

# ST MAWGAN-IN-PYDAR PARISH COUNCIL

The **Minutes** of the **Meeting** of the **Parish Council** held at **St Mawgan Community Hall** on **Wednesday 13<sup>th</sup> November 2024** at **6.30pm**

228/24		<p><b>To note those present and to receive any apologies:</b> Chair, Cllr L McKenzie, Vice-Chair Cllr D Carter, Cllrs G Williams, K Mullard, T Abell, C Tyson and M Sterling.</p> <p>Apologies received: Cllrs W Corbett, S Karkeek, J McLuskie, J Latham, and K Vose.</p> <p><b>In attendance:</b> Parish Clerk, Angela Hayne and Cornwall Councillor Paul Wills and 0 members of the public.</p>
229/24		<b>Members' interests</b>
	a	To receive declarations of interest from Members relating to items on the agenda. None
	b	To consider written requests for dispensations or interests (if any). None
	c	To receive written statements from members expressing interests in agenda item. None
230/24		<b>To receive oral or written reports, and authorise any action</b>
	a	Police Report – PCSO Parry has no incidents to report.
	b	<p>Cllr Paul Wills report –</p> <p>I thank the Chair and husband for attending the St Columb Major Remembrance Procession.</p> <p>Planning – Trevenna Cross application: I have recommended to the case officer that the application be determined by the planning committee. The full report is available to view on the Parish Council website.</p>
	c	Clerk report – circulated prior to the meeting and featured within the minutes.
231/24		<b>Public Participation - none</b>
		<b>Minutes of the Parish Council Meeting</b>
232/24	i	To Resolve that the Minutes of the meeting held on Wednesday 9 <sup>th</sup> October 2024 are an accurate record and duly signed by the Chair. It was proposed, seconded and it was <b>resolved</b> to approve. Cllr K Mullard abstained as absent from the last meeting.
233/24		<b>PLANNING</b>
	a	Pre-App Consultation in accordance with Local Council protocol. None.
	b	Planning - new applications – to discuss and decide on response to Cornwall Council.
	i	<p><b>PA24/07465.</b> Applicant: Dr and Mrs Chris Mann. Proposal: Erection of replacement single storey side extensions and two storey rear extension. Location: Lanherne Cottage Penpont St Mawgan Newquay. It was proposed, seconded and <b>resolved</b> that the PC do not object in principle but noted the Historic Environment Planning report and would support those recommendations.</p>
	ii	<p><b>PA24/08238.</b> Applicant Mr Philip Calcutt. Proposal: Notification of works to Trees in a Conservation Area namely: -Removal of 1 Ash (Outside School) (Fig. 1) - Removal of group consisting of 1 Elm &amp; 2 Ash (Fig. 2) - Removal of 2 x Ash (Above parking sign) (Fig. 3) - Removal of 1 Ash (Fig. 4) Stem to remain at safe height as wildlife feature. Habitat creation. Educational feature. Location: Accommodation St Mawgan Village Stores and Post Office St Mawgan. <b>(the application to be determined by CC delegated decision).</b> Noted.</p>

