

# St Mawgan-in-Pydar Parish Council

## Minutes of the Parish Council Meeting held at St Mawgan Community Hall on Wednesday 10<sup>th</sup> September 2025 at 6.30pm

107/25			<p><b>To note those present and to receive any apologies:</b> Chair, Cllr L McKenzie, Vice-Chair, Cllr D Carter, Cllrs C Tyson, S Karkeek, N Lobb, J McLuskie, M Sterling, T Abell, G Jennings, N Shield, H Harris and J Latham (6.45pm).</p> <p><b>Apologies received from:</b> 0</p> <p><b>In attendance:</b> Parish Clerk, Angela Hayne, Cornwall Councillor R O'Connor and 6 members of the public.</p>
108/25			<b>Members' interest</b>
	a		To receive declarations of interest from Members relating to items on the agenda. Cllr N Shield and Cllr H Harris – 5(ii) Public Participation in relation to planning item 6b(ii) and 6b(ii) PA25/05276.
	b		To consider written requests for dispensations or interests (if any). None
	c		To receive written statements from members expressing interests in agenda item. None
109/25			<b>To receive oral or written reports, and authorise any action</b>
	a		<p>Police Report – from 21/07/25 – 19/08/25</p> <ol style="list-style-type: none"> <li>1.Violence section 47</li> <li>2.Criminal Damage</li> <li>3.Sexual offences x 4</li> <li>4.Criminal Damage</li> <li>5.Theft other</li> <li>6.Making off without payment</li> <li>7.Actual Bodily Harm</li> </ol> <p>Latest figures not available at the time of the meeting.</p>
	b		<p>Cllr O'Connor report circulated prior to the meeting (and uploaded to website) including – parish speed concerns, planning enforcement, addressing perpetual deterioration of bus services.</p> <p>Cornwall Airport Consultative forum has now been re-established.</p> <p>Report of Helicopter Noise – appears to be from the function of air ambulance and training requirements due to staff turnover.</p> <p>Watergate Sprint – working with Cornwall Council instruments, the rerouting through airport and land classification 4 do not work and non-starter. The Sprint is likely to go ahead for this year but better level for community engagement for 2026.</p>
	c		<p>Clerk's report – highlighted within the agenda plus:</p> <p>The Accounts and Audit Regulations 2015 (S1 2015/234) complete, see Correspondence Received.</p> <p>To note review of Bank Mandate with changes to remove signatories no longer on the council. Noted.</p> <p>To approve request for application for Debit card restricted for Clerk/RFO use and shall be subject to automatic payment in full at each month end for Parish Council purchases (to be embedded within Financial Regulations – 6:12).</p> <p>It was proposed, seconded and <b>resolved</b> to approve.</p>
110/25			<b>Minutes of the Parish Council Meeting</b>
			To Resolve that the Minutes of the meeting held on Wednesday 13 <sup>th</sup> August are an accurate record and duly signed by the Chair. It was proposed, seconded and <b>resolved</b> to approve with the amendment of item 101/25(iii) delete Catherine and insert Katherine and was duly signed by the Chair.

