67

Schedule of Payments April

As below

<u>Cheque No.</u>	<u>Name</u>	<u>Details</u>	<u>Amount</u>	Minute Ref or Delegated Decision (DD)
Direct Debit 16/03	Vodafone Ltd	Mobile phone - Feb inv	8.13	037/20(d)
Direct Debit 07/04	Cornwall Council	St Mawgan Burial Ground Rates 1st half	317.91	DD(3) WJC, LMck, DC
00259 11/03	S Plant	Maintenance Contract payment in advance	2000.00	038/20(b)
online	S Plant	Footpath Contract - March	100.00	
online	S Plant	Maintenance Contract - part March	500.00	
online - paid in advance	Commercial Washrooms	St Mawgan Toilet cubicles and sundry items	4239.40	DD(1) LMck, GJ, AH
online	A Hayne Reef Water	Clerk's Salary & Expenses	925.03	
online	Solutions Ltd	Water Hygiene Service Visit - March	35.00	
online	Dan Blank Renovations	St Mawgan Toilet contract and associated expenses	2225.00	025/20(b) + DD (2) Chair, AH
online	City Plumbing	Sanitary Ware Gents and Ladies WC's	2178.34	034/20(a:2)
online	Mawgan Porth Village Hall	Hall rent	24.00	
online	Outdoor Play People	replacement swing seats & fitting	117.60	034/20(a:3)
online	M Farmer	Beach Clean Contract - Easter	252.00	
online	Bodyline Wetsuites	Protective cases for projector and stand	48.00	037/20
online	NFU Mutual	Ride on Mower Commercial Insurance Renewal	115.67	DD(4) AH
			£13,086.08	
		online authorisation requires x 3 signatories including Clerk		

Authorised by: Chair L McKenzie, Cllr D Carter and Clerk A Hayne – 3rd April