	iii	<b>PA24/08191.</b> Applicant Vicar, Churchwardens and PCC St Mawgan In Pydar Church. Proposal: Provision of photovoltaic panels, air source heat pumps to external fabric and extractor fan. Location: St Mawgan And St Nicholas's Church St Mawgan. No objection in principle to making the church more sustainable but it was proposed, seconded and it was <b>resolved</b> to defer to the Conservation Officer and Historic Environment Officer for their view of fit of a heritage asset and conservation area.
c		To consider planning applications received before meeting
	i	<b>PA24/07761.</b> Applicant Mr Mayer. Proposal: Outline application with some matters (appearance, landscaping and layout) reserved for the construction of two dwellings on an infill/rounding off basis, utilising existing access and enhanced landscaping and planting. Location: Land Adj to Halwyn Trenance Mawgan Porth. <b>Extension of time granted until December meeting due to late receipt of notice.</b> It was proposed, seconded and it was <b>resolved</b> to defer until December.
	ii	<b>PA24/01230/PREAPP.</b> Applicant: Holly Norman. Pre application advice for amendment to condition 3 of approved planning PA22/07116 - change the driveway material. Location: Shackleton House Carloggas St Mawgan TR8 4EQ. It was proposed, seconded and it was <b>resolved</b> to contact the case officer to ensure that the proposed change to the surface will not create an issue with surface water run-off.
d		To note Advice and Decisions by Cornwall Council:
	i	<b>PA24/07198 APPROVED</b> Location: Gweal Lanvean St Mawgan. Noted.
	ii	<b>PA24/07386 APPROVED</b> Location: Trenalt Trenance Mawgan Porth. Noted.
	iii	<b>PA24/05658 APPROVED</b> Location: Land Adj 4 4 Challis Avenue Carloggas St Mawgan. Noted..
	iv	<b>PA24/05909 APPROVED</b> Location: 1 Beswetherick Cottages Penpont St Mawgan. Noted.
	v	<b>PA24/06461 APPROVED</b> Location: 8 Mawgan Bay View Mawgan Porth Hill Mawgan Porth. Noted.
	vi	<b>PA23/06535 WITHDRAWN</b> Location: Land South East Of Daymans Farm Daymans St Mawgan Cornwall TR8 4HF. Noted.
	vii	<b>TPO24/00012 - Higher Winsor, St Mawgan Tree Preservation Order 2024</b> Group of Monterey Pines. The Clerk explained that after a 6-month period, providing there are no overriding reasons not to do so, the TPO will be confirmed. Noted.
	viii	<b>PA24/06219 APPROVED</b> Location: Pendorrice St Mawgan Newquay Cornwall TR8 4EN. Noted.
	ix	<b>PA24/05467 APPROVED</b> Location: Land At Millfields Ox Lane St Mawgan Cornwall TR8 4EX. Noted.
	x	<b>PA24/07184 S52/S106 and discharge of condition apps.</b> Location: Chyvounder Trenance Mawgan Porth TR8 4BT. Noted.
	xi	<b>PA24/05952 S52/S106 and discharge of condition apps.</b> Location: Ryeland Trevena Cross St Mawgan TR8 4HB. Noted.
e		To note Advice and Decisions by Cornwall Planning Committee. None.
f		To note Advice and Decision by Planning Inspectorate.
	i	<b>APP/D0840/X/24/3346520 Planning reference PA24/01861</b> Cornwall Council Decision: <b>Refused.</b> Location: New Farm St Mawgan TR8 4HH. Appellant: Mr & Mrs D & J Taylor. Certificate of Lawful Development for an Existing Use of a small triangular piece of land as garden land. Appeal Start Date: 8 October 2024. All representations must be received by 12 November 2024. Noted.
	ii	<b>APP/D0840/X/24/3346523 Planning reference PA24/01862</b> Cornwall Council Decision: <b>Refused.</b> Location: New Farm St Mawgan TR8 4HH.

