

# ST MAWGAN-IN-PYDAR PARISH COUNCIL

The **Meeting** of the **Parish Council** will be held at **St Mawgan Community Hall** on **Wednesday 9<sup>th</sup> November 2022** commencing **6.30pm**

## AGENDA & SUMMONS

**Members of the Public & Press are welcome to attend.**

209/22		<p><b>To note those present and to receive any apologies:</b> Chair, Cllr D Carter, W Corbett, G Williams, K Mullard, J McLuskie, S Karkeek, C Tyson and Cllr J Latham (18.35). In attendance: Parish Clerk, Angela Hayne, Cornwall Councillor Paul Wills (departed 6.45) and 2 members of the public.</p> <p><b>Apologies received from:</b> Cllrs L McKenzie, L Mosley, C Mann. Resignation received from Cllr B Cawley. Clerk to notify Electoral Services Vice-Chair, Cllr D Carter Chaired the meeting in the absence of Cllr L McKenzie</p>
210/22		<b>Members' interests</b>
	a	To receive declarations of interest from Members relating to items on the agenda. None
	b	To consider written requests for dispensations or interests (if any). None
	c	To receive written statements from members expressing interests in an agenda item. None
211/22		<b>To receive oral or written reports, and authorise any action</b>
	a	Police Report from PCSO Anita Parry – none received
	b	Cllr Paul Wills – circulated prior to the meeting. Cllr Wills was brought up to date with the history of the felled tree opposite Dene Court. Suggested Clerk contact Portfolio Holder for the Environment Cllr Martin Alvey to voice PC's disappointment that the tree has been felled in spite of the case officer appointed when the PC requested that a TPO be placed on trees in this area deemed the tree was well protected and a decision made not to award a TPO on the now felled macrocarpa. Also, potential cliff fall below Quarry - Clerk to make contact with Cormac Geo Services .
	c	Clerk (circulated prior to meeting). Noted that items are covered within the agenda.
212/22		<b>Public Participation</b> - This item will last no longer than 10 minutes (unless agreed by the Chair) and refers to items on the agenda. None.
213/22		<b>Minutes of the Parish Council Meeting</b>
	i	To Resolve that the Minutes of the meeting held on <b>12<sup>th</sup> October 2022</b> are an accurate record and duly signed by the Chair. Proposed by Cllr W Corbett and seconded by Cllr G Williams and it was <b>resolved</b> to approve.
214/22		<b>PLANNING</b>
	a	Pre-App Consultation in accordance with Local Council protocol. None.
	b	Planning - new applications – to discuss and decide on response to Cornwall Council.
	i	<b>PA22/08703.</b> Applicant Mr and Mrs Cotterell. Proposal: Demolition of an existing dwellinghouse and outbuilding and replace with a dwellinghouse and garage. Location: Coastmans Nest Trenance Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was <b>resolved</b> no objection subject to a construction management plan in place.
	ii	<b>PA22/07757.</b> Applicant Mr Nigel Curry. Proposal: Proposed tree house style holiday let with 2 associated parking bays. Location The Hideaway Access to Trenance Estate Trenance Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and it was <b>resolved</b> to object
	iii	<b>PA22/08789.</b> Applicant Mrs Maddy Shaw. Proposal: Alterations and improvements to existing premises with the inclusion of a self-contained annexe. Location: Kernow Trek Lodge Trevarrian. Proposed by Cllr W Corbett and seconded by Cllr J McLuskie and it was <b>resolved</b> no objection.
	iv	<b>PA22/09303.</b> Applicant Mr and Mrs R Skinner. Proposal: Demolition of dwelling and erection of detached dwelling without compliance of condition 1 in relation to decision notice

