

ST MAWGAN-IN-PYDAR PARISH COUNCIL

Minutes of the Meeting of the Parish Council

held via Zoom at 6.30pm

On

Wednesday, the 8th day of July 2020

049/20		<p>To note those present and to receive any Apologies: Present: Chair, L McKenzie, C Tyson, W Corbett, D Carter, G Jennings, C Mann, S Karkeek, and S Tavener. In attendance: Mrs Angela Hayne (Parish Clerk) and 2 members of the public. Apologies received from: Cllr S Jones, B Cawley, R Cawley and T Thomas and Cornwall Councillor, J Fitter.</p>
050/20		<p>Members' interests</p>
	a	To receive declarations of interest from Members relating to items discussed on the agenda: Cllrs C Tyson, C Mann and S Karkeek – 6b(i): PA20/04286, Cllr W Corbett – 6biv: PA20/04670.
	b	To consider written requests for dispensations or interests (if any) – none.
	c	To receive written statements from members expressing interests in an agenda item – none.
051/20		<p>To receive oral or written reports, and authorise any action</p>
	a	Police Report – circulated prior to the meeting – none received
	b	<p>CC John Fitter – circulated prior to the meeting:</p> <ul style="list-style-type: none"> - following resident concerns of potential highway safety issues at the junction of Bedruthan Hotel and the B3276 Cornwall Councillor, J Fitter had contacted Highways, who had held that they do not share the safety concerns of the residents and CC J Fitter. - PA20/04479 prior notification demolition RAF Traffic Control Tower: a statement was received outlining CC Fitter's objection (with reasons) for the proposal.
	c	The Clerk – circulated prior to the meeting, updates highlighted within Working Group reports.
052/20		<p>Public Participation - This item will last no longer than 10 minutes (unless agreed by the Chair) and refers to items on the Agenda.</p>
	i	Lisa Solley, Situ8 supporting 6bi PA20/04286 & 6bv PA20/04179
053/20		<p>Minutes of the Parish Council Meeting – To Resolve that the Minutes of the meeting held on 10th June 2020 are an accurate record. Approved Minutes to be signed at the next physical meeting of the Parish Council. Proposed by Cllr C Mann and seconded by Cllr G Jennings and it was resolved to accept.</p>
054/20		<p>PLANNING</p>
	a	Pre-App Consultation in accordance with Local Council protocol – none
	b	Planning - new applications – to discuss and decide on response to Cornwall Council
		<p>Cllrs C Tyson, S Karkeek and C Mann left the meeting at this juncture.</p>
	i	<p>PA20/04286. Applicant Dr and Mrs Cooper. Proposal: Variation of condition 1 (plans) of PA19/09301 (Construction of extensions and alterations, plus detached garage without compliance with condition 1 of PA19/00965). Location Hylton Lanvean St Mawgan. Proposed by Cllr W Corbett and seconded by Cllr L McKenzie and it was resolved no objection.</p>
		<p>Cllrs C Tyson, S Karkeek and C Mann returned to the meeting.</p>