		Appellant: Mr & Mrs D & J Taylor. Certificate of Lawful Development for an Existing Use of a small triangular piece of land as garden land. Appeal Start Date: 10 October. All representations must be received by 14 November 2024. Noted.
	iii	The Clerk reported that an Inspector has been appointed by the Secretary of State to determine the following appeal: APP/D0840/W/24/3348094 Cornwall Council Reference: PA23/04681 Location: St Roche Mawgan Porth Hill Mawgan Porth. The Informal Hearing will commence at 10:00 am on 10 December 2024 in Wadebridge Town Hall, The Platt, Wadebridge, PL27 7AQ. Representatives of the Parish Council to attend. Noted.
	g	5 day-Protocol for Local Councils.
	i	<b>PA24/07162</b> - The Lodge, Trevenna Cross - Proposal: Outline planning permission with some matters reserved (appearance, landscaping, layout and scale) for construction of one dwelling. A delegated decision had been submitted to request that the application be taken to the planning committee for determination. Noted.
	h	To discuss planning enforcement issues – to refer any new issues and updates – if any.
234/24		<b>WORKING GROUPS</b> - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities – to approve the supply and install (x2 @ 550x680mm for Mawgan Porth, x1 @ 1175x750mm for St Mawgan) magnetic backing for noticeboards in the sum of £322+VAT. It was proposed, seconded and <b>resolved</b> to approve.
	i	Playground Accessible Play and Youth Provision – The Clerk had nothing further to report, but Cllr Carter volunteered to help with measuring the available space for siting suitable equipment. Open Space grant funding would be required to realise the project.
	ii	Ride on Mower Disposal – awaiting photographs of machine in order to advertise
	iii	Public Toilets & Community Hall Surveillance – awaiting installation.
	iv	Playing Field – The Clerk reported that the maintenance contractor would like to cut whilst the weather allows due to the weather and flood conditions at the start of the contract year which would require extending the contract to cover a 12 month period.
	b	Transport and Rights of Way – Members raised parking issues opposite the pitch and putt and at the top of Long Lane again. Cllr Carter to raise parking at the top of Long Lane at the next Airport Consultative Forum Meeting.
	i	Access by St James' Well – awaiting response from the landowner.
	c	Beach and Environment – The Clerk reported that Cornwall Wildlife Trust in association with Making Space 4 Sand continue to have working parties to remove invasive non-native plants from the dunes.
	d	Neighbourhood Plan – to approve Parish Online invoice in the sum of £97.20 It was proposed, seconded and <b>resolved</b> to approve out of Neighbourhood Grant monies in hand. The report circulated prior to the meeting highlighted that the group continues to meet fortnightly to work on the draft plan, currently finalising sections of the Evidence base with consultant. Awaiting draft report for the Design Guide from Simon Hargreaves.
	e	St Mawgan Community Hall – report previously circulated. Digital projector and screen have been installed. Coffee morning and Cake & Craft sessions continue to generate money for Hall funds.
235/24		<b>REPORTS FROM MEETINGS:</b>

	i	Maladyke – a meeting took place with Canon Smith at Lanherne Convent attended by Cllrs L McK, W C and C T. Discussion centred on the signage erected at either end of the Maladyke. Views about the status of the route were exchanged and participants agreed to reflect on the discussion prior to another meeting. <b>It was proposed, seconded and resolved to contact Countryside Access for advice and try to resume communication with the Diocesan Administrator.</b>
236/24		<b>CORRESPONCE RECEIVED</b> - To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	Watergate Sprint 20/21 September 2025 Consultation. Discussion regarding the closing of the main coast road involving a 7/8-mile detour is an inconvenience and whether it could be possible to find another location on another occasion. <b>Action:</b> The Clerk to feed back to the organisers and Helen Fincham of CAP.
	ii	Telecommunications Resilience Planning previously circulated. <b>Action:</b> Clerk to see what the implications are for the Parish.
	iii	NALC notification of Local Government Services Pay Agreement 2024 – see below. Noted.
	iv	Bolingey footpath closure to users for 6 months whilst application for licence for works to historic badger sett is received. Works planned to allow the safety for users of the route. <b>Action:</b> Clerk to copy in Cllr P Wills into all communication.
	v	Cornwall housing allocations as circulated by Lanteglos-by-Fowey PC (L-by-F PC). It was proposed, seconded and it was <b>resolved</b> that the PC support concerns shared by L-by-F PC regarding housing allocation in the county. <b>Action:</b> Clerk to convey as such to the Clerk of L-by-F PC
	vi	Ministry of Housing and Local Government Open Consultation enabling remote attendance and proxy voting at meetings. It was proposed, seconded and it was <b>resolved</b> that the PC do not support remote attendance and proxy voting at meetings.
	vii	Coast Path – 4 <sup>th</sup> November commencement of new access rights between Port Issac and Newquay Railway Station. Previously circulated. The Clerk reported that the consultation document highlighted the effects of building on the stability of the coastal area on an environmental impact perspective. Noted.
237/24		<b>FINANCE and LEGISLATION:</b>
	a	Draft Budget 2025-26 – The Clerk reported that her recommended budget and precept figure will be circulated in good time for the December meeting. Noted.
	b	To note any income received: Bank Interest £37.60, Reserved Grave Space A317 A Rawling £540 including reserved slate marker. Beach Clean Donation £50, Memorial & Kerb A189 Dora Phillpotts minute ref 209/24 a(vii). Noted.
	c	Accounts – To approve invoices for payment via online banking after the meeting (schedule previously circulated to Members).
	i	To approve invoice for payment £3226.00 TLT Legal Challenge. It was proposed, seconded and <b>resolved</b> to approve.
	ii	To approve reimbursement of £2207.50 for initial set up legal costs. It was proposed, seconded and <b>resolved</b> to approve.
	d	Review of policies to include Sexual Harassment advice note recommendations (previously circulated). The Clerk also suggested that