		PA20/08654 dated 03.12.2020. Location: Waylea Trenance Mawgan Porth. Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and it was <b>resolved</b> no objection.
	v	<b>PA22/09756.</b> Applicant Mr and Mrs Upton. Proposal: Non-material amendment in relation to decision notice PA21/12699 dated 29/09/2022 for: 1. Adjusting the pedestrian and vehicle access positions to the site and 2. Adjusting the lower ground floor courtyard garden boundary wall position. Location: Bob Tails Trenance Mawgan Porth TR8 4DE. Delegated decision to planning working group.
	c	To consider planning applications received before meeting
	d	To note Advice and Decisions by Cornwall Council:
	i	<b>PA22/07270 APPROVED</b> Applicant: Joy Drinkwater. Proposal Orangery extension and alterations to garage to incorporate a bedroom and bathroom. Location: Woodland View Higher Tolcarne TR9 6DD. Noted.
	ii	<b>PA22/05151 APPROVED</b> Applicant: Mr & Mrs C Lawson. Proposal: Part Retrospective for the construction of Utility/Home Office, Installation of Swimming Pool, Construction of Domestic Storage and Stable/s Building & Associated Works. Location: Little Lanherne Farm St Mawgan TR8 4HH. Noted.
	iii	<b>PA22/04733 APPROVED</b> Applicant: Mr & Mrs Bawden. Proposal: Outline Planning Permission with all matters reserved for the Construction of two dwellings. Location: Ryeland Trevenna Cross St Mawgan TR8 4HB. Noted.
	iv	<b>PA22/05140 Granted (CAADs, PIPs and LUs only)</b> Applicant: Sun Haven Holiday Park. Proposal: Application for a Lawful Development Certificate for a Proposed Use of land for the stationing of up to 31 caravans and 80 tents all year round, which can be occupied between the Friday before Good Friday or 1st April (whichever is the earlier) and 31st October inclusive in each year. Location: Sun Haven Holiday Park Mawgan Porth TR8 4BQ. Noted.
	v	<b>PA22/08508 Decided not to make a TPO (TCA apps)</b> Applicant: Smith. Proposal: Works to trees in a conservation area (CA), works include fell Holly (T1). Location:- Lanherne Carmelite Convent St Mawgan TR8 4ER. Noted
		<b>The following was received prior to the meeting</b>
	vi	<b>PA22/08710</b> Decided not to make a TPO (TCA apps) Applicant: Mr Glyn Talling Location: Lanvale House Ox Lane St Mawgan Newquay Cornwall TR8 4EU Proposal Works to trees in a Conservation Area (CA), namely, to fell a mid-sized Monterey Cypress tree which is causing damage to walls and paving. Noted.
	e	To note Advice and Decision by Cornwall Planning Committee
	i	<b>PA22/07116</b> - Shackleton House, Carloggas - parking area and access 21 <sup>st</sup> November. A member of the PC will represent at the committee meeting being held virtually on 21 <sup>st</sup> November.
	f	To note Advice and Decision by Planning Inspectorate
		<b>Appeal Ref: APP/D0840/W/22/3293429 in respect of PA21/05993</b> - Outline Application for the construction of detached dwellinghouse, and provision of new vehicular access (all other matters reserved). Land SE of Chyvounder, Trenance, Mawgan Porth. Appeal Allowed. No Costs Claimed. Noted.
	g	<b>5 day-Protocol for Local Councils</b>
		<b>PA22/07116</b> - Shackleton House, Carloggas - parking area and access. Delegated decision request to go to committee. See 6 e(i) notification received 8 <sup>th</sup> November.
	h	To discuss planning enforcement issues – to refer any new issues and updates – if any
215/22		<b>WORKING GROUPS</b> - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities: Laying of Remembrance Wreath – To note that Mr Paul Roberts has agreed to lay the wreath on behalf of the Parish Council. The Parish Council expressed its gratitude to Mr Roberts for this year. In subsequent years it was felt that a member of the Parish Council would volunteer to lay the wreath.
	i	Burial Ground – bins have been placed for green and plastic waste with signs affixed.

