

ST MAWGAN-IN-PYDAR PARISH COUNCIL

Minutes of the Meeting of St Mawgan-in-Pydar Parish Council

held in Mawgan Porth Village Hall on Wednesday the 14th June 2023 at 6.30pm

65/23			To note those present and to receive any apologies: Chair, Cllr L McKenzie, Vice-Chair, Cllr D Carter, Cllrs W Corbett, J Latham, S Karkeek, C Tyson, G Williams, L Mosley and 7 members of the public. In attendance: Angela Hayne, Clerk. Cllr Paul Wills until 7.08pm. Apologies received from: Cllrs K Mullard, C Mann, T Abell & J McLuskie.
66/23			Members' interests
	a		To receive declarations of interest from Members relating to items on the agenda. Cllr W Corbett 6 b(xii), Cllr C Tyson 6 b(v) & 6 b(vi), Cllr G Williams 6b(iii), (iv), (vii) & (xii) and Cllr D Carter 6 c(ii).
	b		To consider written requests for dispensations or interests (if any). None
	c		To receive written statements from members expressing interests in an agenda item. None
67/23			To receive oral or written reports, and authorise any action
	a		Police Report from PCSO Anita Parry: 1. Drink Drive, 2. Domestic Dispute. 3. Domestic Dispute. Noted.
	b		Cllr Paul Wills – Full report featured on website: <ul style="list-style-type: none"> - The Standards Committee Working Group looking at ways to combat intimidation, bullying and harassment experienced by Local Government Members. - Newquay Airport - reported that passenger numbers continue to increase, complaints are minimal and although Virgin Orbit has ceased trading Spaceport remains viable. - Supported Parish Council at Planning Committee in respect of the Arla site and The Anchorage.
	c		Clerk (circulated prior to meeting). Reported under Transport and Rights of Way and in addition: to approve i. purchase of protective case for Samsung S6 Lite Tablet. It was proposed, seconded and resolved to approve. ii. Mark Perkins invoice for fixing and servicing Clerk's laptop last month approval for invoice £60. It was proposed, seconded and resolved to approve.
68/23			Public Participation
			Cllr C Tyson left the meeting for the next item
	i		Chloe Pitt, Laurence Associates in respect of item PA23/03371 Marver Holiday Park and PA23/03372 Magic Touring Park.
			Cllr C Tyson returned to the meeting
	ii		Lisa Solly, Agent answered Councillors queries re 6 b (ii) Bobtails.
	iii		Lisa Solly, Agent representing client in support of 6b (xi) PA23/03405.
69/23			Minutes of the Parish Council Meeting
	i		To Resolve that the Minutes of the meeting including Internal Audit Response, held on 10th May 2023 are an accurate record and duly signed by the Chair. It was proposed, seconded and resolved to approve.
70/23			PLANNING
	a		Pre-App Consultation in accordance with Local Council protocol. None.
	b		Planning - new applications – to discuss and decide on response to Cornwall Council.