111/25			<b>Public Participation</b>
		i	Amber Trembath and Dean Robson in respect of agenda item 6b(i) PA23/10324 Bears Down Wind Farm
			<b>Cllrs N Shield and H Harris left the room at this juncture.</b>
		ii	Mr Paul Henwood in respect of agenda item 6b(ii) PA25/05276 Carne Crest
		iii	Mr Rainford in respect of agenda item 6b(ii) PA25/05276 Carne Crest
		iv	Mr Chris Mann in support of agenda item 6b(ii) PA25/05276 Carne Crest
			<b>Cllrs N Shield and H Harris returned to the meeting.</b>
112/25			<b>PLANNING</b>
	a		Pre-App Consultation in accordance with Local Council Protocol.
		i	<b>Southwold, Trenance TR8 4DA</b> Mr James Curson via email correspondence. Case Officer's Report noted.
	b		Planning - new applications – to discuss and decide on response to Cornwall Council.
		i	<b>PA23/10324.</b> Applicant Miss Evie Kneller Clean Earth Energy Ltd. Proposal: Proposed Repowering of Bears Down Wind Farm with five wind turbines and associated infrastructure including access tracks, electrical housing, underground cabling and temporary construction hardstanding areas. Location: Bears Down Wind Farm St Eval Wadebridge. It was proposed, seconded and <b>resolved</b> to maintain objection to the size of the turbines, whilst supporting the principle of wind power.
			<b>Cllr N Shield &amp; Cllr H Harris left the room for the next item</b>
		ii	<b>PA25/05276.</b> Applicant Dr and Mrs Mann. Proposal: New Plans - Extensions to existing dwelling including two storey side extension, single storey side and front extension, front roof extension, double garage and addition of first floor to existing triple garage. Location: Carne Crest Trenance Mawgan Porth. It was proposed, seconded and <b>resolved</b> to place a holding objection due to potential overlooking, loss of light and overdevelopment of the site as the latest plans were not available to view on the planning portal.
			<b>Cllr N Shield &amp; Cllr H Harris returned to the meeting at this point</b>
	c		To consider planning applications received before meeting.
	d		To note Advice and Decisions by Cornwall Council:
		i	<b>PA25/05494 APPROVED to amend TPO</b> Location: Land Adjacent To The Shed Ox Lane St Mawgan TR8 4EU. Noted.
		ii	<b>PA25/05215 APPROVED works to trees</b> Location: Land South East Of Higher Winsor Farm Ox Lane St Mawgan Cornwall TR8 4EU. Noted.
		iii	<b>PA25/00671/PRE-Closed – pre app advice given.</b> Location: Southwold Trenance Mawgan Porth TR8 4DA. Noted.
		iv	<b>PA25/05322 Granted Planning in Principle (CAADs, PIPs and LUs only)</b> Location: Land North Of Little Trevenna Trevenna Cross St Mawgan Cornwall TR8 4HB. Noted.
		v	<b>PA25/00857/PRE-Closed - advice given</b> Applicant: St Mawgan-in-Pydar Parish Council. Proposal: Exception notice for 1x veteran Elm and 1x veteran Elder to fell and remove due to death of trees and danger to the public. Location: St Mawgan Playing Field St Mawgan TR8 4ET. Noted.
		vi	<b>PA25/00858/PRE Closed - advice given.</b> Proposal: Exception notice for works to Ash. Location: Hylton Lanvean St Mawgan Newquay Cornwall TR8 4EY. Noted.
		vii	<b>PA25/05136 APPROVED</b> Location: Old Coastguard Cottages Mawgan Porth Hill Mawgan Porth. Noted.
		viii	<b>PA25/05342 S52/S106 and discharge of condition apps.</b> Location: Helvellyn Tredragon Road Mawgan Porth TR8 4DJ. Noted.
		ix	<b>PA25/05901 APPROVED</b> Location: Boscreez Gwel An Mor Trenance Mawgan Porth TR8 4DW. Noted.
		x	<b>PA25/05495 APPROVED</b> Location: Footprints Winsor Lane St Mawgan TR8 4EU. Noted.
	e		To note Advice and Decision by Planning Committee. None

