

# ST MAWGAN-IN-PYDAR PARISH COUNCIL

## Minutes of the Meeting of the Parish Council

held via Zoom

On

**Tuesday the 20<sup>th</sup> April 2021**

039/21		<p><b>To note those present and to receive any Apologies:</b> Chair Cllr L McKenzie, Cllrs S Tavener, G Jennings, B Cawley, R Cawley, W Corbett, T Thomas &amp; K Mullard.</p> <p>Apologies received from: Cllrs S Karkeek, D Carter and Cornwall Cllr J Fitter. In attendance: Parish Clerk Angela Hayne, and 1 member of the public. No apology received from Cllrs C Mann and C Tyson.</p>
040/21		<b>Members' interests</b>
	a	To receive declarations of interest from Members relating to items on the agenda: Cllr S Tavener - 6b(v) - PA20/07878. Applicant: Sun Haven Valley.
	b	To consider written requests for dispensations or interests (if any) – none.
	c	To receive written statements from members expressing interests in an agenda item – none/
041/21		<b>To receive oral or written reports, and authorise any action</b>
	a	Police Report - The Chair read out a report sent prior to the meeting by PCSO Anita Parry Crimes recorded until 07/04/21 - 0 - counting action fraud
	b	<p>CC John Fitter - The Chair read out a report sent prior to the meeting by Cornwall Councillor John Fitter.</p> <p>Madam Chairman.</p> <p>I have very little to report due to Cornwall Council going into purdah so there has been no formal business being conducted except those of the standing committees.</p> <p>I attended the Licensing Committee and spoke against the application for the open-air Cinema to be held in a field above Watergate Bay and in the Parish of St Mawgan. Regrettably this was approved, but I have been assured that an application will have to be made for planning approval. I have pointed out that despite the applicant giving a Newquay postal code for the address of the site it is certainly in St Mawgan Parish.</p> <p>I will be attending the Planning Committee next week and will be speaking in full support of the Parish Council and the residents in asking for the committee to refuse the application that is listed to be heard regarding a development at Mawgan Porth.</p> <p>I have pressed the case with Sam Fuller as to the Parish Concerns over the Ranch development and would certainly support a call to committee should the authority be minded to approve the application.</p> <p>As many will be aware major works are taking place at the Airport to support the arrivals of aircraft for the G7 Summit, we are advised that this will be paid for by the Government using the money we all pay in taxes, so I don't quite understand the statement from a local Member of parliament who said that it will not cost the people of Cornwall anything, I certainly pay taxes as I suspect do all the residents of St Mawgan and Cornwall!!!</p> <p>I would like to take this opportunity to thank all the members of the Parish Council for their Kindness and help that they have given me over the last 12 years. I have enjoyed helping the community of St Mawgan whenever and wherever possible. and I wish the Parish the best of everything in the coming years.</p>
	c	The Clerk – circulated prior to the meeting – all covered within working groups.