	i	PA23/01648. Applicant Mr and Mrs McCutcheon. Proposal: Replacement dwelling with associated landscaping. Location: Fair Rising Trenance Mawgan Porth. It was proposed, seconded and resolved to withdraw the holding objection.
	ii	PA23/02127. Applicant Mr and Mrs Upton. Proposal: Installation of Ground Source Heat Pump system in association with replacement dwelling approved under PA21/12699. Location: Bob Tails Trenance Mawgan Porth. It was proposed, seconded and resolved to maintain the Parish Council's position.
		Cllr G Williams left the meeting for the following two items
	iii	PA23/02754. Applicant: Mr Chris Williams. Prior Approval for Change of Use from an agricultural building into 2 smaller and 2 larger dwellinghouses (Class C3) with associated operational works. Location: Barn to SE Of Retorrick Mill St Mawgan TR8 4BH. Awaiting further information from Local Planning Authority, Case Officer. Deferred to July.
	ix	PA23/03171. Applicant Mr J Blake. Proposal: Associated operational works following the grant of Prior Approval under Class R for Change of Use of Farm Building to Guest House (C1 use) PA22/04327 dated 27th June 2022. Location: Land Northwest Of Little Trevenna Trevenna Cross St Mawgan. Awaiting further information from Local Planning Authority, Case Officer. Deferred to July.
		Cllr G Williams returned to the meeting
		Cllr C Tyson left the meeting for the following two items
	v	PA23/03371 Applicant: Ian Shorthouse Bromley Estates. Proposal: Demolition of amenity building on site and construction of 6 no. holiday units and associated landscaping, parking and bin storage. Location: Marver Holiday Park Mawgan Porth. The Parish Council proposed , seconded and resolved to place a holding objection until the comments of consultees are available.
	vi	PA23/03372 Applicant: Bromley Estates. Proposal: Construction of holiday units and associated landscaping. Location: Magic Cove Touring Park Mawgan Porth. The Parish Council proposed, seconded and resolved to place a holding objection until the comments of consultees are available.
		Cllr C Tyson returned to the meeting and Cllr G Williams left the meeting for the next item
	vii	PA23/03668. Applicant: Mrs Sharon Reynolds. Proposal- Non-Material Amendment (1) to Application No. PA18/10361 dated 19th December 2018 for Conversion of existing workshop to single dwelling, namely, for a green oak and glass balcony. Measuring 1.8m wide x 3.0m long & 2.7m high. Location: Workshop and Land North Of The Lodge Trevenna Cross St Mawgan TR8 4HA. It was proposed, seconded and resolved no objection.
		Cllr G Williams returned to the meeting
	viii	PA23/03681. Applicant Mrs Parry. Proposal: Single storey rear extension with balcony over, enlargement of existing rear dormer, proposed carport and store, and associated internal alterations. Location: Dulce Domum Trevarrian. It was proposed, seconded and resolved no objection.
	ix	PA23/03894. Applicant: Mr Simon Plant. Proposal: Certificate of Lawful Development for an Existing Use for the stationing of a caravan for residential purposes and for the erection and use of ancillary buildings. Location: Canakey St Mawgan TR8 4EY. The Parish Council proposed, seconded and resolved to take up various issues arising out of this application with the lead officer for Area 5 and the Head of Planning.
	x	PA23/03816. Applicant: Mrs Whiteoak. Proposal: Notification of Change of Use of agricultural building to a flexible Use Class C1 (guest house) in accordance with the provisions under Class R of the GPDO (agricultural buildings to a flexible commercial use.) Location: Trevedras Farm St Mawgan TR8 4HE. Awaiting further information from Local Planning Authority, Case Officer. Deferred to July.
	xi	PA23/03405. Applicant: Mr Mark Terry. Proposal: Extended porch and proposed first floor with associated internal alterations, external landscaping including new vehicular access, dropped kerb and parking space. Location: 10 Gwel An Mor Mawgan Porth. The Parish

