

ST MAWGAN-IN-PYDAR PARISH COUNCIL

**Minutes of the Meeting held at St Mawgan Community Hall
on Wednesday 11th September 2024 commencing 6.30pm**

202/24		<p>To note those present and to receive any apologies: Cllrs L McKenzie (Chair), D Carter (Vice-Chair), G Williams, K Vose, W Corbett (early departure), K Latham, T Abell, K Mullard, S Karkeek, C Tyson.</p> <p>Apologies received from: Cllr J McLuskie, Cornwall Cllr P Wills and Mr John Baxter.</p> <p>In attendance: Parish Clerk, Angela Hayne and 12 members of the public.</p>
203/24		Members' interests
	a	To receive declarations of interest from Members relating to items on the agenda. Cllr L McKenzie 5b(viii) and 5 c(ii), Cllr J Latham item 5c(i) and Cllr G Williams item 6a
	b	To consider written requests for dispensations or interests (if any).
	c	To receive written statements from members expressing interests in an agenda item.
204/24		To receive oral or written reports, and authorise any action
	a	Police Report - none received
	b	Cllr Paul Wills report – none received
	c	Clerk report – circulated prior to meeting and discussed within agenda items.
205/24		<p>Co-option in office of Parish Councillor – St Mawgan Ward. The Clerk had advertised the vacancy for St Mawgan Ward on parish noticeboards and Parish Council Website and invited interested candidates to contact the Clerk. Four qualifying candidates applied with personal statements circulated prior to the meeting.</p> <p>In a closed session without the public present, members considered the candidates. The Chairman placed the names of those nominated into alphabetical order and Members proceeded to vote until there was an absolute majority. Mr Mike Sterling was declared to be co-opted, signing the Declaration of Acceptance Form in front of the Clerk and Cllr Mike Sterling then took his place at the meeting.</p> <p>The Chair thanked all four applicants for putting themselves forward. It was very gratifying to have so many interested in joining the council.</p>
206/24		Public Participation
	i	Ivan Tomlin (Agent) in respect of agenda item 5b(i). PA24/04089.
	ii	Mr Geraint Roberts in respect of agenda item 5b(vi) PA24/06138.
207/24		Minutes of the Parish Council Meeting
	i	To Resolve that the Minutes of the meeting held on Wednesday 14 August 2024 are an accurate record and duly signed by the Chair. It was proposed, seconded and it was resolved to approve. Cllr W Corbett abstained due to absence at the August meeting.
208/24		PLANNING
	a	Pre-App Consultation in accordance with Local Council protocol. None
	b	Planning - new applications – to discuss and decide on response to Cornwall Council.
	i	PA24/04089. Applicant Mr Luke Hopper Westhaven Developments Ltd. Proposal: Demolition of existing residential property, and construction of replacement dwelling. Location: Al-Caseta Tredragon Road Mawgan Porth. It was proposed, seconded and resolved no objection.
	ii	PA24/05346. Applicant Mr and Mrs Fenner. Proposal: Erection of two affordable homes (Class C3) including setting out of domestic curtilages. Location: Land Southeast Of Higher Winsor Farm Ox Lane St Mawgan. It was proposed, seconded and resolved no objection provided the tree officer is satisfied with the arboricultural survey. It was proposed, seconded and resolved to apply for a TPO on the row of mature pine trees on the site.

