

ST MAWGAN-IN-PYDAR PARISH COUNCIL

Minutes of the Meeting of the Parish Council

held via Zoom at 6.30pm on

Wednesday the 14th day of October 2020

083/20		To note those present and receive any apologies: Present - Chair, Cllr L McKenzie, Cllrs W Corbett, R Cawley, C Mann, C Tyson, D Carter and G Jennings. In attendance: Clerk, Angela Hayne, Cornwall Councillor J Fitter and 3 members of the public. Apologies received from: Cllrs S Tavener, S Karkeek, T Thomas, B Cawley and S Jones.
084/20		Members' interests
	a	To receive declarations of interest from Members relating to items on the agenda 10(f) Cllr L McKenzie, 4(i) Cllr C Mann, and 7a(iii) Cllr R Cawley.
	b	To consider written requests for dispensations or interests (if any) - none
	c	To receive written statements from members expressing interests in an agenda item - none
085/20		To receive oral or written reports, and authorise any action
	a	<p>Police Report: There are 2 recorded crimes for the last month, compared to 7 for the previous year.</p> <ol style="list-style-type: none"> 1. A dog out of control where a dog control order has been issued. 2. Theft of diesel from a tank. <p>Sadly, this will be my last police report as I am retiring early on health grounds. I would like to take this opportunity to thank all the councillors and residents of St Mawgan in Pydar parish for their support over the last decade. I will hope to bump into some of you from time to time during my retirement.</p> <p>Thank you,</p> <p>PCSO Malcolm Burgess.</p>
	b	<p>CC John Fitter – Covid-19 precaution: Cornwall Council not meeting face to face; to be reviewed January.</p> <p>Plan to expect Parish and Cornwall Council Elections in 2021 including Police and Crime Commissioners.</p>
	c	The Clerk – covered within the agenda
086/20		Public Participation - This item will last no longer than 10 minutes (unless agreed by the Chair) and refers to items on the Agenda.
		Cllr Mann left the meeting at this juncture
	i	Mrs Lynn Mann – in respect of item 7b(i)
		Cllr Mann returned to the meeting
087/20		<p>Minutes of the Parish Council Meeting – To Resolve that the Minutes of the meeting held on 9th September 2020 are an accurate record. Approved Minutes to be signed at the next physical meeting of the Parish Council. Proposed by Cllr G Jennings and seconded by Cllr D Carter and it was resolved to approve</p>