		Council proposed, seconded and resolved to place a holding objection on the application for objectors' complaints about overlooking to be assessed.
		Cllrs W Corbett and G Williams left the meeting for the following item
	xii	PA23/03697. Applicant: Mrs L Malcolm. Proposal: Detached bungalow with garage. Location: Land East Of Trevenna House Trevenna Cross St Mawgan. The Parish Council proposed, seconded and resolved no objection.
		Cllrs W Corbett and G Williams returned to the meeting
	xiii	PA23/03712. Applicant: Mr Andy Wreford. Proposal: Reserved Matters application following Outline permission PA21/05993 for the construction of a dwellinghouse (approved on Appeal Ref: APP/D0840/W/223293429) dated 27th October 2022 for appearance, layout and scale. Location: Land South East Of Chyvounder Trenance Mawgan Porth. Whilst accepting that outline planning permission is approved it was proposed, seconded and resolved that the Parish Council request either a drawing or a condition establishing the exact height of the proposed new dwelling which can be used as a new datum point in the future.
	c	To consider planning applications received before meeting
	i	PA23/02599. Applicant: Applicant: Mr & Mrs P Hughes. Proposal: Proposed removal of lean-to store and construction of 2-storey extension and construction of single storey front extension. Installation of photovoltaic panels. Location: Sea View Cottage New Road Carloggas St Mawgan. Delegated Decision submitted prior to the meeting of object on the grounds of design (cf minute 70 (g) (ii)' to 70 (c) (i)).
		Cllr D Carter left the meeting for the next item.
	ii	PA23/04572. Applicant Ms Maria Shaw. Proposal: Application for Permission in Principle for Construction of a maximum of two dwellings (minimum 1 dwelling). Location: Land North of Lanvean Farm Cottages Lanvean St Mawgan. The Parish Council proposed, seconded and resolved to object.
		Cllr D Carter returned to the meeting
	d	To note Advice and Decisions by Cornwall Council:
	i	PA20/07878 REFUSED Applicant: Sun Haven Valley. Proposal: Variation of condition 2 (plans) in respect of decision notice - PA17/09687 (Use of land for the stationing of 15 static holiday caravans and 15 holiday lodges, provision of access and car parking). Location: Land East Of Sun Haven Valley Caravan Park Mawgan Porth. Noted.
	ii	PA23/03536 APPROVED. Applicant: Mr and Mrs Upton. Proposal: Non-Material Amendment (2) to Application No. PA21/12699. Location: Bob Tails Trenance Mawgan Porth TR8 4DE. Noted.
	iii	PA23/03535 APPROVED. Applicant: Mr and Mrs Upton. Proposal: Non-Material Amendment (3) to Application No. PA21/12699. Location: Bob Tails Trenance Mawgan Porth TR8 4DE. Noted.
	iv	PA23/02475 APPROVED. Applicant: Mr & Mrs Chris & Fiona Heritage. Proposal: Demolition of existing dwelling and garage and construction of two dwellings. Location: Beach View Trenance Mawgan Porth TR8 4DB. Noted.
	v	PA23/03076 Decided not to make a TPO (TCA apps). Applicant: Mrs Sarah McKelvey. Proposal: Works to trees in a Conservation Area. Location: St Anthonys Ox Lane St Mawgan TR8 4EU. Noted.
	vi	PA23/00491/PRE Closed - advice given Applicant: Mr Nigel Curry. Proposal: Pre-application advice for single bedroom "Treehouse" with bathroom and combined lounge, dining-kitchen and terrace. Proposal also includes access, turning and parking for 1 (No.) vehicle. Location: The Hideaway Trenance Mawgan Porth TR8 4DB. Noted.
	vii	PA23/02681 APPROVED Applicant: Mrs Jenny Quartly. Proposal: Works to trees under a tree preservation order (TPO) namely: Oak – Remove. Location: Ball Cottage Ball Lane St Mawgan TR8 4EH. Noted.
	viii	PA23/01979 APPROVED Applicant: Mrs Zoe Tomison. Proposal: Small 2 storey extension to match previously agreed and built extension to adjoining No 5 Sandy Court. Extension to