042/21		<b>Public Participation</b> - This item will last no longer than 10 minutes (unless agreed by the Chair), and refers to items on the Agenda
	i	Lisa Solley agent acting in respect of PA21/01863 Dene Court now known as The Rook
043/21		<b>Minutes of the Parish Council Meeting –</b> To Resolve that the Minutes of the meeting held on <b>10<sup>th</sup> March 2021</b> are an accurate record and will be signed by the Chair at a future physical meeting. Proposed by Cllr W Corbett and seconded by Cllr R Cawley and it was <b>resolved</b> to approve
044/21		<b>PLANNING</b>
	a	Pre-App Consultation in accordance with Local Council protocol –
	b	Planning - new applications – to discuss and decide on response to Cornwall Council
		<i>Due to the rescheduling of the meeting following advice from CALC that days of national mourning following the Duke of Edinburgh's death could not legally be counted as clear days' notice' given for a PC meeting, the Parish Council Working Group had circulated a planning report to the Members, with a time for Member comments to be sent to the Clerk. Delegated responses were subsequently logged with the Local Planning Authority as the consultee time for comment was due to expire for most of the applications on the agenda.</i>
	i	<b>PA21/01143.</b> Applicant Ms Tamara Gelman. Proposal: Replacement of an existing outbuilding with a new structure on the same site, providing an art studio and ancillary bedroom accommodation connected to the existing main dwelling. Location: Pirates Perch Access to Pirates Perch Trenance Mawgan Porth. <b>Delegated response to planning department:</b> No objection but with the suggestion that conventional velux windows might work better than what is proposed.
	ii	<b>PA21/01712.</b> Applicant Ms Sally Scriminger. Proposal: Proposed increased capacity of existing refuse and recycling enclosure including new access steps Location Porth Farm Cottages Mawgan Porth. <b>Delegated response to planning department:</b> Following consultation with the case officer, the PC had no objection albeit the plans seemed contrary to established practice to place bin storage underneath residential windows.
	iii	<b>PA21/01863.</b> Applicant Mr and Mrs Cunningham. Proposal: Replacement dwelling. Location: Dene Court (The Rook) Trenance Mawgan Porth TR8 4BZ. Proposed by Cllr W Corbett and seconded by Cllr K Mullard and it was <b>resolved</b> no objection.
	iv	<b>PA21/00639/PREAPP.</b> Applicant: Mr And Mrs A Tinker. Proposal: Pre application advice for 2 storey extension to the East Elevation to provide en-suite bathroom and study, Provision of solar panels to East Elevation, plus infill below balcony to west elevation to provide kitchen extension. Location: Sandy Court Mawgan Porth Hill Mawgan Porth TR8 4BJ. <b>Delegated response to planning department:</b> Concerns were raised with the case officer. PC comments are not noted in the case officer's response to applicant within a PREAPP.
		<b>Cllr S Tavener left the meeting at this juncture</b>
	v	<b>PA20/07878.</b> Applicant: Sun Haven Valley. Proposal: Variation of condition 2 (plans) in respect of decision notice - PA17/09687 (Use of land for the stationing of 15 static holiday caravans and 15 holiday lodges, provision of access and car parking). Location: Land East of Sun Haven Valley Caravan Park Mawgan. Proposed by Cllr W Corbett and seconded by Cllr G Jennings and it was <b>resolved</b> to maintain objection and request that a landscape officer be consulted on the visual impact arising from the raising of land levels that has taken place alongside the lane to Retorrick.
		<b>Cllr S Tavener returned to the meeting</b>
	vi	<b>PA21/02258.</b> Applicant Mr And Mrs L Smith. Proposal: Approval of reserved matters in relation to decision notice PA19/02509 dated 06.01.2020. Location: 2 Howies Court Trevenna Cross St Mawgan Newquay. <b>Delegated response to planning department:</b> no objection.