	iii	PA24/05909. Applicant Mr and Mrs T Beer. Proposal: Proposed small rear balcony. Location: 1 Beswetherick Cottages Penpont St Mawgan. It was proposed, seconded and resolved to leave to the case officer to determine noting the objection from neighbours.
	iv	PA24/05467. Applicant Miss Rosie Wade. Proposal: Retrospective application for erection of stables. Location: Land At Millfields Ox Lane St Mawgan. It was proposed, seconded and resolved to defer pending a response from case officer and sight of a D & A statement.
	v	PA24/06138. Applicant: Mr May, Proposal: Proposed domestic garage set into the ground including clean down area and associated works including extension to existing residential curtilage. Location: The Old Rectory St Mawgan. It was proposed, seconded and resolved that considering comments submitted by Historic England that the PC are unable to support at the present time.
	vi	PA24/06461. Applicant: Mr & Mrs Geraint & Elisabeth Roberts & Smith. Proposal: Proposed Rear Extension & Rear Balcony. Location: 8 Mawgan Bay View Mawgan Porth Hill Mawgan Porth. It was proposed, seconded and resolved no objection.
	vii	PA24/06077. Applicant Ms Gemma Hennessey c/o Agent. Proposal: Demolition of dwelling and construction of a replacement dwelling and associated works. Location: The Retreat Tredragon Road Mawgan Porth. It was proposed, seconded and resolved to defer to request better visuals.
		Cllr L McKenzie left the meeting at this juncture and the Vice Chair took the seat of Chair
	viii	PA24/05658. Applicant: Mr Roger Old. Proposal: Demolition of garage and erection of annexe/holiday let unit. Location: Land Adj 4 4 Challis Avenue Carloggas St Mawgan. It was proposed, seconded and resolved no objection.
		Cllr L McKenzie returned to the meeting
	ix	PA24/06647. Applicant Mr and Mrs D Oglethorpe. Proposal: Listed Building Consent for resubmission of approved application PA22/03133 for proposed replacement of existing asbestos/cement fibre slate with natural slate and install appropriate flashings and terracotta ridge tiles, install breathable roofing felt and appropriate insulation. Provide dry edge slate fascias, steel/aluminium gutters and down pipes to be installed where necessary to include replacement of and installation of additional steel beams and support posts to reinforce the roof. Location: Rose Cottage Penpont St Mawgan. It was proposed, seconded and resolved to defer to the Conservation Area Officer.
	x	PA24/06732. Applicant: Smith. Proposal: Non-material amendment in relation to decision notice PA24/00201 dated 07.03.24 for permission to amend the material descriptions for the proposed elements as outlined by the updated elevations. Location: West Winds Tredragon Road Mawgan Porth TR8 4DH. It was proposed, seconded and resolved to leave to planning officer decision.
	xi	PA24/06739. Applicant: Mrs Rebecca Bodsworth. Proposal: Works to trees subject to a tree preservation order TPO removal of 3 sycamore trees. Location The Copse Carloggas St Mawgan. It was proposed, seconded and resolved to defer to the tree officer.
	c	To consider planning applications received before meeting
		Cllr L McKenzie left the meeting at this juncture and the Vice Chair took the seat of Chair
	i	PA24/05066. Applicant: Mr and Mrs Bennett. Proposal: Proposed annexe. Location: Penrose Farm Tregurrian It was proposed, seconded and resolved no objection
		Cllr L McKenzie returned to the meeting
	ii	PA24/05872. Applicant Bethany & Yusuf Scarr. Proposal: First floor loft extension to house and reconstruction of existing garage as home studio and storage space. Location: Trewithen St Mawgan TR8 4EZ. It was proposed, seconded and resolved no objection.
	iii	PA24/06545. Applicant Bromley Estates. Proposal: Construction of holiday units and associated landscaping without compliance with Conditions 1 and 11 of Decision Notice PA23/03372 dated 20th February 2024. Location: Magic Cove Touring Park Mawgan Porth Newquay TR8 4BB. It was proposed, seconded and resolved to defer to October due to late receipt.
	iv	PA24/06219. Applicant Mr Graham Jelly. Proposal: Replace existing windows with energy efficient windows to match original (Resubmission of previous application PA20/01030).

