

# ST MAWGAN-IN-PYDAR PARISH COUNCIL

The **Annual Meeting** of the **Parish Council**  
will be held at **St Mawgan Community Hall**  
on **Wednesday 10<sup>th</sup> May 2023** commencing **6.30pm**

## AGENDA & SUMMONS

**Members of the Public & Press are welcome to attend.**

1		<b>Election of Chair for the year 2023/24 and signing of declaration of office</b>
2		<b>Election of Vice Chair for the year 2023/24 and signing of declaration of office</b>
3		<b>Appointment of Councillors for Working Groups and Internal Control</b>
4		<b>Appointment of Representatives to organisations</b>
5		<b>To note those present and to receive any apologies:</b>
6		<b>Members' interests</b>
	a	To receive declarations of interest from Members relating to items on the agenda.
	b	To consider written requests for dispensations or interests (if any).
	c	To receive written statements from members expressing interests in an agenda item.
7		<b>To receive oral or written reports, and authorise any action</b>
	a	Police Report from PCSO Anita Parry –
	b	Cllr Paul Wills -
	c	Clerk (circulated prior to meeting) -
8		<b>Public Participation</b> - This item will last no longer than 10 minutes (unless agreed by the Chair) and refers to items on the agenda.
	i	Laurence Associates in respect of agenda item 10b (xi) - PA23/03371 Marver Holiday Park
	ii	Laurence Associates in respect of agenda item 10b(xii) - PA23/03372 Magic Cove Touring Park
9		<b>Minutes of the Parish Council Meeting</b>
	i	To Resolve that the Minutes of the meeting held on <b>12<sup>th</sup> April 2023</b> are an accurate record and duly signed by the Chair.
10		<b>PLANNING</b>
	a	Pre-App Consultation in accordance with Local Council protocol. None
	b	Planning - new applications – to discuss and decide on response to Cornwall Council.
	i	<b>PA23/01648.</b> Applicant Mr and Mrs McCutcheon. Proposal: Replacement dwelling with associated landscaping. Location: Fair Rising Trenance Mawgan Porth. Holding Objection placed April 12 <sup>th</sup> .
	ii	<b>PA23/02127.</b> Applicant Mr and Mrs Upton. Proposal: Installation of Ground Source Heat Pump system in association with replacement dwelling approved under PA21/12699. Location: Bob Tails Trenance Mawgan Porth. Deferred from April.
	iii	<b>PA23/01979.</b> Applicant: Mrs Zoe Tomison. Proposal: Small 2 storey extension to match previously agreed and built extension to adjoining No 5 Sandy Court. Extension to larger bedroom, and provision for through floor lift. Location: 6 Sandy Court Mawgan Porth Hill Mawgan Porth TR8 4BJ.
	iv	<b>PA23/02754.</b> Applicant: Mr Chris Williams. Prior Approval for Change of Use from an agricultural building into 2 smaller and 2 larger dwellinghouses (Class C3) with associated operational works. Location: Barn To SE Of Retorrick Mill St Mawgan TR8 4BH
	v	<b>PA23/02681.</b> Applicant Mrs Jenny Quartly. Proposal: Works to trees under a tree preservation order (TPO) namely: Oak – Remove. Location: Ball Cottage Ball Lane St Mawgan.