	ii	St Mawgan Toilets – quotes sought for repair of loose ridge tiles. Winter opening hours 0800: dusk - accessible toilet only.
	iii	Red BT boxes – break down of costs to repair and repaint. Proposed by Cllr S Karkeek and seconded by C Tyson and it was <b>resolved</b> to request that a grant application be submitted by SMEGMA. Cllr W Corbett abstained.
	iv	Bus shelters - refurbishment & formal noticeboard at Carloggas. Deferred to December.
	v	Signage: Toilet opening hours, burial ground bin, Take Care Uneven Ground to approve in the sum of £117.00 + VAT. Proposed by Cllr S Karkeek and seconded by Cllr C Tyson and it was <b>resolved</b> to approve.
	b	<p>Transport and Rights of Way – Cllr Williams had reported to the Clerk that footpath signage was missing from Bolingey to Higher Whitewater farm 409/30/1 either end, plus from Higher Tolcarne 409/23/2 to 409/30/1; Footpath 409/23/2 to 409/30/ reported difficulty finding the bridge across the stream.</p> <p>Four footpath signs have been received from CC and were installed on Wednesday 9<sup>th</sup> by Simon Plant (out of footpath hours still owed) and Mike Cawley. Public Footpath Signage – Approval sought for Mike Cawley’s hours for installation of footpath signs last month. Proposed by Cllr S Karkeek and seconded by Cllr C Tyson and it was <b>resolved</b> to approve payment to Mr M Cawley for assistance in replacing way-marker posts on the December payment schedule.</p> <p>Branches across path at Dark Lane – Clerk reported that Simon Plant had offered cut up the branch at Dark Lane and has agreed to position the notices purchased for ‘Take Care Uneven Ground’ at Dark Lane and Bolingey.</p> <p>Speedwatch – The Clerk reported that Trenance Residents will be liaising with Community Speed Watch Team to set up a group to monitor the speeds around Trenance. Clerk to contact Adrian Drake to suggest post location in St Mawgan, Carloggas and Trenance as discussed previously (Adrian Drake must agree sites) and report back at a subsequent meeting. Data retrieved from the current positions at Trevarrian shows traffic movements above 30mph.</p>
	i	Countryside Access Trenance - Cllr J McLuskie reported that sections of Footpath at Trenance 409/38/1 have been cut by landowners to reveal a further extent of the original footpath.
	c	Beach and Environment – Discussion surrounded the ongoing issues of environment erosion at the beach and cliffs as highlighted to Cllr P Wills earlier.
	d	Neighbourhood Plan – To approve the request for the electoral roll extract for the Parish in the sum of £25. Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and it was <b>resolved</b> to approve.
	i	Questionnaires – to approve in the sum of £430+VAT (transfer from grant monies received on account). Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and it was <b>resolved</b> to approve.
	ii	Housing Needs Assessment – to approve in the sum of £1160.40 (transfer from grant monies received on account). Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and it was <b>resolved</b> to approve.
	e	St Mawgan Community Hall – The Clerk reported that the PC are still awaiting changes to the Hall Trust bank mandate before any further action can be taken to allow the PC to become Sole Trustee.
	f	Tree Appraisal – Summary of meeting at Playing Field and Burial Ground received. Email from Forest for Cornwall received, and Application accepted for supply of tree/shrub species free of

		charge using appraisal summary & site as a tree guide. 28-30 November working party required to plant trees along playing field boundary. To approve the services of Steve Evans to include supervision, planting and preparing a plan for the remaining trees at the Burial Ground in the sum of £250.00 for the day commencing 9am. (Denzell Downs Community Benefit Fund already approved grant monies available to draw down). Proposed by Cllr W Corbett and seconded by Cllr S Karkeek and it was <b>resolved</b> to approve.
216/22		<b>REPORTS FROM MEETINGS:</b>
	i	Community Network Partnership - 27 <sup>th</sup> October: Community Network Review: The Future of Cornwall's Area Partnerships - Seeking Your Views. Expression of Interest filed by Chair for Trenance verge & accepted in principle by Ward Member Cllr Wills.
	ii	Landscape Character Assessment Invitation 25/26 October. Cllr Corbett attended on the PC behalf and reported that there is an opportunity to make some input.
	iii	Cornwall Airport Newquay Consultative Forum. Cllr D Carter attended a good meeting. Very exciting prospects with a marketing person involved with almost the same passenger numbers as pre-covid.
217/22		<b>To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:</b>
	i	Hedge cutting – up to Carloggas and Long Lane plus electric cables within trees around Parish. Response received from National Grid that Birch Utilities will inspect area.
	ii	Removal of Tree opposite Dene Court, Trenance. Covered in Cllr P Wills discussion.
218/22		<b>FINANCE and LEGISLATION:</b>
	a	To note any income received: Bank Interest £4.80; Community Infrastructure Levy £12,368.81p ref: PA21/00948 & £3,584.46 ref: PA21/04595, Re-Open Grave Space fee Mary Patricia O'Connor £298.00, Local Maintenance Partnership £2330.65p, Neighbourhood Plan Grant £1825.00, Grantscape £800 (Denzell Downs Community Benefit Grant - part payment of grant award for Trevarrian Noticeboard). Noted.
		<b>Clerk left the meeting at this juncture</b>
	b	Clerk Salary – to approve pay award from April 2022 (backdated). It was <b>resolved</b> to approve the increase in clerk's salary in line with Local Government Association's recently negotiated rate.
		<b>Clerk returned to the meeting</b>
	c	Accounts –
	i	To approve invoices for payment via online banking after the meeting (schedule previously circulated to Members). Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was <b>resolved</b> to approve.
	d	Internal Control – to note amendment to October schedule: ICO £35 Direct Debit not £40. Noted.
	i	Budget monitoring first half of year – to accept and Chair to sign (circulated prior to meeting) Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was <b>resolved</b> to accept
	e	Draft Budget Proposal 2023/24 – to review and discuss budget prior to setting the precept for 2023/24 at December meeting (details circulated prior to meeting). Budget item on December Agenda to be placed ahead of planning to enable sufficient time for discussion prior to setting the budget and precept at December's meeting.
	f	Scribe Accounts Software Package – to approve annual licence in the sum of £288.00 + VAT. Proposed by Cllr W Corbett and seconded by Cllr C Tyson and it was <b>resolved</b> to approve.
	g	Running Costs – to approve payment in December
	i	Church Clock Maintenance 2022 - £300. Proposed by Cllr W Corbett and seconded by Cllr G Williams and it was <b>resolved</b> to approve.
	ii	Fountain Cleaner 2022 - £50. Proposed by Cllr W Corbett and seconded by Cllr G Williams and it was <b>resolved</b> to approve.