	f		To note Advice and Decision by Planning Inspectorate. None
	g		5-day Protocol for Local Councils.
		i	<b>PA25/05437</b> – Trelyn. The Chair reported that a Delegated Decision to Agree to Disagree with the Case Officer had been lodged.
	h		To discuss planning enforcement issues – to refer any new issues and updates, if any. Various concerns were raised and due to GDPR are deemed confidential. <b>Action:</b> Clerk to raise with CC Enforcement department.
113/25			<b>WORKING GROUPS</b> - to receive reports (if any), and agree any necessary action and expenditure:
	a		Amenities
		i	Winsor Lane Dog Poo Bin – the Clerk reported that the bin has been re-instated albeit high on the post with a request to CC Waste Management Services to deduct service charges from recent invoice.
	b		Transport and Rights of Way
		i	LMP enhancement scheme – following communication with Local Maintenance Partnership team, the footpath at the side of Mansel Cottage would be suitable for additional funds to provide steps at the bottom of the footpath. Tom Wakelam has been approached to quote but needs a site visit to illustrate scope of works. Cllr Carter to set up a meeting.
		ii	Community Speedwatch for St Mawgan and Mawgan Porth – the Clerk has been approached by Community Link Officer for the Saints Coast Community Area Partnership to see if there is any community interest for a St Mawgan/ Mawgan Porth Speedwatch Group. <b>Action:</b> Clerk to ask readers via Dreckly.
		iii	Parish Mobile Speed Sensors – to approve costs to repair two units damaged in storms: 1) Trevarrian in the sum of £180 + VAT, 2) Mawgan Porth Hill in the sum of £337+VAT. It was proposed, seconded and <b>resolved</b> to approve.
		iv	Peninsula Transport £100k Mobility Fund – TroW to pursue. Clerk to gauge interest via Dreckly.
	c		Beach and Environment
		i	Dogs on beach consultation feedback – the Clerk reported that 9 responses had been received via email. Most respondents do not wish to see any restrictions on the beach, two requests for no dog restrictions but request for better signage directing to dog poo bins, two requests for time restrictions for off lead dogs. All have been thanked for their input. <b>Action:</b> Clerk to feedback results to Cornwall Council's Community Protection & Parking Enforcement Team. A public consultation is due to be announced this month for those wishing to submit their comments to Cornwall Council's C P & P E Team.
		ii	Sea Safety – A new permanent sign has been erected at the beach highlighting the dangers particularly on the south side. A councillor was dismayed at the response of the senior beach officer, Cormac, that the reason for removal of the buoys in the river some years ago was due to other site incidents of harm plus a lack of resources.
	d		Neighbourhood Plan – currently being SEA screened and then formal consultation process, referendum etc.
	e		St Mawgan Community Hall - to approve Gforce Survey fee for Measured Building Survey in the sum of £1140.00 (out of solar funds earmarked for hall roof). It was proposed, seconded and <b>resolved</b> to approve.
	f		Community Flood Plan – to approve purchase of PPE prior to grant subsidy in the sum of £1343.85. It was proposed, seconded and <b>resolved</b> to approve.
	g		Trees – in relation to item 6d(v) PA25/00857/PRE-Closed – to approve purchase of 2 wild cherry whips to comply with advice given in the sum of £35+VAT each. It was proposed, seconded and <b>resolved</b> to approve. Dead Tree Removal – Tom Preddy had submitted a quote in the sum of £600 to fell and remove dead trees in playing field and at cemetery. It was proposed, seconded and resolved to approve. <b>Action:</b> Clerk to inform Mr P Young-Jamieson.
	h		Mower Shed – Clerk meeting on 10 July with D Rawling. A Lease agreement had been produced that the Clerk was unaware of.

			Contained therein 1. a request to trim and clear the area surrounding the mower shed, 2. to consult a tree surgeon to see if thinning of self-sown trees would be beneficial and 3. request a donation to Cornwall Air Ambulance in lieu of rent. <b>Action:</b> Clerk requesting quote for 1 & 2. Regarding 3. A donation to be agreed.
114/25			<b>FINANCE AND LEGISLATION</b>
	a		To note any income received: Bank Interest £29.17, and Burial Ground Fee £540 Blair. Precept £24,000.00 2 <sup>nd</sup> instalment now in account. Noted.
	b		Accounts – To approve invoices for payment via online banking after the meeting (schedule previously circulated to Members). Proposed, seconded and it was <b>resolved</b> to approve.
	i		BDO LLP External Auditor 2024/25 Accounting Year – to approve payment of invoice in the sum of £504.00. It was proposed, seconded and <b>resolved</b> to approve.
	c		Budget Monitoring – the Clerk apologised for the delay due to work in progress. Noted.
	d		Bank Reconciliation – April, May, June all balance and circulated, July applied to Scribe to reconcile and August to apply and reconcile. Noted.
	e		S137 Review (2024/25 produced in June) to note to add Air Ambulance Donation for next year (Mower shed contribution). Noted.
	f		Budget considerations 2026/27 – Clerk to look at increasing budget to Odd Jobs, Mobile Speed Sensors, Church rear steps repairs, playing field drainage, professional and legal.
	g		Planning and Enforcement and Appeals Training – to approve attendance for Cllr M Sterling to both CALC training sessions in the sum of £35 per session. It was proposed, seconded and <b>resolved</b> to approve.
	h		Clerk's Annual Appraisal – undertaken. The Chair thanked Angela for the excellent work that she does in her role.
115/25			<b>REPORTS FROM MEETINGS see 7(h)</b>
116/25			<b>CORRESPONDENCE RECEIVED</b> - To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
		i	Community Speedwatch – see 7b(ii)
		ii	Registration of unregistered land TR8 4EH. No discussion, as a Civil affair and not in the PC remit. Noted.
		iii	Speed Limit 30/20mph – Lian Locke on behalf of Sunhaven request PC support to reduce the speed limit on the Higher Winsor B Road - the valley road. Noted.
		iv	Resident compliments of maintenance contractor's efforts to keep village playing field, churchyard and cemetery looking neat and tidy. Access to village green – The Clerk to chase site inspection and to request timescale for works to decrease slope and to provide handrail (previously approved). Rear of the Church Footpath - uneven steps, metal handrail not secure and no handrail at the top. <b>Action:</b> To seek quotations for suitable repairs.
	a		The Accounts and Audit Regulations 2015 (S1 2015/234)
		i	Notice of Conclusion of Audit – to note date of publication (22 <sup>nd</sup> August) and detailing the rights of inspection, in line with the statutory requirements. Noted.
		ii	Completed Review of the Annual Governance and Accountability Return (AGARC) conclusion of Annual Review 2024-25– to consider the external auditor's report and decide what, if any, action is required. The AGAR was not accurately completed before submission for review: • Question 11b was answered No in the Accounting Statements whereas it should have been ticked N/A Other matters not affecting the auditor's opinion but drawn to Council to note - The AGAR was not accurately completed before submission for review. The AGAR was returned for amendment and has been corrected with changes initialled. It was noted with decision of no action required.