	ii	PA20/03994. Applicant: Homeroot Ltd. Proposal: Variation of condition 2 (plans) in relation to PA18/07809 (Construction of two dwellings). Location: Well Cottage Trevarrian. Proposed by Cllr L McKenzie and seconded by Cllr W Corbett and it was resolved no objection.
	iii	PA20/04479. Applicant: Mrs Justyna Nagel. Prior Notification for Demolition of disused RAF Air Traffic Control Tower and ancillary buildings 35A and 35E. Location: Newquay Cornwall Airport New Road Carloggas St Mawgan. Discussion surrounded the viability and potential cost of reinstating and it was resolved that reluctantly the PC would not oppose the proposal to demolish. Proposed by Cllr C Mann and seconded by Cllr S Tavener. Cllrs G Jennings and W Corbett were neutral.
		Cllr W Corbett left the meeting at this juncture
	iv	PA20/04670 Applicant Mr And Mrs M Sterling. Proposal: Prior approval for the change of use of an agricultural building to a dwelling-house. Location: Gluvian Farm Mawgan Porth. Proposed by Cllr S Karkeek and seconded by Cllr G Jennings and it was resolved no objection.
		Cllr W Corbett returned to the meeting
	v	PA20/04179. Applicant Ms E De-la-Hunty. Proposal: Proposed access and off-street parking provision (Revised Plans). Location: 2 Council Houses Carloggas St Mawgan TR8 4EF. Proposed by Cllr C Tyson and seconded by Cllr C Mann and it was resolved to maintain the PC's previous objection due to highway concerns and visual impact within the Area of Great Landscape Value (AGLV).
	vi	PA20/04894. Applicant: Mary Mitchell. Proposal: Reserved Matters following Outline Approval PA18/09013 for access, appearance, landscaping and scale. Location: Fair Rising Trenance Mawgan Porth TR8 4DB. Proposed by Cllr L McKenzie and seconded by Cllr S Karkeek and it was resolved to defer to the planning officer.
	vii	PA20/04678. Applicant Mr and Mrs N Lobb. Proposal: Certificate of Lawfulness for the continued use of the Cabin and associated amenity/parking as a domestic dwelling and its curtilage. Location: The Cabin Little Bre Pen Trevarrian. Proposed by Cllr W Corbett and seconded by Cllr C Mann and it was resolved to defer in order to seek clarity of statutory declaration and site image.
	viii	PA20/03977. Applicant Mr Adam Casey Watershed Developments Ltd. Proposal: Variation of condition 3 (privacy screens) of decision notice PA18/07465 (Replacement dwelling). Location: Dynargh Tredragon Road Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and it was resolved to leave to the case officer.
	ix	PA20/04394. Applicant Mrs Tracey Abel. Proposal: First floor extension over existing flat roof with associated terrace. Providing living, dining, and kitchen spaces. Location: Samphire Trenance Mawgan Porth TR8 4BY. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was resolved no objection providing there are no overlooking issues.
c		To consider planning applications received before meeting
	i	PA20/05078. Applicant Mr And Mrs N Wynn. Proposal: Extension and alterations to House including replacement carport with home office under (Amended Design to PA19/03891). Location: Lanvean House Lanvean St Mawgan TR8 4EY. Proposed by Cllr L McKenzie and seconded by Cllr C Mann and it was resolved no objection.
	li	PA20/03852. Applicant Mr Jim Barlow. Proposal: Proposed construction of holiday units. Location: Merlin Golf Club Mawgan Porth. Deferred until August meeting.
	iii	PA20/04667. Applicant: Mr and Mrs Chris and Fiona Heritage. Proposal: Construction of annex/holiday unit to replace existing studio/garage. Location: Beach View Trenance Mawgan Porth. Deferred until August meeting.
	iv	PA19/08940. Applicant Mawgan Porth Holiday Parks Ltd. Proposal: Variation of condition 3 of C2/10/00772 - (Removal of condition 2 of C2/91/00105 for the extension of occupancy season of 60 units to allow all year-round use). Location: The Park Mawgan Porth. Awaiting further information from Cornwall Council.
d		To note Advices and Decisions by Cornwall Council:

	i	PA20/02768 APPROVED Applicant: Mr Andrew Williams. Proposal: Proposed first floor extension. Location: The Shed Ox Lane St Mawgan TR8 4E. Noted.
	ii	PA20/02277 Mawgan-In-Pydar Playing Field St Mawgan Cornwall for St Mawgan-in-Pydar Parish Council. Proposed works to trees within a Conservation Area - T17 an Oak less than 10m, T18 - a medium / large Acer and T19 a large (less than 20m) Ash mainly to remove the long lanky limbs and to crown raise the trees. The Council as Local Planning Authority has decided not to make a Tree Preservation Order in respect of the tree(s), based on the proposed work. Noted. Clerk confirmed works to be undertaken Saturday 11th July.
	iii	Appeal Ref: APP/D0840/W/20/3245100 Grain Store, Tolcarne Merock Farm, St Mawgan, Newquay, Cornwall. Refused. Noted.
	iv	PA20/00157 REFUSED Applicant: Mr Nick Robertson. Proposal: Change of land use from unused field to domestic curtilage. Construction of a tennis court to serve Polgreen Manor. Location: Polgreen Manor Polgreen St Mawgan TR8 4AG. Noted.
	e	5 day-Protocol for Local Councils
	i	PA19/02509. Applicant: Ms S Howie. Application for Outline Planning Permission with all matters reserved for the construction of two dwellings. Location: Land North East of The Lodge Trevenna Cross St Mawgan Cornwall TR8 4HA - to note that the Clerk had submitted a delegated response on 23 rd June maintaining Parish Council objection with planning reasons. Noted.
	f	To discuss planning enforcement issues – to refer any new issues and updates – if any
055/20		WORKING GROUPS - to receive reports – circulated prior to the meeting, and agree any necessary action and expenditure:
	a	Amenities –
	i	St Mawgan toilets – Update received - 1. to note delegated decision 15 to steam clean in the sum of £125.00. Noted. 2. Draft Plans received and circulated Proposed by Cllr L McKenzie and seconded by Cllr C Tyson and it was resolved to allow architect to submit plans to Local Planning Authority for approval. 3. Prior to re-opening the Ladies and Gent's toilets the Clerk recommended a bacteriological and legionella sampling in the sum of £82.00. Proposed by Cllr S Karkeek and seconded by Cllr C Tyson and it was resolved to approve. 4. Covid-19: The Clerk recommended the purchase of a hand sanitiser station to be located on the entrance wall to the toilets. Proposed by Cllr C Mann and seconded by Cllr G Jennings and it was resolved to purchase in the sum of circa £125.00 +vat.
	ii	Burial Ground – 1. to note burial of Denise Evelena Blair on 17 th June – Clerk in attendance. Noted. 2. Two quotes for the resurfacing of the road and moving the bench (to under the copper beach tree to improve access for vehicles) had been received with one further quote awaiting. 3. Closed Churchyard – It was noted that Convent is arranging for a dead ash tree to be taken down after liaising with Cllr Corbett.
	iii	Playground – 1. to discuss and agree safe re-opening (Risk Assessment circulated prior to meeting). Proposed by Cllr L McKenzie and seconded by Cllr C Tyson and it was resolved not to reopen at this time but continue to monitor Covid-19 infection rate and review. 2. RoSPA Playsafety Ltd Annual Inspection Report (previously postponed due to Covid-19 restrictions – minute reference 034/20). Inspection undertaken 7 th July and report circulated with minor actions required. Noted. Proposed by Cllr L McKenzie and seconded by Cllr D Carter and it was resolved to add the invoice in the sum of £ 86.40 (including VAT) to July Payment Schedule.
	b	Transport and Rights of Way -
	i	Access from Bedruthan Hotel Car Park onto B3276 – safety concerns. Nothing further to add as reported previously under Agenda item 3(b), Minute Reference: 051/20(b).