		Location: Pendorrac St Mawgan. It was proposed, seconded and resolved to defer to October due to late receipt.
	d	To note Advice and Decisions by Cornwall Council:
	i	PA24/04014 APPROVED. Location: Barn To The Southeast Of Retorrack Mill St Mawgan. Noted.
	ii	PA24/04679 APPROVED. Location: 3 Sandy Beach, Mawgan Porth. Noted.
	iii	PA24/03848 Granted (CAADs, PIPs and LUs only). Location: Lower Lanherne Farm St Mawgan TR8 4HH. Noted.
	iv	PA24/05532 APPROVED. Location: Greenacres Trevarrian TR8 4AQ. Noted.
	e	To note Advice and Decisions by Cornwall Planning Committee
	f	To note Advice and Decision by Planning Inspectorate.
	i	Appeal Ref: APP/D0840/W/24/3336480 Land adjacent Sampson, Lanvean, St Mawgan TR8 4EY. Appeal Dismissed. No Costs Claimed. Noted.
		There were no members of the public present for the remaining items on the agenda.
	g	5 day-Protocol for Local Councils.
	h	To discuss planning enforcement issues – to refer any new issues and updates – if any.
209/24		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
		Cllr G Williams left the meeting at this juncture
	a	Amenities – to approve Odd Job Invoice in the sum of £520 for jobs undertaken for the benefit of the parish (repair surface water drain and construct manhole on playing field, repair guttering on Sexton’s shed in cemetery, replace toilet cistern in public convenience, to cut back holly tree on playing field and clear brash prior to leaf clear and repairs to gates on playing field and fit signs). It was proposed, seconded and resolved to approve.
		Cllr G Williams returned to the meeting.
	i	Playground Accessible Play and Youth Provision. The Clerk suggested that measurements of the available area be taken and suggestions brought for consideration at a future meeting.
	ii	Ride on Mower Disposal – The Clerk requires photographs for advertisement
	iii	Public Toilets & Community Hall Surveillance –
	iv	Playing Field – new gates: It was proposed, seconded and resolved to purchase a replacement sign and mounted to the left or right of the gates. Clerk to receive quote for approval at a future meeting.
	vi	Toilets – renewal of maintenance contract see item 9.
		Cllr W Corbett left the meeting at this juncture
	vii	Burial Ground –to approve Memorial for the late Dora Phillpotts (proof circulated prior to meeting). It was proposed, seconded and resolved no objection.
	viii	Bins – to approve provision and servicing of 2 x 50l dog poo bins at Winsor Lane and Long Lane at a cost of £1506.72 It was proposed, seconded and resolved to approve.
	ix	Bin - Biffa Mawgan Porth Beach. Action: Clerk to ask Cornwall Council to move the Bin from the pavement by the pitch and putt to the old bus shelter.
	b	Transport and Rights of Way:
	i	Carloggas Concrete Bus Shelter – to consider quote (circulated prior to meeting) to replace roof with apex slate roof and to face the existing block work with Cornish stone. The Clerk suggested this represents good value as opposed to replacement Perspex styles (quotes previously circulated) and unpopular with some residents. It was proposed, seconded and resolved to approve the quote received from Mr W Old to refurbish the existing block-built shelter in the sum of £6450. Action: Clerk and Cllrs to finalise the design of windows and Clerk to request access from Carnanton Estate as the fence runs along the back of the current shelter. Permission also needs to be sought for the bus to stop further down whilst works are in progress.
	ii	Access by St James’ Well – The PC has been asked to effect repairs to the access. Clerk to contact landowner, Carnanton Estate.
	iii	Footpath Bedruthan Steps. Action: Cllr K Vose to approach hotel and Clerk to report surface to Countryside Access as the surface of the footpath deems it unsafe - from the substation.