		larger bedroom, and provision for through floor lift. Location: 6 Sandy Court Mawgan Porth Hill Mawgan Porth TR8 4BJ. Noted.
	e	To note Advice and Decisions by Cornwall Planning Committee
	i	PA22/10549. Applicant: Duncan Powell Acorn Property Group. Proposal: Redevelopment of site for a mixed-use scheme comprising 23no. dwellings and 2no. commercial buildings and associated works (revised plans) Location: The Creamery Trevarrian Newquay Cornwall TR8 4AH. Decision: REFUSED
	ii	PA22/06269. Proposal: Reserved Matters application following Outline approval PA19/07351 dated 31st October 2019 for the construction of a single 3 bed house including details of access, appearance, landscaping, layout, and scale. Location: The Anchorage Tredragon Road Mawgan Porth Newquay Cornwall TR8 4DJ Applicant: Mr Jean Lombard N/A. Decision: REFUSED
	f	To note Advice and Decision by Planning Inspectorate
	i	PA22/03133 - Rose Cottage, Penpont, St Mawgan – Mr and Mrs Oglethorpe – Appeal Allowed. No Costs claimed.
	ii	MHCLG ref: APP/D0840/W/23/3316504. Cornwall Council ref: PA22/07603. Refused. Appellant: Mr & Mrs Turner. Appeal Start Date: 6 June 2023. Proposal: Construction of a new family dwelling with associated access and landscaping. Location: Adjacent To Tamarisk St Mawgan Newquay TR8 4EJ.
	g	5 day-Protocol for Local Councils
	i	PA23/02127. Applicant Mr and Mrs Upton. Proposal: Installation of Ground Source Heat Pump system in association with replacement dwelling approved under PA21/12699. Location: Bob Tails Trenance Mawgan Porth. It was proposed, seconded and resolved that Parish Council maintains its position.
	ii	PA23/02599 Sea View Cottage – to note delegated response ‘agree to disagree’ with the Case Officer’s decision to approve.
		The following item was received just prior to the meeting and with a 5 day time limit was discussed.
	iii	PA22/10128 Oceanside – case officer is minded approving. It was proposed, seconded and resolved to defer to the Planning Working Group to contact Case Officer and Cllr P Wills to request planning committee visit area to see proposal in context.
	h	To discuss planning enforcement issues – to refer any new issues and updates – if any. No updates received.
		In accordance with Standing Order 3V it was proposed, seconded and resolved to extend the meeting in order to finish the business on the agenda.
71/23		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities: Playing Field: School Fayre 7 th July – noted. Noticeboards delivered awaiting siting at Trevarrian and Cemetery.
	i	First Aid Kit provision Mawgan Porth. It was proposed, seconded and resolved not to pursue.
	ii	BT Phone Box and Bus Shelter, Carloggas – defer to a future meeting.
	iii	Bus Shelter Valley Road, Mawgan Porth broken bench. – defer to a future meeting.
	iv	Ride on Mower – defer to a future meeting.
	v	Burial Ground – to note 1: the interment of the late Izabela Ball on 22 nd May, the late Gwendoline Miotla on 1 st June, Mrs Prest on Wednesday 14 th June and pending interment of the late Geoffrey Tremain on 16 th June and Pamela Richardson on 17 th June. 2. The transfer of Grant of Exclusive Burial from plot B128 to B144 Mr Lee and reservation of plot B150 at the side. 3. Rabbit damage to trees. All noted. Action: Guards to be placed around trees.
	b	Transport and Rights of Way:

