

ST MAWGAN-IN-PYDAR PARISH COUNCIL

Minutes of the Meeting of St Mawgan-in-Pydar Parish Council

held in

St Mawgan Community Hall on Wednesday the 13th September 2023 at 6.30pm

101/23		<p>To note those present and to receive any apologies: Cllrs L McKenzie, J McLuskie, C Tyson, J Latham, T Abell, W Corbett, K Mullard, G Williams and S Karkeek</p> <p>Apologies received from: Cllrs D Carter, L Mosley and Cornwall Councillor, Paul Wills. None received from Cllr C Mann.</p> <p>In attendance: Clerk, Angela Hayne and 4 members of the Public</p>
102/23		Members' interests
	a	To receive declarations of interest from Members relating to items on the agenda. Cllr K Mullard item 6b(iii), Cllr T Abell 6c, and Cllr W Corbett 6b(ii).
	b	To consider written requests for dispensations or interests (if any). None
	c	To receive written statements from members expressing interests in an agenda item. None
103/23		To receive oral or written reports, and authorise any action
	a	Police Report from PCSO Anita Parry. Verbal conversation regarding occupant in blue tent on Dark Lane footpath recommending reporting to Cornwall Council as police have no powers to move.
	b	Cllr Paul Wills - none
	c	Clerk (circulated prior to meeting). Highlighted within agenda items.
104/23		Public Participation
		Cllr W Corbett left the meeting at this juncture
	i	Nathan Davis in respect of PA22/11204
		Cllr W Corbett returned to the meeting
105/23		Minutes of the Parish Council Meeting
	i	To Resolve that the Minutes of the meeting held on 9th August 2023 are an accurate record and duly signed by the Chair. It was proposed and seconded and it was resolved to approve.
106/23		PLANNING
	a	Pre-App Consultation in accordance with Local Council protocol.
	i	Methodist Chapel, Penpont application for planning permission. Some concern was expressed regarding the lack of parking in the immediate area and the very small amount of amenity space for a residential conversion.
	b	Planning - new applications – to discuss and decide on response to Cornwall Council.
	i	PA23/06525. Applicant Mr May. Proposal: Works to a tree subject to a Tree Preservation Order and in a Conservation Area for Evergreen Oak (T9) - crown reduce to natural growth points all round by 2 metres to maintain canopy shape and reduce risk of branch failures. Location: The Old Rectory St Mawgan. It was proposed and seconded and resolved no objection.
	ii	PA22/11204. Applicant MOKD Ltd. Proposal: Demolition of existing terrace of three dilapidated cottages, and construction of replacement dwellinghouse, including covered carport, detached garage, shed, shower changing room, vehicular parking and turning area, external soft landscaped garden amenity areas, hot tub, and wider site ecological and biodiversity improvements. Location: Old Coastguard Cottages Mawgan Porth Hill Mawgan Porth. It was proposed and seconded and resolved to object on the grounds of the visual impact within the AGLV and the destruction of a non-designated heritage asset linked to Cornwall's maritime history.