088/20		PLANNING
	a	Pre-App Consultation in accordance with Local Council protocol - none
	b	Planning - new applications – to discuss and decide on response to Cornwall Council
	i	PA20/07075. Applicant Mr Ray Symons. Proposal: Proposed additions to provide ground floor bedroom separate W.C with first floor study/office over. Location: Sandpipers 1 Gwel An Mor Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was resolved no objection.
	ii	PA20/02265/PREAPP. Mr Ben Loring. Proposal: Pre application advice for a single dwelling with associated amenity space. Location: Land West of Three Corners Trenance Mawgan Porth. Proposed by Cllr L McKenzie and seconded by Cllr W Corbett and it was resolved to respond to Planning Authority with PC concerns.
	iii	PA20/07379. Applicant Mr Stephen Longden. Proposal: Application for planning in principle for the construction of one dwelling. Location: Land At OS Grid Ref 187424 65942 St Mawgan. Permission in principle applications have a shorter time frame for comment and the Working Planning Group reported that a response had been sent to the Local Planning Authority that was in line with the case officer's comments last year.
	iv	PA20/05813. Applicant Mrs Angela Hayne St Mawgan Parish Council. Proposal: Upgrade of Disabled WC and new pitched roof over. Location: Public Conveniences Penpont St Mawgan. This application will be left to the discretion of the case officer.
	v	PA20/08213. Applicant: Mr David Mitchell. Proposal: Works to trees in a conservation area namely 1. To remove 1 Mountain Ash tree which poses a danger to the property,garage/barn, connecting powerline and neighbour property and 2. To remove 1 Conifer tree which has grown to mingle within the Ash tree and is now unmanageable. A professional tree surgeon will be instructed to carry out the work. Due to the proximity to buildings and powerlines we do not intend to replant in this area. Location: Valley View St Mawgan TR8 4EW. Proposed by Cllr W Corbett and seconded by Cllr D Carter and it was resolved to defer to the tree officer.
	vi	PA20/07878. Applicant: Sun Haven Valley. Proposal: Variation of condition 2 (plans) in respect of decision notice - PA17/09687 (Use of land for the stationing of 15 static holiday caravans and 15 holiday lodges, provision of access and car parking). Location: Sun Haven Holiday Park Mawgan Porth Grid Ref 186184 / 66786. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was resolved to defer to the November meeting to clarify plans.
	vii	PA20/08239. Applicant Ms Deacon. Proposal: Non Material Amendment to Application No. PA18/05773 dated 9th August 2018 for Internal remodelling, single storey ground floor extension and first floor extension over existing ground floor and associated works namely internal layout revisions, change external wall claddings and facings and additional window to south west elevation. Location: Boskel Mawgan Porth Hill Mawgan Porth TR8 4AL. Proposed by Cllr W Corbett and seconded by Cllr L McKenzie and it was resolved no objection.
	c	To consider planning applications received before meeting
	i	PA20/07009. Applicant: Mark Hampson. Proposal: Replacement 16 UPVC windows to the house. Location: Gweal Lanvean St Mawgan TR8 4EY. Proposed by Cllr W Corbett and seconded by Cllr G Jennings and it was resolved no objection.
	ii	PA20/08465. Applicant: Ms C Wills. Proposal: Proposed replacement pool house with refurbishment of existing swimming pool and associated works. Location: Linden Lea Trevenna Cross St Mawgan TR8 4HB. Extension of time for comment has been applied for until 12 th November. Proposed by Cllr W Corbett and seconded by Cllr C Mann and it was resolved to defer until the November meeting due to the late receipt of the planning advice.
	d	To note Advices and Decisions by Cornwall Council:
	i	PA20/05994 APPROVED Applicant: Mr & Mrs C Foster. Proposal: Construction of a replacement dwelling (existing dwelling to be demolished) with variation of condition 2

		(approved plans) of application no. PA19/04257. Location: Little Tredragon Tredragon Road Mawgan Porth TR8 4DG. Noted.
	ii	PA19/08940 APPROVED Applicant: Mawgan Porth Holiday Parks Ltd. Proposal: Variation of condition 3 of C2/10/00772 - (Removal of condition 2 of C2/91/00105 for the extension of occupancy season of 60 units to allow all year round use). Location: The Park Mawgan Porth TR8 4BD. Noted.
	iii	PA20/03265 REFUSED Applicant: Ms Sarah Howie. Proposal: Application for Outline Planning Permission with some matters reserved (access only) for construction of two dwellings. Location: Land South East of The Lodge Trevenna Cross St Mawgan. Noted.
	iv	PA20/04667 APPROVED Applicant: Mr and Mrs Chris and Fiona Heritage. Proposal: Construction of annex/holiday unit to replace existing studio/garage. Location: Beach View Trenance Mawgan Porth. Noted.
	v	PA20/05877 REFUSED Applicant: Susan and William Schofield. Proposal: Application for Outline Planning Permission with some matters reserved for the Construction of two dwellings (access only). Location: Land North OF Chy Dewetha Trenance Mawgan Porth TR8 4BY. Noted.
	vi	PA20/03986 APPROVED Applicant: Mr and Mrs J and M Cockburn. Proposal: Two storey extension to house, modifications to dormer windows and demolition of outbuilding. Location: Chyrn Trenance Mawgan Porth. Noted.
	vii	PA20/06014 APPROVED Applicant: Mr David Oglethorpe. Proposal: Proposed partial dismantling and subsequent reinstatement/rebuilding of brickwork chimney stack, above roof level, making repairs to cob wall, removal of aerial and installation of satellite dish. Location: Rose Cottage Penpont St Mawgan. Noted.
	viii	PA20/06015 APPROVED Applicant: Mr David Oglethorpe. Proposal: Listed Building Consent for partial dismantling and subsequent reinstatement/rebuilding of brickwork chimney stack, above roof level, making repairs to cob wall, removal of aerial and installation of satellite dish. Location: Rose Cottage Penpont St Mawgan. Noted.
	ix	APP/D0840/W/20/3257271 in relation to PA18/11583. Applicant: Mr Richard Curtis. Proposal: Construction of miniature railway attraction, including indoor and outdoor attractions and amusements, and associated development. Location: Land East of Mawgan Porth Mawgan Porth. Cornwall Council decision: FAILED TO DETERMINE. Proposed by Cllr W Corbett and seconded by Cllr C Mann and it was resolved to take the PC existing objections to this proposal to the appeal.
	e	5 day-Protocol for Local Councils
	i	PA20/02816: Quarry. The Local Planning Authority has advised that the application has been referred to the applicant for further consideration.
	ii	PA20/04678: The Cabin. Awaiting response to PC concerns.
	f	To discuss planning enforcement issues – to refer any new issues and updates – if any
	i	New case: EN20/01297 Alleged change of use of land for the stationing of a cabin Land North West of New Farm St Mawgan TR8 4HH. Noted.
	ii	New case: EN20/01334 Alleged change of use of land for the stationing of a caravan Trevenna Cross St Mawgan Newquay TR8 4HA. Noted.
	iii	Enforcement Complaint Form submitted 14/10: Alleged change of use of land for the stationing of a caravan behind The Lodge, Trevenna Cross.
089/20		WORKING GROUPS - to receive reports – circulated prior to the meeting, and agree any necessary action and expenditure:
	a	Amenities –
	i	St Mawgan toilets – Cllr L McKenzie proposed and it was seconded by Cllr D Carter and it was resolved to purchase hand sanitiser on a demand and supply basis.
	ii	Burial Ground – to note the burial of the late Alison Hawkey on 28 th September (Clerk in attendance). Noted.