	i	Historic Blocked Footpath 409/7/1. It was proposed, seconded and resolved that a request be made to Countryside Access that the route be taken off the definitive map and landowner approached to trim overgrown boundary hedge on 409/9/2.
	ii	Bridleway 409/22 Report of Countryside Issue 1N92SOT9-101006568946 – update. Countryside Access are aware of the tendency of the natural spring to make walking/riding this route difficult at times.
	iii	Trenance footpath network – report received.
	iv	Footpath 409/51/1 Trevarrian and 409/3/2 back of Watergate Bay Holiday Park to Trevarrian. It was proposed, seconded and resolved to put these locations on the gold cutting schedule as additional to the Local Maintenance Partnership agreement. Footpath posts required on 409/51/1 Footpath contractor instructed to cut bridleway 409/22/1 Retorrick-New Farm.
	v	It was reported that potholes in road between 5 Turnings and Trevedras require urgent attention Action: Clerk to log with Highways Steward and Members to complete report on Cornwall Council's 'Report It' page.
	c	Beach and Environment: First Aid and Defibrillator signage to consider. Defer to a future meeting
	i	Beach Clean donations received to date £3760. Noted.
	ii	Environment incident report with Environment Agency. Noted.
	d	Neighbourhood Plan (previously circulated).
	e	St Mawgan Community Hall – trustees meeting with pre-school arranged, financial affairs analysed, quotes sought for works to building exterior/interior.
	f	Small Holding and Allotments Act 1908. Nothing further to report.
	g	Digital and Social Media Use – whilst acknowledging the benefits of social media to draw attention to the work of the PC and fostering good relations, this should be expressed on PC and Councillor social media accounts and not private accounts and in posting councillors to be mindful of the PC's Code of Conduct.
72/23		REPORTS FROM MEETINGS:
	i	Meeting with Highway Steward. The Clerk met the new Highway Steward to highlight issues within the Parish.
	ii	Armed Forces Day 5 th June Cllr D Carter attended on behalf of the Parish Council.
73/23		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	Boardmasters. The Clerk had previously asked for details of plans of expansion. None received to date.
	ii	Public Spaces Protection Order (PSPO) Consultation – It was proposed, seconded and resolved that St Mawgan Playing Field be included in the list of PSPO. The motion was carried unanimously (with one abstention). The cemetery to be kept under review.
	iii	Response from Public Space Officer to Hall applications for S106 monies and requisite terms only for open spaces in the locale. Action: Suggestions for the next agenda.
74/23		FINANCE and LEGISLATION:
	a	To note any income received: Bank Interest May £25.59, Mr Lee reserved Plot B section out of rotation, non-parishioner £1174. Local Maintenance Partnership Agreement Cornwall Council £2505.47, Grave Space Plot B143 non-parishioner £981 in respect of the late Izabela Ball. Beach Clean £500. Noted.
	b	Accounts – To approve invoices for payment via online banking after the meeting (schedule previously circulated to Members). Including NI backdated contributions. It was proposed, seconded and resolved to approve noting i. overpayment to Reef last month adjusted. ii. To note adjustment to HMRC for NI month contribution paid April.
	c	External Audit No Conflict of Interest with BDO LLP declaration form – to confirm and signed by Clerk and Chair. It was proposed, seconded and resolved to approve and duly signed.

	d	Confirmation of dates of the period for exercise of public rights – commenced on Monday 5 th June and end on Friday 14 th July. Noted.
	e	Clerk/RFO Annual Appraisal and Performance Review – to resolve that the Staffing Working Group conduct a review of the performance and annual appraisal of the work of the Clerk. Action: Chair and Clerk to arrange mutually convenient time in July.
	f	Review of Section 137 payments – to approve (previously circulated) It was proposed, seconded and resolved to approve.
	g	Statement of Internal Control 2023/24 – to approve (previously circulated). It was proposed, seconded and resolved to approve.
	h	Community Infrastructure Levy (CIL) Report 2022/23. It was proposed , seconded and resolved that £25,000 be earmarked for each of the two Parish Halls
	i	Code of Conduct Training – to approve Cllr T Abell attends Cornwall ALC training via Zoom in the sum of £20 + VAT. It was proposed , seconded and resolved to approve.
75/23		Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading). Privacy and Civility for Councillors.
76/23		Close of meeting. 8.55pm

Schedule of Payments

	Description	£	Min Ref
Vodafone	Mobile Phone May	8.00	
A Hayne	Clerk's Salary & Expenses - May	755.62	67/23(i)
HMRC	Employer Contribution 18-19 £355.79 paid as EYP	355.79	74/23(b)
	Employer Contribution NIC due for May 2023	21.94	
Mike Farmer	Beach Clean March, April & May	2970.00	
Major Clean (T Roberts)	Toilet Clean contract & Playing Field Bin Empty-April	754.75	
Reef Water Solutions Ltd	St Mawgan toilets April water temperature checks	17.20	
TP Tree Services Ltd	Maintenance Contract - grass cutting May		
	Footpath Contract - Gold cut + stiles	2093.00	
Pennon Water Services	Water Charges St Mawgan Toilets 31 Mar - 5 June	23.23	
Mark Perkins	Clerk's laptop fix/service	60.00	67/23(ii)
Playsafety Ltd	Playing Field Equipment Annual Inspection	94.20	032/23(v)
Viking Office UK Ltd	Office Supplies - Ink	75.78	
		£7,229.51	

Date of Next Meeting – St Mawgan Community Hall on 12th July 2023 commencing 6.30pm

Signed as a true record of the meeting:

Chair's signature Wednesday 12th July 2023