	iii	Memorial Cleaning 2022 - £50. Proposed by Cllr W Corbett and seconded by Cllr G Williams and it was <b>resolved</b> to approve.
	h	Review of Policies including Standing Orders. Chair, Vice Chair and Clerk to review legal topic updates prior to full Member approval at a future meeting.
	i	Moneysoft Payroll - to agree to renew licence in the sum of £78+VAT. Proposed by Cllr D Carter and seconded by G Williams and it was <b>resolved</b> to approve.
219/22		<b>Notice of items for the next Agenda:</b> (note – no decisions can be taken on any item raised under this heading). Maintenance Contract Budget 2023/24 at the head of the meeting Allotments Carnanton Woods – significant tree falls. 409/19/1
220/22		<b>Close of meeting. 8.10pm</b>

**Date of next meeting: Mawgan Porth Village Hall on Wednesday 14<sup>th</sup> December 2022 commencing 6.30pm**

**Signed as true record of the meeting**

**Chair's signature .....Wednesday 14<sup>th</sup> December 2022**

### **Schedule of Payments below**

<u>Name</u>	<u>Details</u>	<u>Total</u>	Minute reference
Biffa	Beach waste clearance 22/08-06/09 £635.02 & Standard Glass recycling 23/08 -01/09 £57.60	692.62	
Inv 522C75509	Beach waste clearance 26 & 27/09 £114.83		
Inv 522C75515	& Standard Glass recycling 29/09 £28.80	143.63	
Royal British Legion	Remembrance Poppy Wreath Donation	75.00	205/22(g)
Vodafone	Mobile Phone	6.99	
A Hayne	Clerk's Salary Expenses & Office Supplies - October	940.21	
S Plant	Maintenance Contract - October	860.00	
Major Clean (T Roberts)	Toilet Clean contract -October	737.80	
Reef Water Solutions Ltd	St Mawgan toilets water temperature checks	18.60	
Viking Office Depot			
International (UK) Ltd	Office Supplies	71.66	
D May & Son Ltd	Post Crete (footpath signage) £129.60 Oil & Diesel associated with Maintenance Contract £114.60	244.20	
County Signs	Bin, Toilet opening hours, footpath 'uneven ground' signage	140.40	202/22(b)
Tree Investment Ltd	Tree Appraisal	100.00	202/22(f)
Starboard Systems Ltd	Scribe Accounts Annual Subscription commencing 01/12/2022	345.60	
Tindle Newspapers			
Cornwall Ltd	Maintenance Contract Tender Advert	78.00	202/22(a)
Cornwall Association of Local Clerks	Planning Training - Cllr G Williams	36.00	206/22(i)
		<b>£ 4,490.71</b>	