	b		GDPR Data Protection Act 2018 Data Protection Fee – to note direct debit instruction taking payment £47 on or around 16 <sup>th</sup> October (to appear on October payment schedule). Noted.
			<b>PROPOSE THAT THE COUNCIL RESOLVE THAT THE PUBLIC AND THE PRESS BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS OWING TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED WHICH IS PREJUDICIAL TO THE PUBLIC INTEREST, in accordance with PUBLIC BODIES 9 ADMISSION TO MEETING ACT 1960</b>
			<b>The last member of the public left the meeting at this point</b>
117/25			<b>CONTRACTS</b>
	a		Toilet Cleaning and playing field bin emptying – a tender was received by the present contractor. The Clerk recommended accepting the tender without competition, as the toilets are cleaned to a very high standard with any issues that can't be resolved reported promptly and the bins emptied efficiently. It was proposed, seconded and <b>resolved</b> to approve.
	b		Clerk's Salary Pay Award – It was proposed, seconded and <b>resolved</b> to approve the National Scale Salary Award to be backdated to April.
118/25			<b>Notice of items for the next Agenda:</b> (note – no decisions can be taken on any item raised under this heading). Presentation of the Community Hall Accounts.
119/25			<b>Close of meeting 8.15pm</b>

### *Schedule of Payments*

Name referece	Details	Amount	Minute
		£	
Vodafone Ltd	Mobile Phone & Tablet August	18.51	
Lloyds Bank	Bank Charges 10July-9 August	5.78	
Biffa	Waste Charges Beach	95.69	
A Hayne	Clerk's Salary & Expenses-NEST pension	1062.94	
NEST Pension	Employee & Employer Contributions	34.72	
HMRC	Employer National Insurance Contribution Aug	89.82	
T Roberts	Toilet Clean and Playing Field Bin emptying	769.67	
M Farmer	Mawgan Porth Beach Clean August	1588.75	
T P Tree Services Ltd	Maintenance Cutting August	1400.00	
Mawgan Porth Village Hall	Hall Hire	30.00	
Reef Water Supplies	Legionella ad Bacteriological Samples	152.40	
T Wakelam	Reinstate Footpath sign 409/10/1	52.60	
BDO LLP	External Auditor Ltd Assurance Review	504.00	
GForce Survey	St Mawgan Community Hall Measured Survey	1140.00	
Mr P Juleff	1 <sup>st</sup> qtr Bus Shelters & Carloggas Defib clean	100.00	
Mr P Young – Jamieson	Playing Field Rent 2025	<u>100.00</u>	
	Total	<u>£7,144.88</u>	

**Date of next meeting: Wednesday 8<sup>th</sup> October 2025 at Mawgan Porth Village Hall, 6.30pm**

**Signed as a true record of the meeting**

**8<sup>th</sup> October 2025**