		Cllr R Cawley left the meeting at this juncture
	iii	Burial Ground – to approve memorial permissions for two plaques (design circulated prior to meeting). Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was resolved to approve.
	iv	Burial Ground Survey – (report circulated prior to meeting).
	v	Playing Field – breaches of no dog rule. To resolve to purchase additional signage for field boundaries. Proposed by Cllr W Corbett and seconded by Cllr C Mann and it was resolved to purchase substantially bigger signage for the playing field and burial ground. Action: Cllr Mann and Clerk to liaise regarding content, design and cost and to report at the next meeting.
	b	Transport and Rights of Way -
		Cllr C Mann left the meeting at this juncture
	i	Double Yellow Lines opposite Lanherne Cottage. Members had previously heard of issues of parked cars and the health and safety of pedestrians and restriction of the flow of traffic through the Penpont area. Proposed by Cllr L McKenzie and seconded by Cllr W Corbett and it was resolved to liaise with residents for their opinion and approach Community Network Partnership and Cornwall Council Highways for advice.
		Cllr C Mann returned to the meeting
	c	Beach and Environment –
	i	Control of waste – Under the Control of Waste Regulations 2012 and the Environment Bill 2015 legislation, the Parish Council have been informed that non-domestic waste will not be removed from Parish Council owned bins at Mawgan Porth Beach with immediate effect. Proposed by Cllr L McKenzie and seconded by Cllr C Tyson and it was resolved to leave item on the agenda and communicate with the current beach clean contractor and local businesses.
	d	Neighbourhood Plan – Cllr L McKenzie reported that efforts are being made to source specialist support to move the plan forward.
	e	Cornwall Airport Newquay & Search and Rescue Helicopter – see Reports from meetings
	f	St Mawgan Community Hall - The Members noted the contents of a report received from the Hon. Treasurer, Paul Roberts (circulated prior to the meeting) and the Parish Council are now in a position to contact a solicitor and the Charity Commission to enable the PC to take on the responsibility of the hall as Sole Trustee.
	g	Tree Warden – to note submission of a TPO request in respect of Pine Trees near Dene Court, Trenance. Noted.
090/20		REPORTS FROM MEETINGS:
	i	Cornwall Airport Newquay Consultative Forum. Cllr Mann attended a virtual meeting and highlighted longstanding noise concerns of helicopters particularly over Carloggas area. An invitation from the new managing director of Cornwall Airport Newquay has been extended to Cllr D Carter, C Mann and Cornwall Councillor J Fitter, date to be arranged.
	ii	Community Network Partnership – Cllr Mann attended a virtual meeting where in particular a lack of accessible play equipment was highlighted in the district. Cllr L McKenzie suggested that when a piece of equipment in the playground is no longer serviceable then it could be replaced with something that can be accessed by all children.
091/20		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	Cornwall Council /Environment: Waste and Environmental Contracts Officer. Discussed under Working Groups
	ii	Response to questions at Cornwall Airport Newquay Consultative Forum. Circulated prior to the meeting. Noted.