	ii	Path from Rose Cottage – subject of Modification Order WCA577. Update received and PC involvement not required at this time.
	c	Beach and Environment – Senior Beach Ranger, Cormac Ltd, highlighted potential trip hazard of mesh seen from the entrance to the beach. Cllr W Corbett to oversee transfer of shingle from riverside. Working Group to continue to monitor.
	d	Neighbourhood Plan – nothing further to report.
	e	Cornwall Airport Newquay & Search and Rescue Helicopter – 1 report of a complaint received regarding excessive helicopter noise in St Mawgan.
	f	St Mawgan Community Hall - nothing further to report.
056/20		REPORTS FROM MEETINGS:
	a	Newquay & St Columb Community Network Panel Meeting – 22 nd June (Draft Notes circulated prior to meeting). Noted.
	b	Cornwall Airport Newquay Consultative Forum Meeting – 18 th June (Minutes circulated prior to meeting). Noted.
057/20		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	Section 106 Affordable housing parish listing discrepancies – Chair and Cllr D Carter to question at the next Newquay & St Columb Community Network Panel Meeting
058/20		FINANCE and LEGISLATION:
	a	To note any income received: Bank Interest - £1.78, Burial Ground fees -Blair (plot C27) £317, Collins Memorial - £53, Local Maintenance Partnership 2020 - £2295.06. Noted.
	b	Accounts – to approve invoices for payment (a schedule of payments to be sent to Cllrs prior to meeting for approval and authorised online by Chair, Cllr D Carter and Clerk post meeting) – see below. Proposed by Cllr G Jennings and seconded by Cllr L McKenzie and it was resolved to approve.
	c	Bank reconciliation – to approve 1 st financial quarter (previously circulated). Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and it was resolved to approve.
	d	Budget Monitoring – to approve 1 st financial quarter (previously circulated). It was resolved to defer until August meeting.
	e	Internal Control – to note 1 st quarter checks to be undertaken by Working Group. Cllr C Mann volunteered to undertake.
	f	Clerk/RFO: Annual Appraisal and Performance Review – to resolve that the Staffing Working Group conduct a review of the performance and annual appraisal of the work of the Clerk/RFO. It was resolved to undertake at a mutually convenient time.
	g	Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972. To approve as previously circulated. Proposed by Cllr C Mann and seconded by Cllr G Jennings and it was resolved to approve.
	h	Confirmation of the Dates of the Period for the Exercise of Public Rights – to note the dates complying with statutory requirements, commenced Thursday 18th June and end on Wednesday 29 th July 2020. Noted.
059/20		Notice of items for the next Agenda: none
060/20		Close of meeting: 7.56pm

Schedule of Payments

<u>Name</u>	<u>Details</u>	<u>Amount</u>	<u>Minute Ref</u>
Vodafone Ltd	Mobile phone - June	19.69	
A Hayne	Clerk's Salary & expenses	894.73	Delegated decision 17

S Plant	Maintenance Contract - part June	500.00	038/20(b)
S Plant	Footpath Contract June	430.00	
A Prowse	St Mawgan Toilet Clean - June	150.00	
M Farmer	Beach Clean Contract - June	945.00	
S Beard	Toilet steam cleaning	125.00	Delegated decision 15
Reef Water Solutions Ltd	Water hygiene Service Visit - June	35.00	
Duchy Defibrillators	Annual Monitoring fee - PO & Stores St Mawgan	192.00	
Duchy Defibrillators	Annual Monitoring fee - Merrymoor	192.00	
Hooper Surveying Ltd	Survey of existing and design of new grave layout	450.00	218/19a(i)
Low Carbon Products Ltd	Wheelchair Access Picnic Table	570.00	046/20+delegated decision 16
D May & Son Ltd	Maintenance consumables	210.64	
SJP Decorating Services	Decorating Ladies and Gents toilets	890.00	Delegated decision 12
Playsafety Ltd	Annual Playground Inspection	86.40	034/20
		£5,690.46	

Date of the next meeting: Wednesday 12th August 2020

If physical meetings are still not possible due to Covid-19 restrictions, a zoom meeting will be scheduled.

Signed as a true record of the meeting: Chair's signature12th August 2020.