		Financial Regulations and Standing Orders be updated following legal notices from NALC. <b>Action:</b> Clerk to prepare drafts for inspection at a future meeting.
	e	Running Costs – to approve payment in December
	i	Fountain Cleaning in the sum of £50 It was proposed, seconded and <b>resolved</b> to approve.
	ii	Memorial Cleaning in the sum of £50. It was proposed, seconded and <b>resolved</b> to approve.
	iii	Church Clock Maintenance in the sum of £300. It was proposed, seconded and <b>resolved</b> to approve.
	iv	Dreckly Community Magazine in the sum of £150. It was proposed, seconded and <b>resolved</b> to approve.
	f	Payroll Manager – to approve renewal of licence in the sum of £86 +VAT. It was proposed, seconded and <b>resolved</b> to approve.
		<b>TO PROPOSE THAT THE COUNCIL RESOLVE THAT THE PUBLIC AND THE PRESS BE EXCLUDED FROM THE MEETING DURING THE CONSIDERATION OF THE FOLLOWING ITEM OWING TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED WHICH IS PREJUDICIAL TO THE PUBLIC INTEREST, in accordance with PUBLIC BODIES (ADMISSION TO MEETING) ACT 1960. Reason: Discussion of Clerk's Salary and Maintenance Contract Tender</b>
	g	Local Government's Pay Award April 2024/25 – to approve increase to Clerk's salary in line with the National Joint Council for Local Government Services agreed pay rates applicable from 1 April 2024 to 31 March 2025. It was proposed, seconded and <b>resolved</b> to approve. Grateful thanks were extended to the Clerk.
	h	Maintenance Contract November 2024/25 – deferred.
238/24		<b>Notice of items for the next Agenda:</b> (note – no decisions can be taken on any item raised under this heading). 2025/26 Budget setting
239/24		<b>Close of meeting. 19:59pm</b>

## Schedule of Payments

### Minute Reference

NFU Mutual	Ride on Mower Insurance	£11.25	
Vodafone	Mobile Phone & Tablet	22.00	
A Hayne	Salary & Expenses inc office supplies	1062.35	
Royal British Legion	Wreath & Donation	75.00	225/24(f)
HMRC	Employer NI Contribution	30.36	
T Roberts	St Mawgan Toilet Clean + Playing field bins	769.67	
Reef Water Sol Ltd	St Mawgan Toilets Water Temperature checks	22.20	
T P Tree Services Ltd	Maintenance Contract October	1100.00	
Parish Online	Mapping Software Neighbourhood Plan	97.20	
Scribe	Accounts Software Renewal 2024	414.72	225/24d(iv)
County Signs	Replacement sign for playing field	78.00	222/24a(iv)
TLT	Solicitor Costs	3226.20	237/24c(i)
Cornwall Council	Supply & Emptying of poo bins St Mawgan	1693.00	209/24a(viii)
W Corbett	Reimbursement of Council Fees	2261.50	237/24 c(ii)

**Date of Next Meeting: Mawgan Porth Village Hall on Wednesday 11<sup>th</sup> December 2024 commencing 6.30pm**

Signed as a true record of the meeting

Chair's signature ..... Wednesday 11<sup>th</sup> December 2024