	iii	PA23/04932. Applicant Ms Kate Hersey. Proposal: Demolition of existing house and construction of two dwellings above basement parking (re-submission of Application No. PA22/07606) Location: Chyvounder Trenance Mawgan Porth. It was proposed and seconded and resolved to object based on over-development of the site contrary to policies 12 and 23 of the CLP.
	iv	PA23/06956. Applicant Mr Roger Old. Proposal: Proposed agricultural building (amended design to PA21/10980). Location: Land North East Of Higher Barn Farm Trevarrian. It was proposed and seconded and resolved no objection.
	v	PA23/07009 Applicant Mr Jim Barlow. Proposal Certificate of lawfulness for proposed use: Confirmation of commencement of works in relation to decision notice PA20/03852. Location: Merlin Golf Club Access To Merlin Golf Club Mawgan Porth Newquay. It was proposed and seconded and resolved to note.
	c	To consider planning applications received before meeting
		Cllr T Abell left the meeting at this juncture
	i	PA23/05352. Proposal Construction of single storey rear extension to form new office & staff welfare facilities. Extension to infill under existing first floor flat cantilever. Location: Bettys News Bridge House Mawgan Porth. It was proposed and seconded and resolved no objection.
		Cllr T Abell returned to the meeting
	d	To note Advice and Decisions by Cornwall Council:
	i	PA23/04954 APPROVED Applicant: Mr N Plant. Noted.
	ii	PA23/04597 APPROVED Applicant: Rachel Edwards. Noted.
	iii	PA23/00987/PRE Closed - advice given Location: Hylton. Proposal 5 DAY NOTICE FORM Exception notice for works to fell tree. Noted.
		The following were received after the agenda was published
	iv	PA23/03816 Prior approval not req'd (AF/TEL/DEM) Applicant: Verity Biddick. Location:- Trevedras Farm St Mawgan. Noted.
	v	PA23/04160 APPROVED – Works to Trees. Noted.
	e	To note Advice and Decisions by Cornwall Planning Committee. None.
	f	To note Advice and Decision by Planning Inspectorate. None.
	g	5 day-Protocol for Local Councils. None.
	h	To discuss planning enforcement issues – to refer any new issues and updates
	i	New case: EN23/01132
	ii	One new issue reported. Action: Clerk to report to Enforcement.
107/23		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities –
	i	Burial Ground – to note environmental legislation regarding excess soil post burial. Noted.
	ii	Burial Ground - to note Burial ground Interment of Ashes: McVey 11 th August. Noted.
	iii	Bin emptying at Cemetery – to approve M Farmer at (£5 per week) £260 per annum. It was proposed and it was seconded, and it was resolved to approve.
	iv	Application for S106 monies for open spaces update – The Clerk reported that works to the playground entrance are now complete but repairs to equipment as outlined in RoSPA Playsafety Report are delayed. Thanks were extended to Cllr Carter for watering the new playground entrance. The Clerk reported that Mawgan Porth Beach Access, and St Mawgan playground would both be suitable contenders to apply for S106 held by Cornwall Council in respect of the former Riviera development. A quote had been circulated in respect of providing Information boards for Mawgan Porth Medieval Village. This could be approved via a Parish Council grant rather than S106 funds.
	v	BT Phone Box and Bus Shelter, Carloggas – to receive a quote for works. Item deferred to October meeting as Cllr Mosley absent.

	vi	Ride on Mower Disposal – Deferred to October.
	vii	Memorial permission in respect of 1. Sydney Hine. 2. Deniece Blair 3. Steven James Lobb – to approve. (Design and content circulated prior to the meeting). It was proposed and seconded and resolved to approve the applications.
	viii	St Mawgan Community Hall Post Box – to approve purchase in the sum of £30. It was proposed, seconded and resolved to approve and to include signage at approximately £20.
	ix	Public signage toilet directions – to approve purchase of two direction signs and a dedication sign for the building. It was proposed and seconded and resolved to approve.
	x	Replacement padlock – Playing Field. It was proposed and seconded and resolved to approve retrospective purchase in the sum of £13.
	b	Transport and Rights of Way:
	i	Newquay and St Columb CNP Highways Scheme - Year 3 Tranche Open for Expressions of Interest - Deadline 9th October 2023. Any suggestions to be considered.
	ii	Tent on footpath Dark Lane. Clerk reported that this had been logged with Cornwall Council for action.
	iii	Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic Road Closure Confirmation: Location: Porth Farm, Mawgan Porth. Timing:25th September 2023 to 29th September 2023 (24 hours). Noted.
	iv	Emergency road closure from Little Carloggas 13 th – 19 th September. Noted.
	v	Fair Rising – Dene Court: The Clerk had been advised that new steps are in place making it a safe route to take.
	c	Beach and Environment: Report of sharp wire visible at entrance to the beach. Action: Clerk. To inform Sue Nichols, beach ranger.
	i	Beach Clean donations received to date – no further donations received since June. Action: Clerk to send out an appeal to those businesses who have not been involved thus far.
	d	Neighbourhood Plan – report circulated prior to meeting.
	e	St Mawgan Community Hall – Report circulated. The Chair outlined that as the Parish Council is now Sole Trustee, two separate meetings a year are required and nominated 20 th September, 6.30pm at St Mawgan Community Hall for the first meeting where an update would be given and to approve the resolution to accept the revised trust deed. Internal Painting Costs – It was proposed and seconded, and it was resolved to pay the invoice for the internal painting costs.
108/23		REPORTS FROM MEETINGS:
109/23		To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	Footpath 409/7/1 – Awaiting advice from Cornwall Council Countryside Access.
	ii	Bier Shed damage. Update received that landowner in discussion with insurers.
	iii	Airport response to waiting times and Long Lane parking. The Clerk confirmed that waiting times will remain at 10 minutes at the airport. Cornwall Council Enforcement Team have been monitoring area at the top of Long Lane for vehicles parked illegally on double yellow lines during incoming flights.
	iv	Issue of unauthorised change of use of main farm building at Lower Lanherne. It was proposed and seconded and resolved that the planning working group follow this up with a senior planning officer.
		Cllr G Williams left the meeting at this juncture
	v	Justification Statement - PA23/05554 - Retrospective application for change of use of ag. building at Lr Lanherne farm to B8 use. It was proposed and seconded and resolved to delegate to the Chair of the planning group to respond to the case officer and update to be reported back at the next meeting.
		Cllr G Williams returned to the room.
110/23		FINANCE and LEGISLATION:

	a	To note any income received: Bank Interest £33.36; Burial Ground Fees - McVey £99, O'Connor £44, Blair £144, Lobb £144; Precept £21,875.00 and Locality grant (Neighbourhood Plan) £4, 810.
	b	Clerk's Laptop – to approve purchase of replacement HP Laptop in the sum of £599 inc VAT. Proposed and seconded and resolved to approve.
	c	Limited Assurance Review for the year ended 31 March 2023 Conclusion of Audit.
	i	Section 3 – External Auditor's Report and Certificate 2022/23. No issues found. To record thanks to the Clerk..
	ii	Notice of Conclusion of Audit – The Clerk confirmed the publication of the notice on parish noticeboards and website.
	iii	External Auditor Invoice – to approve in the sum of £378.00 including VAT. Proposed, seconded and resolved to approve.
	d	Parish Defibrillators – to approve (retrospectively) invoices for St Mawgan PO & Stores and Merrymoor Inn in the sum of £600 (August Schedule). Proposed, seconded and resolved to approve.
	e	Accounts – To approve invoices for payment via online banking after the meeting including National Insurance (schedule previously circulated to Members). Proposed, seconded and resolved to approve.
	f	Clerk/RFO Annual Appraisal and Performance Review. Thanks were extended to the Clerk.
		Exempt Business: No members of the public were present at this time in order to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972), the press and the public be excluded from the meeting during consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information.
111/23		Toilet Cleaning Contract – previously circulated. A tender had been received by the current contractor with an increase of 1%. It was proposed and seconded and resolved that a 2-year contract be awarded with an option of a 3 rd year fixed with 1% increase representing good value as the toilets are maintained to an excellent standard.
112/23		Budget 2024/25 considerations. To include Neighbourhood Plan £5k in the event additional monies are required to progress the initiative.
113/23		Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading). Remembrance Sunday wreath, Nomination of member of the Parish Council as to laying of the wreath. Data Protection Annual Renewal. Community Hall.
114/23		Close of meeting. 8.06pm

Schedule of Payments

Vodafone	Mobile Phone & Tablet	22.00	
Cornwall Council	Burial Ground Rates balancing payment 22/23	371.74	
HP Inc UK Ltd paid ahead of meeting	Replacement Clerk's Laptop	599.00	110/23b
HMRC paid ahead of meeting	National Insurance Earlier Year Update interest 18/19/20	137.43	110/23e
A Hayne	Clerk's Salary - August	971.00	
HMRC	Employer's National Insurance Contribution August	22.08	110/23e
Mike Farmer	Beach Clean - August	1395.00	
Major Clean (T Roberts)	Toilet Clean & Bin Emptying contracts -August	755.36	
Reef Water Solutions Ltd	St Mawgan toilets	146.40	
TP Tree Services Ltd	Maintenance & Footpath Contracts - August	2443.00	
Biffa	Beach General Waste 21/08/23	112.39	
BDO LLP	Limited Assurance Review yr ended 31/03/23	378.00	110/23c(iii)
Mawgan Porth Village Hall	Meeting Hire	60.00	
L McKenzie	Replacement Padlock for playing field	16.99	107/23a(x)
	Total	£7,430.39	

Date of Next Meeting – Mawgan Porth Village Hall on 11th October 2023 commencing 6.30pm

Signed as a true record of the meeting:

Chair's signature Wednesday 11th October 2023