		iv	Obstruction at Long Lane due to cars parked. Action: Clerk to highlight issues to local police team.
	c		Beach and Environment: The Clerk highlighted the end of September sees the end of beach clean contract for 2024. Grateful thanks were extended to the contractors by the Chair. Cllr G Williams mentioned a small cliff fall under the new build by Scarlett Hotel, which he was intending to report to the Beach Officer at Cormac Ltd.
		i	Community Environment Emergency Plan – Flood Plan Template is in hand with Mr McLuskie jnr.
		ii	Safe Crossing to Dune footpath, Mawgan Porth. The Clerk reported that following a Highways meeting on site a verbal report suggests that a Safety Audit is required. Action: Clerk to receive formal response from Highways. Cllr G Williams asked if a speed limit of 20mph could be confirmed or denied by Highways. Action: Clerk to ask Highways. Both to report back at a future meeting.
		ii	Mawgan Porth Surf Life Saving Club – no report received.
	d		Neighbourhood Plan – report circulated prior to meeting including details of technical support talk with consultant.
	e		St Mawgan Community Hall –report circulated prior to meeting highlighted repairs to roof essential and quotes and funding required. Chair looking to grant awarding bodies.
210/24		i	REPORTS FROM MEETINGS: CAP meeting – Newquay Waste and Recycling and booking system now in place. Cllr J Fitter had spoken on traffic chaos surrounding Boardmasters and Cornwall Airport Newquay funding concerns.
		ii	SWW – Cllr G Williams & Mr M Farmer attended on behalf of the PC.
211/24			CORRESPONCE RECEIVED - To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
			It was proposed, seconded and resolved to extend the meeting to finish the business on the agenda.
		i	Maladyke signage. It was proposed, seconded and resolved to press for a face-to-face meeting, again.
		ii	Hedges and Verge in Parish overgrown – a parishioner had been advised by the Clerk to use the Report It page on Cornwall Council website to pin the exact location in order that the Highways Steward may inspect.
		iii	DofE had requested that they be consultees on the emerging Neighbourhood Plan in respect of the search for land for new school premises not in a flood zone.
		iv	Bolingey Bridleway – Action: Clerk to pursue safety with Countryside Access
		v	Magic Cove Touring Park – regrets received from holidaymaker as park closes for redevelopment.
212/24			FINANCE and LEGISLATION:
		i	To note any income received: Precept £22,875. Making Space 4 Sand Grant for Dune Verge £7,500, S106 Riv Monies for playground works £2,308, Kerrow Memorials Hambly £144, Kerrow Memorials Tremain £44, Cornwall Council £2,777.85 not ascribed checking whether CIL. Noted.
		ii	a) Accounts – To approve invoices for payment via online banking after the meeting (schedule previously circulated to Members). Resolved to approve It was proposed, seconded and resolved to approve. b) The Clerk requested that the August Defibrillator invoice receive retrospective approval. It was proposed, seconded and resolved to approve.
		iii	S137 Review – The Clerk had overlooked that this was approved at the June meeting.

		iv	Bank Reconciliation – previously circulated. Noted.
		v	Budget Monitoring – previously circulated. Noted.
		vi	2025-26 Budget Considerations – The Clerk suggested these include earmarked reserves to be built in for future playing field works as they arise. i.e. Leat and ground surface.
213/24			Toilet Clean Contract – to approve offer of continuation of service from Tony Roberts at the same rate as 2023/24 for a further year. The Clerk recommended renewal as the toilets are cleaned to an exceptionally high standard. It was proposed, seconded and resolved to approve with thanks given to Mr Tony Roberts.
214/24			Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading).
215/24			Close of meeting. 8.38 pm

Schedule of Payments

Name	Description	Amount	Min ref
NFU Mutual	Ride on Mower Insurance August	11.25	
Vodafone Ltd	Mobile Phone and Tablet August	22.00	
Information Commissioner's Office	Data Protection Fee Renewal	35.00	
Cornwall Council	Burial Ground Rates 2/2	349.00	
A Hayne	Cleerk's Salary and Expenses August	1090.48	
HMRC	Employer's National Insurance August	30.36	
T Roberts	St Mawgan Toilet Clean & Playing Field Bin empty	769.67	
Reef Water Solutions Ltd	St Mawgan toilets water temp & Legionella checks	149.40	
M Farmer	Beach Clean August	1550.00	
T P Tree Services Ltd	Weekly village grass cutting August	1300.00	
Odd Job Team	Odd Jobs in Parish	520.00	209/24a
Mawgan Porth Village Hall	Hall Hire August	30.00	
Cowling Plant Hire Ltd	Leat Clearing	600.00	198/24d(i)
Mr Paul Young-Jamieson	Playing Field Annual Rent	100.00	
South West Water	underpayment on account of	.23	
Total		£6,557.39	

Date of Next Meeting: Mawgan Porth Village Hall on Wednesday 9th October 2024 commencing 6.30pm

Signed as a true record of the meeting

Chair's signature Wednesday 9th October 2024