	vii	<b>PA21/02367.</b> Applicant Mr & Mrs D Kennedy. Proposal: Proposed replacement rear sunroom and general alterations including revised terrace. Location: Roade Gwel An Mor Mawgan Porth. <b>Delegated response to planning department:</b> no objection.
	viii	<b>PA21/01094.</b> Applicant Mr & Mrs Bertrand Louvreaux. Proposal: Listed building consent for minor alteration and refurbishment works to the existing north east elevation of the lodge. Location: The Old Rectory, The Old Rectory Lodge Access To The Old Rectory St Mawgan TR8 4EZ. <b>Delegated response to planning department:</b> defer to Listed Building Officers.
	ix	<b>PA21/00716/PREAPP.</b> Applicant: Mr Bertrand Louvreaux. Pre-application advice for proposed garage and upgrading of glazing to the Old Rectory. Historic Environment advice requested with unaccompanied site visit. Location: The Old Rectory St Mawgan TR8 4EZ. <b>Delegated response to planning department:</b> no objection: leave to officers' discretion at this pre-app stage.
	x	<b>PA21/02909.</b> Applicant Mrs Page. Proposal: Non-Material Amendment (2) to Application No. PA18/09070 dated 4th December 2018 for Redevelopment of bed and breakfast accommodation to provide a single terrace of three units comprising two C3 dwellinghouses and 1 holiday let along with the change of use of the annex to use as a holiday let namely to amend the description of the application as stated in supporting letter. Location: Seavista Mawgan Porth TR8 4AL. <b>Delegated response to planning department:</b> no objection.
	xi	<b>PA21/02023.</b> Applicant Mr & Ms David & Maureen Jones/McCusker. Proposal: Conversion of a domestic garage into a one bed annexe for use by family members. Location: Atlantic View Bungalow Mawgan Porth TR8 4AL. <b>Delegated response to planning department:</b> no objection.
	xii	<b>PA21/01562.</b> Applicant Mr Jamie Phillips St Mawgan Football Club. Proposal: Proposed replacement changing rooms building with small club room. Location: Trevarrian Holiday Park Trevarrian TR8 4AQ. <b>Delegated response to planning department:</b> no objection.
	xiii	<b>PA21/03278.</b> Applicant Dr K and J Anderson. Proposal: Non-Material Amendment to Application No. PA20/11280 dated 8th February 2021 for a Proposed gym/studio in the rear garden of the detached dwelling house currently under construction namely Raising the FFL by 500mm to allow for the SWW drain and reduce glazing to both elevations. Location: Boscarne Trenance Mawgan Porth TR8 4BZ. <b>Delegated response to planning department:</b> no objection.
	xiv	<b>PA20/09930.</b> Applicant: Mr & Mrs Harrington. Proposal: Proposed extension and internal alterations. Location: The Cottage Trevarrian TR8 4AH. Amended plans. <b>Delegated response to planning department:</b> objection maintained, with planning reasons.
	c	To consider planning applications received before meeting
	d	To note Advice and Decisions by Cornwall Council:
	i	<b>PA20/11158 APPROVED</b> Applicant: Dominic And Katherine Luxton Proposal: Non-material amendment (2) to reinstate rear-facing window to first floor WC, extend existing gallery within rear private courtyard and divide existing window to rear-facing private courtyard following decision PA19/06807 dated 09.10.2019. Location: Wayside Mawgan Porth TR8 4BL. Noted.
	ii	<b>PA21/00547 APPROVED</b> Applicant: Mr & Mrs C Archer. Proposal: Two storey side extension. Location: 5 Trevarrian Mews, Spring Sunrise Road from Shrub Cottage to Junction North Of Deer Crest Trevarrian TR8 4AU. Noted.
	iii	<b>PA21/01666 APPROVED</b> Applicant: Montgomery Location: Sea Ways Gwel An Mor Trenance Mawgan Porth TR8 4DW Proposal: Application for a non-material amendment following grant of planning permission PA20/01122. Amendments sought - amendment to window sizes, addition of roof light, and increase in footprint at lower ground level. Noted.
	iv	<b>PA21/00948 APPROVED</b> Applicant: Mr & Mrs C Foster. Proposal: Variation of Condition 2 (approved plans) of Application No. PA20/05994 dated 4th September 2020 (Construction of a replacement dwelling (existing dwelling to be demolished) with variation of condition 2 (approved plans) of application no. PA19/04257 dated 31st July 2019). Location: Little Tredragon Tredragon Road Mawgan Porth TR8 4DG. Noted.