	vi	<b>PA23/00491/PREAPP.</b> Applicant: Mr Nigel Curry. Pre-application advice for single bedroom "Treehouse" with bathroom and combined lounge-dining-kitchen and terrace. Proposal also includes access, turning and parking for 1 (No.) vehicle. Location: The Hideaway Trenance Mawgan Porth Newquay Cornwall TR8 4DB (Case Officer - Fiona Catlin).
	vii	<b>PA23/03171.</b> Applicant Mr J Blake. Proposal: Associated operational works following the grant of Prior Approval under Class R for Change of Use of Farm Building to Guest House (C1 use) PA22/04327 dated 27th June 2022. Location: Land North West Of Little Trevenna Trevenna Cross St Mawgan.
	viii	<b>PA23/03003.</b> Applicant: Ms Maria Shaw. Proposal: Permission in principle for construction of 4-6 dwellings. Location: Land North of Samson Lanvean St Mawgan.
	ix	<b>PA23/03076</b> Proposal Works to trees in a Conservation Area, namely, Trees 1 (Pine) and 2 (Macrocarpa) - dead wood and select canopy to introduce light to understory tree; Trees 3 and 4 (Ash) - fell due to close proximity to road and ash dieback and Group 1 (mixed species) - dead wood, crown lift and weight reduction. Location: St Anthonys Ox Lane St Mawgan.
	x	<b>PA21/10160</b> Applicant: Mr Nick Penter ESO Capital Partners UK LLP. Proposal: Use of land for the siting of nine caravans. Location: The Park Mawgan Porth.
	xi	<b>PA23/03371</b> Applicant: Ian Shorthouse Bromley Estates. Proposal: Demolition of amenity building on site and construction of 6 no. holiday units and associated landscaping, parking and bin storage. Location: Marver Holiday Park Mawgan Porth.
	xii	<b>PA23/03372</b> Applicant: Bromley Estates. Proposal: Construction of holiday units and associated landscaping. Location: Magic Cove Touring Park Mawgan Porth.
	c	To consider planning applications received before meeting
	d	To note Advice and Decisions by Cornwall Council:
	i	<b>PA23/02211 S52/S106 and discharge of condition apps.</b> Applicant: Mr Jim Barlow. Proposal Submission of details to discharge Conditions 5, 6 and 7 in respect of Decision Notice PA20/03852. Location: Merlin Golf Club Mawgan Porth TR8 4DN.
	e	To note Advice and Decisions by Cornwall Planning Committee
	i	<b>PA20/07878.</b> Applicant: Sun Haven Valley. Proposal: Variation of condition 2 (plans) in respect of decision notice - PA17/09687 (Use of land for the stationing of 15 static holiday caravans and 15 holiday lodges, provision of access and car parking) Location: Land East Of Sun Haven Valley Caravan Park Mawgan Porth. Virtual Planning Committee 9 <sup>th</sup> May.
	f	To note Advice and Decision by Planning Inspectorate
	i	Appeal Notification <b>EN22/01521</b> The Ranch, Mawgan Porth. Appeal Start Date: 30 March.
	g	5 day-Protocol for Local Councils
	i	<b>PA23/01926</b> 10 Lanherne Avenue – to note planning working group delegated decision response
	ii	<b>PA22/06269</b> The Anchorage – to note planning working group delegated decision response
	iii	<b>PA23/00936</b> Land East of Lilac Cottage – to note planning working group delegated decision response
	iv	<b>PA22/10549</b> Redevelopment of land at The Creamery, Trevarrian – to note planning working group delegated decision response.
	h	To discuss planning enforcement issues – to refer any new issues and updates – if any
	i	Round up of enforcement issues.
11		<b>WORKING GROUPS</b> - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities:
	i	First Aid Kit provision Mawgan Porth.
	ii	BT Phone Box and Bus Shelter, Carloggas -
	iii	Bus Shelter Valley Road, Mawgan Porth broken bench
	b	Transport and Rights of Way:
	i	Maladyke Signage –
	ii	Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic. Traffic Order.

		Location: Road from Five Lanes to Trevenna Cross. Timing: 8th May 2023 to 26th May 2023 (24 hours).
	c	Beach and Environment:
	i	Beach Clean Donation Letter & donations received to date
	d	Neighbourhood Plan – meeting held 4 <sup>th</sup> May
	e	St Mawgan Community Hall
	f	S106 (Riviera Lodge) application – to approve submission of applications to CC Open Spaces Team for remaining monies to be shared between Parish Halls towards the ongoing project at Mawgan Porth Village Hall and towards repairs to roof and pointing at St Mawgan Community Hall.
	f	Small Holding and Allotments Act 1908
	g	Coronation Event – debrief
12		<b>REPORTS FROM MEETINGS:</b>
	i	Denzell Downs Community Benefit Fund 2023 with Grantscape on 24 <sup>th</sup> April.
13		<b>To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:</b>
	i	St Mawgan village bus service
	ii	Footpath 38 Trenance
14		<b>FINANCE and LEGISLATION:</b>
	a	<b>Annual Return for the year ending 31<sup>st</sup> March 2023 (all documents circulated prior to meeting)</b>
	i	Internal Audit Report 2022/23 – Agree to authorise the Clerk to complete the Internal Audit Report Response Record in accordance with Clerk’s response – as circulated.
	ii	Asset Register in support of figures on the accounting statements – to seek approval.
	iii	Accounting Statement 2022/23 – to seek approval.
	iv	Annual Governance Statement 2022/23 section 1 – to approve
	v	Annual Governance Statement 2022/23 section 2 – to approve
	vi	Earmarked Reserves as of 31 <sup>st</sup> March 2023 – to approve.
	b	Financial Regulation Review 2023/24 (previously circulated) – to approve
	c	To note any income received: Solar £3444.22, Community Infrastructure Levy £21,396.56, Beach Clean Donations £1525.00.
	d	Ride on Mower Insurance – to approve retrospective renewal of insurance premium in the sum of £129.80
	e	Cornwall ALC Ltd Annual Membership Subscription 2023/24 – to approve in the sum of £532.63 including VAT.
	f	Zurich Municipal Insurance Policy Renewal 2023/24 – to approve in the sum of £1083.42
	g	Accounts – To approve invoices for payment via online banking after the meeting (schedule previously circulated to Members). Including NI backdated contributions.
15		<b>Notice of items for the next Agenda:</b> (note – no decisions can be taken on any item raised under this heading).
16		<b>Close of meeting.</b>

*Angela Hayne, Clerk*

*3rd May 2023*