	iii	Data Protection - the Clerk reported that a certificate to end 16 October 2021 has been received. Noted.
092/20		FINANCE and LEGISLATION:
	a	To note any income received: Bank Interest: £0.37 Grant of Exclusive Right of Burial in respect of A Hawkey - £265.00. Noted.
	b	Completion of the limited assurance review for the year ended 31 March 2020: External Auditor Report and Certificate - to consider the matter and decide what, if any, action is required (previously circulated). No action required.
	c	The Accounts and Audit Regulations 2015 (SI 2015/234) – to note that a Notice of Conclusion of Audit (circulated), detailing the rights of inspection has been published in the Parish Noticeboards and on the PC website, along with the certified AGAR (Sections 1,2,3), and that copies of the AGAR are available for purchase by any person. Noted.
	d	Scribe Accounts Software Licence – to approve renewal from 01/12 x 12 months in the sum of £283+VAT. Proposed by Cllr C Mann and seconded by Cllr D Carter and it was resolved to approve .
	e	Arnold Baker 12 th Edition – to resolve to purchase in the sum of £119.00+ VAT & P/P. Proposed by Cllr D Carter and seconded by Cllr C Mann and it was resolved to purchase.
	f	Internal Control – Clerk to request member of Internal Control Group to undertake 2 nd qtr check. Cllr Carter volunteered.
		Cllr L McKenzie left the room at this juncture and Cllr C Tyson took the position of Chair and Cornwall Councillor J Fitter left the meeting
	g	Accounts – to approve invoices for payment and to be authorised online by Chair, Cllr D Carter and Clerk following the meeting (see below). Proposed by Cllr C Mann and seconded by Cllr D Carter and it was resolved to approve.
		Cllr L McKenzie returned to the room and took her seat as Chair
093/20		Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading)
	i	Recognition of community assistance during Covid 19
	ii	Internal Audit Report Response 2019/20
	iii	2021/22 Budget
094/20		Close of meeting 8.10pm

Date of the next meeting: Wednesday 11th November 2020

If physical meetings are still not possible due to Covid-19 restrictions, a Zoom meeting will be scheduled.

Signed as a true record of the meeting: Chair's signature11th November 2020

Schedule of Payments

<u>Name</u>	<u>Details</u>	<u>Amount</u>	<u>Min ref</u>
Vodafone Ltd	Mobile phone - August	62.26	Delegated decision 22
Cornwall Council	Burial Ground Rates 2/2	316.00	
ICO	Data Protection annual renewal	40.00	221/19(i)
A Hayne	Clerk's Salary & Expenses	1252.21	080/20(e)

S Plant	Maintenance Contract – Sept + Expenses	1018.57	
S Plant	Footpath Contract - Sept	430.00	
M Farmer	Beach Clean Contract – Sept	945.00	
Major Clean (A R Roberts)	Toilet Clean contract – Sept + 29 -30 Aug	772.92	
Pass Ltd	Toilet Hand Sanitiser	53.92	
D May & Son Ltd	Padlock for disabled toilet	22.50	
Reef Water Solutions Ltd	Water Hygiene Service Testing Sept & Oct	70.00	
PKF Littlejohn LLP	Limited Assurance Review yr end 31/03/20	360.00	
Dreckly Community Magazine	2020 Donation	150.00	080/20(g)
	Total	£5,493.38	