	v	<b>PA21/01837 APPROVED</b> Applicant: Chris And Fiona Heritage. Proposal: Non-material amendment to application PA18/04468 for minor cosmetic changes to the approved scheme. Location: Beach View Trenance Mawgan Porth. Noted.
		<b>The following received after the agenda was published</b>
	vi	<b>PA21/00221 WITHDRAWN</b> Applicant: Mr Michael Farmer. Proposal: Hedgerow Removal Notice to create better visibility for cars exiting the car park and for the replacement of the fence that is within the hedgerow. Location: Bridgehouse Car Park Mawgan Porth TR8 4BA. Noted.
	vii	<b>PA21/00787 APPROVED</b> Applicant: Ms J Deacon. Proposal: Construction of Garden Room and addition of window on north east elevation. Location: Boskel Mawgan Porth Hill Mawgan Porth TR8 4AL. Noted.
	viii	<b>PA21/00882 APPROVED</b> Applicant: Paul West. Proposal: Single storey extension to existing dwelling. Location: Higher Parsonage St Mawgan TR8 4EZ. Noted.
	ix	<b>PA21/01150 Granted</b> (CAADs, PIPs and LUs only) Applicant: Mr Harry Anscombe. Proposal: Certificate of lawfulness for the Operational development comprising of existing extensions and alterations to barn and use as a separate self-contained dwelling (Use Class C3). Location: The Barn Natural Bridges St Mawgan. Noted.
	x	<b>PA21/02279 Prior approval not req'd</b> (AF/TEL/DEM) Applicant: Kim Vose. Proposal: Notification for Prior approval for a proposed larger home extension: removal of existing single-storey extension and construction of new single-storey rear extension projecting 3050mm. Location: 21 Challis Avenue Carloggas St Mawgan. Noted.
	e	5 day-Protocol for Local Councils
	i	<b>PA20/06351.</b> Applicant Mr D Cole David Cole Homes Ltd. Proposal: Demolition of dwelling and construction of replacement dwelling and associated works. Location: The Retreat Tredragon Road Mawgan Porth. <b>Postponed until 26<sup>th</sup> due to IT issues Cllr W Corbett attending.</b>
	ii	<b>PA21/00461.</b> Applicant Mrs B Chapman. Proposal: Outline Planning for the erection of detached agricultural dwelling with attached single garage, with all matters reserved. Location: Land at Trecarne Higher Trecarne St Mawgan. <b>Delegated response to planning department:</b> In view of the County Land Agent's conclusions regarding current profitability it was suggested that a three-year temporary permission would be appropriate.
	f	To discuss planning enforcement issues – to refer any new issues and updates – if any
045/21		<b>WORKING GROUPS</b> - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities –
	i	Playground – Notification of Play Area Inspection in April by RoSPA Play Safety. To approve costs of circa £95 +VAT. Proposed by Cllr L McKenzie and seconded by Cllrs W Corbett and it was <b>resolved</b> to approve.
	ii	St Mawgan toilets – quotes to consider item 11
	iii	Burial Ground – to note interment of ashes in respect of T Michell on 7 <sup>th</sup> April 2021. Clerk in attendance. Noted
	iv	Ride-on-Mower – to approve (retrospectively)the renewal of commercial vehicle insurance in the sum of £119.41. Proposed by Cllr L McKenzie and seconded and Cllr W Corbett and it was <b>resolved</b> to approve.
	b	Transport and Rights of Way – report received of a narrowing of the footpath at the back of Bedruthan Hotel. <b>Action:</b> Clerk had asked footpath contractor to confirm whether this was a PC maintenance issue or landowner responsibility.
	c	Beach and Environment – Cllr W Corbett reported that remedial repairs to accessible entrance have been undertaken and would be monitored to ensure health and safety is maintained.
	d	Cornwall Airport Newquay & Search and Rescue Helicopter – The Chair reported that she and Cllr D Carter had had a virtue meeting with Mr B Louvreaux. The PC will continue to keep a dialogue open with Cornwall Airport Newquay regarding helicopter operations.
046/21		<b>REPORTS FROM MEETINGS:</b>
		Community Network Partnership – nothing to report.
047/21		<b>To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:</b>

	i	Ms Wadman – in relation to footpath 409/31/1. The Clerk communicated with the Countryside Officer who was aware of the issue, but it is one of mapping and a possible diversion order (Public Path Order) rather than maintenance. The issue has been referred to the Countryside Access Team to investigate and respond.
	ii	Lean's Field - Licensing Act 2003 – Application for Grant of Premises Licence. Wave-Length Spring Classic and Outdoor Cinema – latest. Chair had written an objection on behalf of the PC (see Cornwall Council John Fitter's report). Licensing approval conditional upon planning permission being granted and the PC will now await notification of a planning proposal.
	iii	WILDLIFE AND COUNTRYSIDE ACT 1981 – SECTION 53 Cornwall Council (Addition of Restricted Byway from Road U6177 at Mawgan-in-Pydar School to Road U6177 at Lanvean - Parish of St Mawgan-in-Pydar) Mod Order 2017.  To advise that an inquiry into the above Order will be held at 10.00am on Tuesday 19 October 2021, at Mawgan Porth Village Hall, Mawgan Porth, Newquay, Cornwall, TR8 4BB. The inquiry is currently scheduled to last 3 days.
048/21		<b>FINANCE and LEGISLATION:</b>
	a	To note any income received: Bank Interest - £0.34p, Beach Clean Donations – £1000. Precept £19,000 and CTS Grant £246.71. Noted.
	b	Accounts – to approve (retrospectively) the invoices for payment (list circulated prior to the meeting), were paid on Thursday 15 <sup>th</sup> April via online bank authorisation by the Chair Liz McKenzie, Cllr D Carter Internal Control and Clerk A Hayne to prevent hardship occurring to payees due to the rescheduling of the meeting. Proposed by Cllr L McKenzie and seconded by Cllr W Corbett and it was <b>resolved</b> to approve.
	c	<b>Annual Return for the year ending 31<sup>st</sup> March 2021 –</b>
		<b>The Asset Register was previously submitted in support of the figures on the accounting statements.</b> (all documents circulated prior to the meeting).
	i	Annual Governance Statement 2020/21 – 1. In order to ensure that there was a sound system of internal control, including arrangements for the preparation of the Accounting Statements Members to consider and to agree the authorisation of the Internal Audit Report 2021/21. Proposed by Cllr L McKenzie and seconded by Cllr G Jennings and it was <b>resolved</b> to approve. 2. To seek approval of the accounting statements. Proposed by Cllr G Jennings and seconded by Cllr W Corbett and it was <b>resolved</b> to approve. 3. To accept the Statement of Internal Control to accompany the accounts. Proposed by Cllr R Cawley and seconded by Cllr W Corbett and it was <b>resolved</b> to approve. 4. To approve the effectiveness of internal controls. Proposed by Cllr L McKenzie and seconded by Cllr W Corbett and it was <b>resolved</b> to approve. Section 1 – to approve. Proposed by Cllr R Cawley and seconded by Cllr W Corbett and it was <b>resolved</b> to approve.
	ii	Annual Governance Statement 2020/21-to approve section 2, as circulated prior to the meeting. Proposed by Cllr R Cawley and seconded by Cllr W Corbett and it was <b>resolved</b> to approve.
	iii	Earmarked Reserves 31 <sup>st</sup> March 2021 – to approve as circulated. Proposed by Cllr R Cawley and seconded by Cllr S Tavener and it was <b>resolved</b> to approve.
	d	Cornwall ALC Ltd Annual Subscription – to approve (retrospectively) subscription 2021/22 in the sum of £504.51 inc VAT. Proposed by Cllr L McKenzie and seconded by Cllr W Corbett and it was <b>resolved</b> to approve.
		<b>Exempt Business:</b> To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972, the press and the public be excluded from the meeting during the consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information.
		<b>There were no members of the public left online at this time</b>
049/21		Accessible toilet re-build – to approve appointment of contractor. The Clerk had secured two local building quotes and details had been circulated prior to the meeting. Cllr S Tavener proposed, and it was seconded by Cllr K Mullard and it was <b>resolved</b> to approve quote 2 as being better value for the Parish. Cllrs W Corbett and G Jennings abstained.

050/21		<p><b>Notice of items for the next Agenda:</b>          (note – no decisions can be taken on any item raised under this heading)          The Chair took the opportunity to thank Cllrs G Jennings &amp; T Thomas who have stood down from the next election and to Cllr S Tavener, for their service to the Parish Council and the Working Groups they were involved in, and to inform Members that the first face-to-face meeting in 13 months will be held next month.</p>
051/21		<b>Close of meeting - 7.35pm.</b>

## Schedule of Payments Sheet

<u>Name</u>	<u>Details</u>	<u>Amount</u>	Minute reference
Vodafone Ltd	Mobile phone - March	23.00	
Cornwall Council	Non-domestic rates 1 of 2 Burial Ground	364.99	
A Hayne	Clerk's Salary & Expenses	914.05	
S Plant	Maintenance Contract - March & Expenses	922.70	
S Plant	Footpath Contract – March & Expenses	189.92	
	Expenses fixing no litter signs & poem plaques	89.92	
Major Clean (T Roberts)	Toilet Clean contract - March	737.80	
NFU Mutual Insurance	Ride on mower 26/04/2021 - 25/04/2022	119.41	045/21a(iv)
Cornwall ALC Ltd	Annual Membership Subscription 2021/22	504.51	048/21(d)
b-architect Ltd	Building Regulation Approval Fee	400.00	038/11(a)
Hudson Accounting Ltd	Internal Audit 2020/21 Fee	225.00	028/21(c)
		<b>£ 4,401.38</b>	

**Date of the next meeting. Annual Meeting 12<sup>th</sup> May 2021 at Mawgan Porth Village Hall commencing 7.30pm**

Signed as a true record of the meeting: Chair's signature .....12<sup>th</sup> May 2021.